**Mechanism of Grievance cell**

Discipline is the key to success and Jamia Hamdard firmly believes in maintaining discipline in students and developing good habits in students to make a responsible citizen of the country. To maintain discipline in the university, Jamia Hamdard has created various mechanisms by forming different committees at school and university level. Also, to maintain a peaceful and productive environment for learning of students and redressal of grievances, committees are forms to report and resolve the issues timely.

Antiragging committee keeps strict vigilance so that no newly admitted candidate experiences any incident of ragging. Any reported incident is reported to the Proctor’s office headed by Chief proctor of the university. Various Antiragging committees are formed at school levels where Senior Faculty members along with other faculties keep strict vigilance on any ragging incident. Senior students are supposed to submit an undertaking that they will not be involved in any such incident.

Any incident reported or observed by the Antiragging committee is taken up by the Proctors office along with anti-ragging committee. The committee than examines and decides on what shall be done to make the students disciplined. The students may be fined, suspended or expelled from the university as per the conduct during the incidence.

Under the chairmanship of a Senior faculty the Grievance Cell of Jamia Hamdard takes up the issues and resolve them accordingly. A departmental Student Grievance Redressal Committee and Institutional Student Grievance Redressal committee is formed. Various grievance received are taken by the departmental and institutional level committee and resolved accordingly. The students are free to submit their Grievance by meeting any member of the committee or any other committee such as Dean Students’ Welfare Proctorial office feels that the same may be resolved by the Grievance the same is referred to them

Jamia Hamdard has provided various platforms to students to report any incident of inconvenience happened with them. Not only the committee members of Antiragging and Grievance cell is committed to students but every faculty member is open to help the student in their problem.

Jamia Hamdard encourages an environment of cohesiveness amongst its students. They are oriented with the rules and regulation of Jamia Hamdard in their initial days of student life. All the students of Jamia Hamdard along with their parents are supposed to submit an undertaking for not involving any in disciplinary and ragging activity. The meticulous team of Proctor office, Antiragging committee, members of Sexual Harassment Cell always keep a sharp observation by taking physical rounds in the campus. The security Guards of Jamia Hamdard are on their toes round the clock and observe any undue activity happening within the campus.

Jamia Hamdard believes that when students stay focused and disciplined, it stays on the top of their things be it their studies and personal life. Discipline increases productivity and happiness in life. Jamia Hamdard stands to make its students productive and disciplined for their profession, society and Nation Building.