

**HOSTEL NEW ALLOTMENT/ RE-ALLOTMENT APPLICATION FORM**

**(For office use only)**

Name of the Hostel: \_\_\_\_\_  
Allotted Room No. (First allotment) \_\_\_\_\_ Shifting (If any) \_\_\_\_\_  
Hostel Fee Receipt No. \_\_\_\_\_ Dated. \_\_\_\_\_  
Hostel Identity Card No \_\_\_\_\_ Year of allotment: \_\_\_\_\_  
Course Fee Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_  
Warden's Signature \_\_\_\_\_ Provost's Signature \_\_\_\_\_

LATEST  
PHOTO OF  
THE  
APPLICANT

Photo attested by Dean/ HoD

**(To be filled in by the applicant)**

- i. *The candidate should fill in the form in his/her own handwriting.*
- ii. *Please use Capital letters only.*
- iii. *Attach the Admission Fee Receipt with his Form.*
- iv. *Mark sheet of the last Examination Passed should be attached with this application form.*
- v. *Attach the residential Proof with this form (Voter Id Card, Ration Card, Driving License, Passport Copy etc.)*

1. Name of Student: \_\_\_\_\_
2. Father's /Husband's Name \_\_\_\_\_
3. Date of Birth \_\_\_\_\_
4. Minority Tick on the below (Which applicable)
  - i. Muslim Minority
  - ii. Other Minority
5. Permanent Address Mohalla/Village: \_\_\_\_\_
  - 5.1 P.O. \_\_\_\_\_ 5.2 P.S. \_\_\_\_\_
  - 5.2 District \_\_\_\_\_ 5.4 State \_\_\_\_\_
  - 5.5 Pin Code \_\_\_\_\_
  - 5.6 . Mobile No. (Student) \_\_\_\_\_
  - 5.7 Mobile No. (Father) \_\_\_\_\_
  - 5.8 Mobile No. (Mother) \_\_\_\_\_
  - 5.9 E-mail Id. \_\_\_\_\_
6. Local Guardian's Name: \_\_\_\_\_  
Address \_\_\_\_\_  
Phone No.: \_\_\_\_\_
7. NRI/Foreign/Spon/Gen/SFS/SC/ST/OBC/Other \_\_\_\_\_
8. Course & Year: \_\_\_\_\_
9. Date Of Admission: \_\_\_\_\_
10. Enrollment No. \_\_\_\_\_

**11.Result of last Examination Passed:-**

Name of the Institute	Course / Year	Result (Suppo/ Passed)	Obtained Mark/ Max. Mark	% Age

12. Year of completion of course. \_\_\_\_\_

13. Verification by Dean/Ho  
Certified that above mentioned information (From 1 to 10)  
Is Correct as per office record.

Dean/HoD  
Seal/Signature

**14. Declaration by the Applicant:-**

I hereby declare that I have read and understood the hostel bye-laws for hostel accommodation and I will abide to them. To the best of my Knowledge and belief all the information given by me are correct and true. In case of any false or incorrect information given by me or if I violate the hostel rules or indulge myself in any kind of indiscipline as a hosteller, my hostel allotment may be cancelled and disciplinary action as per rules may be taken against me.

Signature of Applicant

## DECLARATION AND UNDERTAKING

**(To be submitted by all the students at the time of admission, to the Hostel Office)**

**(To be filled in BLOCK LETTERS)**

Full Name of the student:-  Programme (Course):-  Branch/Specialization:-  Department:-  Roll No.:-  Registration No: -  Email ID(s):-  Mobile Number (s):-  Aadhaar Number (copy to be enclosed):-	<u>Parent's / Guardian's details</u>  Name of the Parent:-  Name of guardian:-  Relationship:-  Occupation:-  Phone No. / Mobile number (s) : -  Address:-  E-mail ID :-  Aadhaar Number (copy to be enclosed):-
---	--

### **Undertaking by the Student**

I.....s/o, d/o -----  
allotted hostel accommodation in Jamia Hamdard hereby declare that the information furnished above is true to the best of my knowledge and solemnly undertake (promise) that I will strictly follow the rules and regulations of the hostel, which are enforced from time to time and shall not involve in any ragging / strike / demonstration / unlawful activities throughout my period of stay at Jamia Hamdard. If I am found involved in any such above-said activities, I am fully aware that I will be liable for disciplinary actions such as expulsion from the institute and hostel with immediate effect and action by the law enforcing agencies. I will hand over the furniture and the room ambience in the same condition as I received; otherwise I understand that repair / replacement costs will be deducted from my caution money deposit.

Date:

Signature of the student

---

### **Undertaking by the Parent / Guardian**

I fully agree with the declaration and undertaking given by my ward and I assure that my ward will adhere to all the rules and regulations of the hostel and the undertaking given by him/her. I shall monitor his/her behavior throughout his / her stay at Jamia Hamdard and also assure that the hostel fee will be paid as required. I understand any violation / indiscipline on part of my ward will attract fine or expulsion or both. I give the undertaking that I will not make the Institute liable if my son/daughter meets with any accident (or) goes missing (or) suffers injuries (or) dies, owing to violation of hostel rules. I solemnly declare that the above details are true to the best of my knowledge and belief.

Date: `

Signature of Parent /Guardian