



Jamia Hamdard, New Delhi

Policy Title- Research and Academic Collaboration Policy		
1	Policy Number	JH/IQAC/PD-23
2	Brief Description the Policy	The practice of working with teams from different institutions can offer fresh perspectives to addressing research questions and avoid the pitfalls of academic inbreeding.
3	Scope/Objectives	<ul style="list-style-type: none">• To interact with researchers having expertise in a needed area of the proposed investigation,• To gain access to needed resources including databases, equipment, staff, and study populations,• To gain credibility through the name recognition from prominent researchers, departments, or institutions.
4	Policy Applies To	All Academic Departments
5	Approved By	Academic Council Board of Management
6	Responsible Authority for Implementation and Monitoring	Vice Chancellor
7	Superseding Authority	Competent Authority/Body of the University
8	Last Updated	September 03,2022
9	References for the policy (please tick)	NAAC accreditation/UGC Guidelines

JAMIA HAMDARD
Hamdard Nagar, New Delhi-110062

JH/RO/OO/2019/28
Dated: 04.09.2019

Circular

Based on recommendations of the duly constituted Committee for collaboration and memorandum of understanding (MoU) the Competent Authority has approved the following.

1. For each MoU signed henceforth the following administrative processing charges (non-refundable) will be required to be paid to Jamia Hamdard.

a) Rs.25000/- from research and educational institutions and Rs.50,000/- from Industry.

b) Rs. 5000/- as annual renewal charges.

There will be no charges from foreign organization/institution. Also, no charges will apply from the institutions/organizations which have already signed MoU with Jamia Hamdard. However, in case MoU is renewed with the institutions/organizations charges shall apply as applicable in case of fresh proposal. The charges will be required to be paid along with proposal.

2. There will be a Steering-cum-monitoring Committee for each MoU to be Chaired by the Pro Vice Chancellor, Jamia Hamdard. The Committee will comprise members from Jamia Hamdard and the other institution/organization. The meeting will be convened by the Advisor (Research).

3. The proposal of MoU with the following institutions/organizations has been approved.

a) University of Kashmir, Srinagar.

b) CONTINUA KIDS, Guragon.

c) Shifa Institute of Higher Education, Kabul (Afghanistan).

4. The proposal of renewal of MoUs with the following institutions/organizations has been approved.

a) Sri Ramchandra Institute of Higher Education and Research, Porur, Chennai. The scope of MoU should not be restricted to Pharmacy and should rather be widespread with other disciplines.

b) Defence Institute of Physiology and Allied Sciences (DIPAS), DRDO, Delhi.

c) Medanta Institute of Education and Research, Gurgaon.

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4. In case of any MoU has expired or going to expire in 6 months Advisor (Research) will seek opinion of the concerned Department along with justification for renewal (if required) and the report of Advisor (Research) will be placed before the Committee for consideration.

Concerned Department/Section may kindly take the needful action in this regard.


(S.S. Akhtar)
Registrar

Copy to:

1. All Dean of the Schools
2. Finance Officer
3. Controller of Examinations
4. Advisor (Research)/Director, IQAC – for information to institutions/organizations
5. Foreign Student Advisor
6. Legal Cell
7. AR (Academic)
8. PS to Vice Chancellor (for information)
9. PA to Pro Vice Chancellor (for information)
10. PA to Registrar

JAMIA HAMDARD
New Delhi – 1100062

Proforma for Proposal for Academic and Research Collaboration/Activities
(to be submitted to the Research & Development Cell)

Collaborating department of Jamia Hamdard & contact person

1. Department:
2. School:
3. Jamia Hamdard contact person (name, designation and contact information):

Collaborating institute/organization/industry

4. Name & address of collaborating institute/organization/industry:
5. Name and designation of contact person:
6. Nature of activities:
7. Year of establishment:
8. Recognition/affiliation:
9. Other key individuals of the collaborating institute/organization/industry:
(CVs and list of publications may be included)

Purpose and benefits of collaboration

10. What is the common interest/mutual benefit?
11. Value addition resulting from collaboration:
12. Type of collaborative activities to be undertaken:
(joint supervision of students/joint research projects/training/joint conferences/joint IPR creation/product development/other – please specify)
13. Other Schools/Departments/Faculty members who may be benefitted with the proposed collaboration, if any:
14. Any financial implication on part of Jamia Hamdard, if any, may be specified:
14. Proposed tenure of proposed collaboration:

DECLARATION

I/We declare that there is no conflict of interest of any type with the proposed collaborating institute/organization/industry. The proposed collaborating institute/organization/industry is not involved in any activity contrary to the interest of Jamia Hamdard or its sponsors. IPR/patent development protection/sharing will be as per Jamia Hamdard policy.

(Name and Signature of Proposer)

Recommendation of the HoD/Dean of the School:

(Name and Signature)

Date:

Enclosures:

1. Intent mail/letter from the institute/organization/industry (mandatory)
2. Profile of the institute/organization/industry
3. CVs and list of publications of the key staff of the institute/organization/industry
4. Any other document which may be relevant