



# JAMIA HAMDARD

(Deemed to be University)

Accredited by NAAC in 'A' Category

Recommended as Institution of Eminence by MHRD, GoI.

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HAMDARD NAGAR  
NEW DELHI - 110062

JH/RO/ICOR/2021/14  
February 9, 2021

## NOTIFICATION

The Vice Chancellor is pleased to constitute the following Committees with immediate effect:

### **1. Internal Complaints Committee (ICC):**

S.No.	Category	Name	Status
A	A Presiding Officer who shall be a woman employed at a senior level at workplace from amongst the employees;	Prof. Vidhu Aeri, Dept. of Pharma. & Phytochemistry, SPER	Presiding Officer
B	Not less two Members from amongst employees preferably women or who have had experience in social work or have legal knowledge;	1. Dr. Azhar Jabeen, Deptt. of Moalajat, 2. Dr. Hinna Hamid, Deptt. of Chemistry 3. Ms. Nahid Chaudhary, Asstt. Registrar (Non-Teaching Staff)	Member
C	One member from amongst non-governmental organizations or associations committed to the cause of women or a person familiar with the issue relating to sexual harassment;	Dr. Farheen Malik Former Member, Delhi Commission for Women	External Member

### **2. Curriculum Development Cell:**

1. Prof. M.A. Jafri, Vice Chancellor, Jamia Hamdard - Chairperson
2. Prof. S. Raisuddin, Dept. of Med. Elem. & Tox. SCLS - Convener
3. Prof. Suhel Parvez, Deptt. of Med. Elem. & Tox. SCLS - Member
4. Two External Experts of concerned or Allied Field - External Expert
5. Concerned Deans & Heads - Invitees

#### **7. Women Development Cell:**

- |  |   |             |
|--|---|-------------|
| 1. Prof. Yasmeen Shamsi, Deptt. of Moalajat, SUMER | - | Chairperson |
| 2. Dr. Kulsum Jan, Dept. of Food Tech., SIST       | - | Member      |
| 3. Dr. Harleen Kaur, Dept. of Computer Sciences    | - | Member      |

Page 2 of 4

#### **8. Internal Grievance Cell for Teaching & Non-Teaching Staff:**

- |  |   |           |
|--|---|-----------|
| 1. Prof. Asgar Ali,<br>Dept. of Pharmaceutics, SPER    | - | In-charge |
| 2. Prof. Javed Ali,<br>Dept. of Pharmaceutics, SPER    | - | Member    |
| 3. Prof. Rana Zaidi,<br>Dept. of Biochemistry, SCLS    | - | Member    |
| 4. Mr. Sakhi John, Dept. Of Health<br>Management, SMBS | - | Member    |
| 5. Secretary, JH Employees Union, Non-Teaching         | - | Member    |
| 6. Mr. Sabir Chauhan, Assistant Registrar (Estab)      | - | Convener  |

#### **9. Eve Teasing Prevention Cell at Institutional Level:**

- |   |   |             |
|---|---|-------------|
| 1. Dean Students' Welfare (DSW)   | - | Chairperson |
| 2. One Member from Internal Complaint Committee<br>Dr. Hinna Hamid, Dept. of Chemistry, and | - | Member      |
| 3. One Member from Women Development Cell<br>Dr. Harleen Kaur, Dept. of Computer Sciences   | - | Member      |

#### **10. Eve Teasing Prevention Cell at School Level:**

- |   |   |         |
|---|---|---------|
| 1. Senior Most Woman faculty member   | - | Head*   |
| 2. Two Female Research Scholars/Final year's students,<br>(*To be nominated by the concerned Dean in each School for a period of 02 years). | - | Member* |

#### **11. Students Counseling Cell:**

- |  |   |             |
|--|---|-------------|
| 1. Prof. Nadeem Siddiqui,<br>Dept. of Pharmaceutical Chemistry, SPER | - | Chairperson |
| 2. Dr. Aisha Siddiqui<br>Dept. of Humul Advia, SUMER                 | - | Member      |
| 3. Dr. Arshad Hussain,<br>Dept. of Islamic Studies, SHSS             | - | Member      |
| 4. Dr. Sadaf Siraj, Dept. of Management, SMBS                        | - | Member      |
| 5. Dr. Sameena Naz, Dept. of Computer Sci., SIEST                    | - | Member      |

#### **12. Grievance Cell for Students:**

- |  |   |             |
|--|---|-------------|
| 1. Prof. Divya Vohora,<br>Dept. of Pharmacology, SPER            | - | Chairperson |
| 2. Dr. Hamida Aqil,<br>Dept. of Amraz-e-Niswan-wa-Qabalat, SUMER | - | Member      |
| 3. Dr. Jawed Ahmad, Deptt. of Computer Sciences                  | - | Member      |
| 4. Dr. Shahnawaz Abidin, Dept. of Management                     | - | Member      |

**JAMIA HAMDARD  
REGISTRAR'S SECRETARIAT**

JH/RO/OM/ 05 /12  
April 27, 2012

**OFFICE ORDER**

The Equal Opportunity Cell (EOC) has been reconstituted as follows:

- |   |   |   |
|---|---|---|
| ✓ | • Dr. Rana Zaidi, Associate Professor, Biochemistry :                               | In-charge                                   |
|   | • Ms. Nishat Quddus, Assistant Professor<br>Department of Rehabilitation Sciences : | Member (9891544350/<br>nishat_quddus@yahoo) |
|   | • Mrs. Rashke Naaz, AR (Establishment) :  | Member                                      |
|   | • Mr. Rehan Beg, SO, HAH HCH :  | Member 5386.                                |
|   | • Mr. Sunil Kumar, Assistant, Legal Cell :  | Member 9811759913.                          |

The purpose of EOC in the University is to look into the issues of groups of students, staff and other stakeholders who are considered disadvantageous, socially, economically or physically including taking up issues related to gender equality. Therefore, the EOC will broadly function to achieve the following objectives:

1. To ensure that University adopts policies of opportunity for physically challenged individuals as per the Persons with Disability Act notified by Government of India and amended time to time.
2. To make efforts to make the University campus and its building friendly for all 'Persons with Disability' (PwD) so that a barrier free access to all buildings is ensured.
3. To ensure that there is no discrimination in the University on grounds of disability, gender, community or region.
4. To sensitize University staff, students and teachers about the issues of equal opportunity by organizing seminar, workshop etc.
5. To set up counseling centres for persons affected by inequality, if any.

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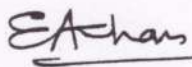



Jamia Hamdard  
(Academic Section)  
Hamdard Nagar, New Delhi-62

AS/SPOSH/JH-5/2017  
August 8, 2017

**UNIVERSITY ORDER**

The re-constitution of SPOSH Committee is under process. In the meantime, the Competent Authority is pleased to nominate Dr. Rana Zaidi and Dr. Sanjula Baboota, (previous members of SPOSH) to look after the matters related to SPOSH and to make the power point presentation whenever requested till further order.

  
(Prof. Ehsan A. Khan)  
Registrar 

- ✓ 1. All Deans of Schools
2. Dr. Rana Zaidi, Dept. of Biochemistry
3. Dr. Sanjula Baboota, Dept. of Pharmaceutics
4. Head, Dept. of Biochemistry
5. Head, Dept. of Pharmaceutics
6. A.R. (VCO)
7. P.A. to Registrar

JAMIA HAMDARD  
(REGISTRAR'S SECRETARIAT)

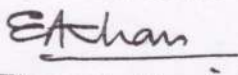
JH/RO/UO/2017/53  
Dated: 13.09.2017

UNIVERSITY ORDER

The Vice-Chancellor has constituted the following 'Grievance Committee' to attend the grievances of students, if any, studying at Jamia Hamdard:

- |       |   |   |                  |
|-------|---|---|------------------|
| 01.   | Prof. S. H. Ansari<br>Dept. of Pharm. & Phytochemistry<br>School of Pharmaceutical Education & Research | - | Chairman         |
| 02.   | Prof. M. Sarwar Alam<br>Proctor   | - | Nodal Officer    |
| ✓ 03. | Dr. Rana Zaidi<br>Dept. of Biochemistry<br>School of Chemical & Life Sciences                           | - | Member           |
| 04.   | Dr. Kalim Javed<br>Provost (Boys')  | - | Member           |
| 05.   | Dr. Homey Vajifdar<br>Provost (Girls')  | - | Member           |
| 06.   | Prof. Ali Ahmad Firdausi<br>Director, JHRCA   | - | Member           |
| 07.   | Prof. Asim Ali Khan<br>Foreign Students Advisor   | - | Member           |
| 08.   | Prof. Mohd. Amir<br>Dean Students Welfare   | - | Member Secretary |

The member Secretary is requested to kindly invite the concerned Dean of the School at the time of the meeting.

  
(Prof. Ehsan A. Khan)  
Acting Registrar

Copy to:

01. All Deans of the Schools
02. All concerned Members
03. Director IQAC
04. AR to VCS
05. PS to Registrar

6. To prepare report on the access ability of the buildings and present the same to the concerned authorities for needful action.
7. To network with other Universities and NGO for creating awareness about the issues related to equal opportunity.

The above Committee will report to IQAC about various steps taken to fulfill the mandate and activities conducted on quarterly basis. The Committee will submit action plan within a week of taking over the charge.

All the assets and other items purchased from the EOC budget may be handed over to Dr. Rana Zaidi immediately.



Registrar

Copy to:

1. All Concerned
2. Director, IQAC
3. Secretary to Vice Chancellor
4. Sr. P.A. to Registrar