

NOTIFICATION

This is to notify the constitution of Following School Student Grievance Redressal Committee (SSGRC) as per UGC Gazette Notification.

a.	Chairman	Prof. Farhan J Ahmad	Dean of the School
b.	Member	Dr. Selvapandiyam HOD, Department of Molecular Medicine, SIST	Head of the deptt from School
c.	Member	Dr Saeed HOD, Department of Food Technology, SIST	Head of the deptt from School
d.	Member	Prof. Arif Zaidi Dean, SUMER	<i>Professor, from outside the School to be nominated by the Vice Chancellor</i>
e.	Member	Prof. Vidhu Aeri, Dean SPER	<i>Professor, from outside the School to be nominated by the Vice Chancellor</i>
f.	Member	Dr Khalid Basheer Department of Food Technology, SIST	<i>A member of the faculty, well-versed with the mechanism of grievance redressal to be nominated by the Chairperson-Member</i>
g.	Special Invitee	Mr Adil Beg, Research Scholar, SIST M;9873301307	<i>A representative from among students of the college to be nominated by the Vice Chancellor based on academic merit/excellence in sports/performance in co-curricular activities - Special Invitee.</i>

The tenure of this committee is for a period of two years. This is with the approval of the competent authority.

Dean, School of Interdisciplinary
Sciences & Technology

Copy to

- All concerned
- Director (IQAC)
- AR(academic)
- Secretary to VC
- PA to Registrar

OFFICE OF THE DEAN
SCHOOL OF ENGINEERING SCIENCES AND ENGINEERING
JAMIA HAMDARD

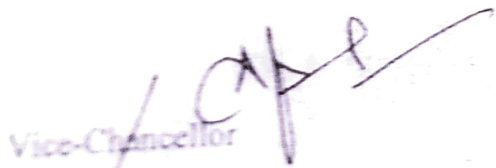
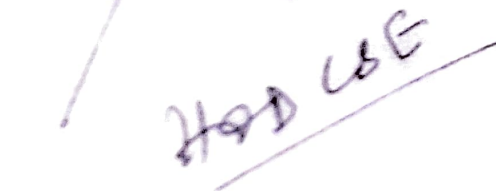
December 3, 2021


Subject: School Student Grievance Redressal Committee (SSGRC-SEST)

The following School Student Grievance Redressal Committee (SSGRC) of the School of Engineering Sciences & Technology is being proposed for approval of the Vice-Chancellor.

S.No.	Categories	Name	Position in SSGRC
1.	Dean of the School	Prof. M. Afshar Alam	Chairperson
2.	Head of the Department	Dr. Farheen Siddiqui	Member
3.	Two Professors from outside of the School- to be nominated by the VC	Prof. Shibu John	Member
		Prof. Suhail Pervez	Member
4.	A member of the faculty, well-versed with the mechanism of grievance redressal (to be nominated by the Dean)	Dr. Harleen Kaur	Member
5.	A representative from among students of the School	Mr. Akram Hasan	Special Invitee

Submitted please,


Vice-Chancellor

HOD CSE


(Prof. M. Afshar Alam)
Dean, SEST

150-13
24/9/21

OFFICE OF THE DEAN
School of Pharmaceutical Education and Research
JAMIA HAMDARD

Date: 21/09/2021

As approved by the Hon'ble Vice Chancellor, all Deans of the Schools are required to constitute a School Student Grievance Redressal Committee (SSGRC), with reference to the gazette notification entitled Redress of Grievances of Students Regulation, 2019 by the University Grants Commission, Delhi. As per the regulations, the Institute and its related schools are required to formulate School level committee to redress student's grievances.

The composition shall be as follows:

- | | |
|------------------------------|--|
| (a) Dean of the School | Chairperson |
| (b) Heads of the Departments | Member |
| (c) | Member (Two Professors, from outside the School/Department/ Centre to be nominated by the Vice Chancellor) |
| (d) Prof. S. H. Ansari | Member (Well-versed with the mechanism of grievance redressal to be nominated by the Chairperson) |
| (e) | Special Invitee (A representative from among students of the college based on academic merit/excellence in sports/performance in co-curricular activities to be nominated by the Vice Chancellor) |

Prof. A. Jay km Singh
Prof. Suhel Pervez

[Signature]
21.9.21
Prof. (Dr.) Vidhu Aeri
DEAN, SPER

Submitted for required nomination and approval please.

Vice Chancellor

Approved. Pl send the list of the students to the VC.
[Signature]
27-9-21

OFFICE OF THE DEAN
SCHOOL OF CHEMICAL & LIFE SCIENCES
JAMIA HAMDAR

September 22, 2021

Subject: School Student Grievance Redressal Committee (SSGRC - SCLS)

The following School Student Grievance Redressal Committee (SSGRC) of the School of Chemical & Life Sciences is being proposed for approval of the Vice-Chancellor.

S.No.	Categories	Name	Position in SSGRC
1.	<i>Dean of the School</i>	Prof. Shakir Ali	Chairperson
2.	<i>Heads of the Departments</i>	Prof. S. Raisuddin	Member
		Prof. Suhel Parvez	Member
		Prof. Kalim Javed	Member
		Prof. Shahid Umar	Member
		Prof. P.K. Chakraborti	Member
		Prof. Rana Zaidi	Member
3.	<i>Two Professors from outside of the school – to be nominated by the VC</i>	Prof. Javed Ali	Member
		Prof. S. Mehartaj Begum	Member
4.	<i>A member of the faculty, well-versed with the mechanism of grievance redressal (to be nominated by the Dean)</i>	Dr. Alka Narula	Member
5.	<i>A representative from among students of the School</i>	Mr. Pushkar Kaira MSc Botany II Year	Special Invitee

Submitted please,



(Prof. Shakir Ali)
Dean, SCLS

22/9/21

Vice-Chancellor

Approved
VC. (Shakir Ali)
27-9-21

OFFICE OF THE DEAN
SCHOOL OF MANAGEMENT & BUSINESS STUDIES [SMBS]

SMBS/Meet/ 1113

Date: 29.09.2021

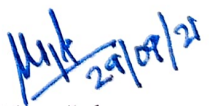
Sub : School Student Grievance Redressal Committee (SSGRC)

This is in reference to the gazette notifications entitled Redress of Grievances of Students Regulations 2019 by the University Grants Commission, Delhi. As per the regulations, institute and its related schools are required to formulate department/school level and institutional level committees to redress student's grievances.

Accordingly, constitution of school level committee to redress student's grievances for SMBS is approved as follows: -

Dean of the School	:	Prof (Dr.) Shibu John, Chairperson.
Heads of the Department or the Centre	:	Prof.(Dr.) N.Ravichandran Dr.Syed Nadimul Haque
Two Professors from Outside School	:	1) Prof. S. Raisuddin 2) Prof. M.Sarwar Alam
Member from the Faculty	:	Dr.Sana Beg, Asstt.Professor, SMBS
Representative from the Student of the College	:	Ms. Samia Obeid, MBA Mob : 9267924464

The above constitution is approved by the Competent Authority.


Prof.(Dr.) Shibu John
Dean, SMBS

Prof.Divya Vohora
Chairperson, ISGRC
Jamia Hamdard

Copy to : All Concerned.

Discipline is the key to success and Jamia Hamdard firmly believes in maintaining discipline in students and developing good habits in students to make a responsible citizen of the country. To maintain discipline in the university, Jamia Hamdard has created various mechanisms by forming different committees at school and university level. Also, to maintain a peaceful and productive environment for learning of students and redressal of grievances, committees are formed to report and resolve the issues timely.

Antiragging committee keeps strict vigilance so that no newly admitted candidate experiences any incident of ragging. Any reported incident is reported to the Proctor's office headed by Chief proctor of the university. Various Antiragging committees are formed at school levels where Senior Faculty members along with other faculties keep strict vigilance on any ragging incident. Senior students are supposed to submit an undertaking that they will not be involved in any such incident.

Any incident reported or observed by the Antiragging committee is taken up by the Proctors office along with anti-ragging committee. The committee then examines and decides on what shall be done to make the students disciplined. The students may be fined, suspended or expelled from the university as per the conduct during the incidence.

Under the chairmanship of a Senior faculty the Grievance Cell of Jamia Hamdard takes up the issues and resolve them accordingly. A departmental Student Grievance Redressal Committee and Institutional Student Grievance Redressal committee is formed. Various grievance received are taken by the departmental and institutional level committee and resolved accordingly. The students are free to submit their Grievance by meeting any member of the committee or any other committee such as Dean Students' Welfare Proctorial office feels that the same may be resolved by the Grievance the same is referred to them

Jamia Hamdard has provided various platforms to students to report any incident of inconvenience happened with them. Not only the committee members of Antiragging and Grievance cell is committed to students but every faculty member is open to help the student in their problem.

Jamia Hamdard encourages an environment of cohesiveness amongst its students. They are oriented with the rules and regulation of Jamia Hamdard in their initial days of student life. All the students of Jamia Hamdard along with their parents are supposed to submit an undertaking for not involving any in disciplinary and ragging activity. The meticulous team of Proctor office, Antiragging committee, members of Sexual Harassment Cell always keep a sharp observation by taking physical rounds in the campus. The security Guards of Jamia Hamdard are on their toes round the clock and observe any undue activity happening within the campus.

Jamia Hamdard believes that when students stay focused and disciplined, it stays on the top of their things be it their studies and personal life. Discipline increases productivity and happiness in life. Jamia Hamdard stands to make its students productive and disciplined for their profession, society and Nation Building.

