



JAMIA HAMDARD

(Deemed to be University)

Accredited by NAAC in 'A+' Category

Hamdard Nagar, New Delhi- 110062

Advertisement No.: NT- 05/2024

Dated: 17-05-2024

ADVERTISEMENT FOR VARIOUS ACADEMIC AND NON-TEACHING POSITIONS IN JAMIA HAMDARD

Jamia Hamdard (JH) is a deemed to be University, declared by the Government of India, Ministry of Education vide Gazette Notification dated 10th May, 1989. JH is ranked in the top 50 Universities in India and also ranked 2nd in Pharmacy category in NIRF-2023.

Applications are invited from the eligible candidates for the below mentioned posts in Jamia Hamdard to be filled on Regular/Contractual /Deputation basis as per details mentioned therein. The last date for the submission of applications is **20th June, 2024**.

Post Code	Type of Posts	Name of Post	No. of Post	Scale of Pay	Mode of Appointment
01.	Academic Posts	Deputy Librarian	01	AL-12 (79800-211500)	Regular/ Contractual/ Deputation
02.		Assistant Librarian	01	AL-10 (57700-182400)	
03.		Assistant Director of Physical Education and Sports	01	AL-10 (57700-182400)	
04.	Non-Teaching Posts	Assistant Registrar	01	L-10 (56100-177500)	
05.		Training & Placement Officer	01	L-12 (78800-209200)	
06.		Occupational Therapist	01	L-6 (35400-112400)	
07.		Physiotherapist	01	L-6 (35400-112400)	
08.		Unani Pharmacist	01	L-5 (29200-92300)	

IMPORTANT NOTE:

1. The applicants are also required to submit their details on compulsorily basis through below mentioned link of google form:
<https://forms.gle/YNxeMJVDGVJyn8KG8>
2. If details through above given google form is not filled before the last date, the application/hard copy of the application form shall not be considered.

Details of Qualifications and other Requirements:

Post Code	Name of Post	Qualification & Age
1.	Deputy Librarian	<p>1. A Master's Degree in library science/information science/documentation science, with at least 55% marks or an equivalent grade in a point -scale, wherever grading system is followed.</p> <p>2. Eight years' experience as an Assistant University Librarian/College Librarian.</p> <p>3. Evidence of innovative library services including integration of ICT in library.</p> <p>4. A Ph.D. Degree in library science/ Information science / Documentation Science/Archives and manuscript keeping/computerization of library.</p> <p>Desirable: Studied Urdu as a subject at 10th/12th Level.</p>
2.	Assistant Librarian	<p>(i) A Master's Degree in Library Science, Information Science or Documentation Science or an equivalent professional degree, with at least 55% marks (or an equivalent grade in a point -scale, wherever the grading system is followed)</p> <p>(ii) A consistently good academic record, with knowledge of computerization of a library.</p> <p>(iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be:</p> <p>Provided that the, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree, and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions:-</p> <ol style="list-style-type: none">The Ph.D. degree of the candidate has been awarded in the regular modeThe Ph.D. thesis has been evaluated by at least two external examiners;Open Ph.D. viva voce of the candidate has been conducted;The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored /funded/supported by the UGC/ICSSR/CSIR or any similar agency. <p>Note:</p> <p>(i) The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.</p> <p>(ii) NET/SLET/SET shall also not be required for candidates in such Master's Programmes for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET</p> <p>Desirable: Studied Urdu as a subject at 10th/12th Level.</p>

3.	Assistant Director of Physical Education & Sports	<p>Eligibility (A or B) :</p> <p>A.</p> <p>i) A Master's Degree in Physical Education and Sports or Physical Education or Sports Science with 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).</p> <p>ii) Record of having represented the university / college at the inter-university /inter-collegiate competitions or the State and/ or national championships.</p> <p>iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET), conducted by the UGC or CSIR, or a similar test accredited by the UGC, like SLET/SET, or who are or have been awarded a Ph.D. Degree in Physical Education or Physical Education and Sports or Sports Science, in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time, as the case may be:</p> <p><i>Provided that, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/ Bye-laws/Regulations of the Institutions awarding the degree and such Ph.D. degree holders shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges /Institutions, subject to the fulfilment of the following conditions:-</i></p> <ol style="list-style-type: none"> a) The Ph.D. degree of the candidate has been awarded in regular mode; b) The Ph.D. thesis has been evaluated by at least two external examiners; c) Open Ph.D. viva voce of the candidate has been conducted; d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal; e) The candidate has presented at least two research papers in conference/seminar, based on his/her Ph.D work. <p>Note: <i>The fulfilment of these conditions (a) to (e) is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.</i></p> <p>iv) NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.</p> <p>v) Passed the physical fitness test conducted in accordance with these Regulations.</p> <p>OR</p> <p>B. An Asian game or commonwealth games medal winner who has a degree at least at Post-Graduation level.</p> <p><u>Physical Fitness Test Norms:</u></p> <ol style="list-style-type: none"> (a) Subject to the provisions of UGC Regulations-2018, all candidates who are required to undertake the physical fitness test are required to produce a medical certificate certifying that he/she is medically fit before undertaking such tests. (b) On the production of such certificate mentioned in sub-clause (a) above, the candidate would be required to undertake the physical fitness test in accordance with the following norms:
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4.	Assistant Registrar (SFS Post)	<p>i) Masters' degree with at least 55% marks or its equivalent grade of 'B' in the UGC seven-point scale.</p> <p>ii) At least 05 (five) years' experience in liaising with Government and Non-Government organizations/agencies in a responsible capacity.</p> <p>Note: Preference will be given to those candidates, having similar experience with an Institutions of higher learning/University.</p>																																
5.	Training & Placement Officer	<p>Essential:</p> <p>(i) MBA (HR)/ B.Tech from a recognized Indian Universities/Institutions with at least 55% of marks or an equivalent grade point in the grade point scale.</p> <p>(ii) At least 7 years' experience in the area of Training/Placement in a University or big corporate of repute.</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Good Command on writing & verbal English. 2. High Communication & Presentation Skills. 3. Experience of handling Recruitment process in/for Industry/Corporate Sector/University/Higher Education Institution. 4. Having wide network & industry liaisons experience. <p>Age: Preferably below 40years</p>																																
6.	Occupational Therapist	<p>Essential: Bachelor's Degree in Occupational Therapy from a recognized University.</p> <p>Desirable: One year experience after obtaining degree excluding the period of internship in areputed hospital/Occupational Therapy Centre.</p>																																
7.	Physiotherapist	<p>Essential Bachelor's Degree in Physiotherapy from a recognized University.</p> <p>Desirable: One year experience after obtaining degree excluding the period of internship in areputed hospital/Physiotherapy Centre.</p>																																
8.	Unani Pharmacist	<p>Diploma in Pharmacy with Unani Pharmacy as one of the subjects with one year experience</p> <p>Age: Preferably below 30 years</p>																																

Other Terms & Conditions:

1. Applications shall be submitted in the prescribed formats only.
2. Mere fulfilment of the minimum qualification and experience shall not entail a candidate to be short-listed for the interview.
3. Jamia Hamdard reserves right to increase or decrease number of the vacancies and also may not fill up the few or all the vacancies as it may deem necessary in view of emerging circumstances. Jamia Hamdard may consider the candidature of the candidates who did not apply, if found suitable.
4. Canvassing in any form will lead to outright rejection of the applications.
5. Incomplete applications in any respect will not be entertained by the Jamia Hamdard.
6. No correspondence, whatsoever, will be entertained from candidates regarding conduct and result of interview and reasons for not being called for interview or selection.
7. The applications as per prescribed application format for the position(s) may reach the office of the Assistant Registrar (Establishment Section), Jamia Hamdard, Hamdard Nagar, New Delhi - 110 062 on or before **20th June, 2024** through speed post/registered post/courier/ By Hand, superscribing on the top of the envelope, the name of the post applied with the Post Code, advertisement number & date.
8. Applicants are required to submit the application fee as per below mentioned details through the given below **Online Payment Link or QR Code**;

Application Fee	Amount
For Post Code 01 to 05	Rs. 1000/- (Rupees One Thousand only)
For Post Code 06 to 08	Rs. 500/- (Rupees Five Hundred only)

<https://eazypay.icicibank.com/eazypayLink?P1=bdB7xPW80LI+asB6wPyV/w==>

This can also be accessed through below QR code



After online payment, applicants are also required to enclose the print out of the online fee payment receipt and also to mention online payment reference/UTR number & date of transaction in the application form at the required place.

9. Applications received after the last date will not be considered and no correspondence in this regard will be entertained.
10. Candidates are advised to visit the website of Jamia Hamdard on regular basis (www.Jamiahamdard.edu) for updates, amendments, corrigendum (if any), will be placed on the Jamia Hamdard website only.

NOTE: Applications for the positions may be submitted through proper channel, if applicable. In case there is a delay, the Applicant may submit an advance Copy of the Application. However, they have to submit NOC at the time of interview/Selection Process.

**SDI-
REGISTRAR**