



# JAMIA HAMDARD

(Deemed to be University)

Accredited by NAAC in 'A' Category

Recommended as Institution of Eminence by MHRD, GoI.

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HAMDARD NAGAR  
NEW DELHI - 110062

JH/RO/ICOR/2021/14  
February 9, 2021

## NOTIFICATION

The Vice Chancellor is pleased to constitute the following Committees with immediate effect:

### 1. Internal Complaints Committee (ICC):

S.No.	Category	Name	Status
A	A Presiding Officer who shall be a woman employed at a senior level at workplace from amongst the employees;	Prof. Vidhu Aeri, Dept. of Pharma. & Phytochemistry, SPER	Presiding Officer
B	Not less two Members from amongst employees preferably women or who have had experience in social work or have legal knowledge;	1. Dr. Azhar Jabeen, Deptt. of Moalajat, 2. Dr. Hinna Hamid, Deptt. of Chemistry 3. Ms. Nahid Chaudhary, Asstt. Registrar (Non-Teaching Staff)	Member
C	One member from amongst non-governmental organizations or associations committed to the cause of women or a person familiar with the issue relating to sexual harassment;	Dr. Farheen Malik Former Member, Delhi Commission for Women	External Member

### 2. Curriculum Development Cell:

- |  |   |                 |
|--|---|-----------------|
| 1. Prof. M.A. Jafri, Vice Chancellor,<br>Jamia Hamdard     | - | Chairperson     |
| 2. Prof. S. Raisuddin, Dept. of Med. Elem. & Tox.<br>SCLS  | - | Convener        |
| 3. Prof. Suhel Parvez, Deptt. of Med. Elem. & Tox.<br>SCLS | - | Member          |
| 4. Two External Experts of concerned<br>or Allied Field    | - | External Expert |
| 5. Concerned Deans & Heads                                 | - | Invitees        |



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4. Two External Experts of concerned or Allied Field - External Expert
5. Concerned Deans & Heads - Invitees

**8. Internal Grievance Cell for Teaching & Non-Teaching Staff:**

- |  |   |           |
|--|---|-----------|
| 1. Prof. Asgar Ali,<br>Dept. of Pharmaceutics, SPER    | - | In-charge |
| 2. Prof. Javed Ali,<br>Dept. of Pharmaceutics, SPER    | - | Member    |
| 3. Prof. Rana Zaidi,<br>Dept. of Biochemistry, SCLS    | - | Member    |
| 4. Mr. Sakhi John, Dept. Of Health<br>Management, SMBS | - | Member    |
| 5. Secretary, JH Employees Union, Non-Teaching         | - | Member X  |
| 6. Mr. Sabir Chauhan, Assistant Registrar (Estab)      | - | Convener  |

**9. Eve Teasing Prevention Cell at Institutional Level:**

- |   |   |             |
|---|---|-------------|
| 1. Dean Students' Welfare (DSW)   | - | Chairperson |
| 2. One Member from Internal Complaint Committee<br>Dr. Hinna Hamid, Dept. of Chemistry, and | - | Member      |
| 3. One Member from Women Development Cell<br>Dr. Harleen Kaur, Dept. of Computer Sciences   | - | Member      |

**10. Eve Teasing Prevention Cell at School Level:**

- |   |   |         |
|---|---|---------|
| 1. Senior Most Woman faculty member   | - | Head*   |
| 2. Two Female Research Scholars/Final year's students,-<br>(*To be nominated by the concerned Dean in each School for a period of<br>02 years). | - | Member* |

**11. Students Counseling Cell:**

- |  |   |             |
|--|---|-------------|
| 1. Prof. Nadeem Siddiqui,<br>Dept. of Pharmaceutical Chemistry, SPER | - | Chairperson |
| 2. Dr. Aisha Siddiqui<br>Dept. of Ilmul Advia, SUMER                 | - | Member      |
| 3. Dr. Arshad Hussain,<br>Dept. of Islamic Studies, SHSS             | - | Member      |
| 4. Dr. Sadaf Siraj, Dept. of Management, SMBS                        | - | Member      |
| 5. Dr. Sameena Naz, Dept. of Computer Sci., SEST                     | - | Member      |

**12. Grievance Cell for Students:**

- |   |   |             |
|---|---|-------------|
| 1. Prof. Divya Vohora,<br>Dept. of Pharmacology, SPER             | - | Chairperson |
| 2. Dr. Harnida Aqil,<br>Dept. of Amraz-e-Niswan-wa-Qabalat, SUMER | - | Member      |
| 3. Dr. Jawed Ahmad, Dept. of Computer Sciences                    | - | Member      |
| 4. Dr. Shah Nawaz Abdin, Dept. of Management                      | - | Member      |

### 13. House Allotment Committee:

(In supersession of the Office Order D. No. Estab/LD/231, dated 05.04.2018)

- |   |   |                  |
|---|---|------------------|
| 1. Prof. Shahid H. Ansari,<br>Dept. of Pharma. & Phytochemistry, SPER           | - | Chairperson      |
| 2. Prof. M. Aslam,<br>Dept. of Ilmul Advia, SUMER                               | - | Member           |
| 3. Prof. Shahid Umar<br>Dept. of Botany, SCLS                                   | - | Member           |
| 4. Dr. Musharraf Husain<br>HOD, Dept. of Surgery, HIMSR                         | - | Member           |
| 5. Dr. Farheen Siddiqui,<br>Associate Professor, Dept. of Computer Sci., SEST   | - | Member           |
| 6. Dr. Ruchi Nagar Buckshee<br>Associate Professor, Dept. of Rehab. Sci., SNASH | - | Member           |
| 7. Mrs. Tarvinder Khurana, A.R. (Examinations)                                  | - | Member           |
| 8. President, J.H. Employees Union,   | - | Member           |
| 9. Mr. Furquan Ahmad, Estate Officer  | - | Member           |
| 10. Registrar   | - | Member Secretary |

The above Committees and Cells from Sr. No. 1 to 13 have been constituted for a period of two years or till further order, whichever is earlier. All concerned are requested to kindly take necessary action and convene meeting(s), as and when needed. The resolutions / decisions of the respective Committee/ Cell may kindly be sent to the undersigned for further action and processing.

  
REGISTRAR

### All Concerned

#### Copy to:

1. All Deans
2. All HoDs/In charge- Centers
3. Finance Officer
4. Proctor / Controller of Examinations
5. PRO
6. System Analyst (With a request to upload in JH Website)
7. PA to Vice Chancellor
8. PA to Registrar
9. Guard File