



**JAMIA HAMDARD**

**Academic Resources Management System  
(ARMS)**

**USER MANUAL**

**(Controller of Examination)**

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## User Manual for Credit Based Examination

### Introduction

Examination Module can be accessed by 3 levels of users. The three levels of users are Exam Department, Management and Site Admin. Underneath the Exam Department there will be users like tabulator1 and tabulator2 and cross checker and underneath Management there will be users like Registrar, Vice Chancellor, Controller of Examination etc., and underneath site Admin there will be users like Examination Department's Admins.

### How to Access

Entering into the appropriate URL can access the Examination module. The following screen will appear according to the type of user select the Login as from the List Box and then enter Login Id and Password

Jamia Hamdard University - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address http://dssserver.333/ Go Links

**JAMIA HAMDARD**  
Hamdard Nagar, New Delhi - 110 062

Welcome to Jamia Hamdard - Login

Login as : Site Admin

Login ID : ma

Password : \*\*\*\*\*

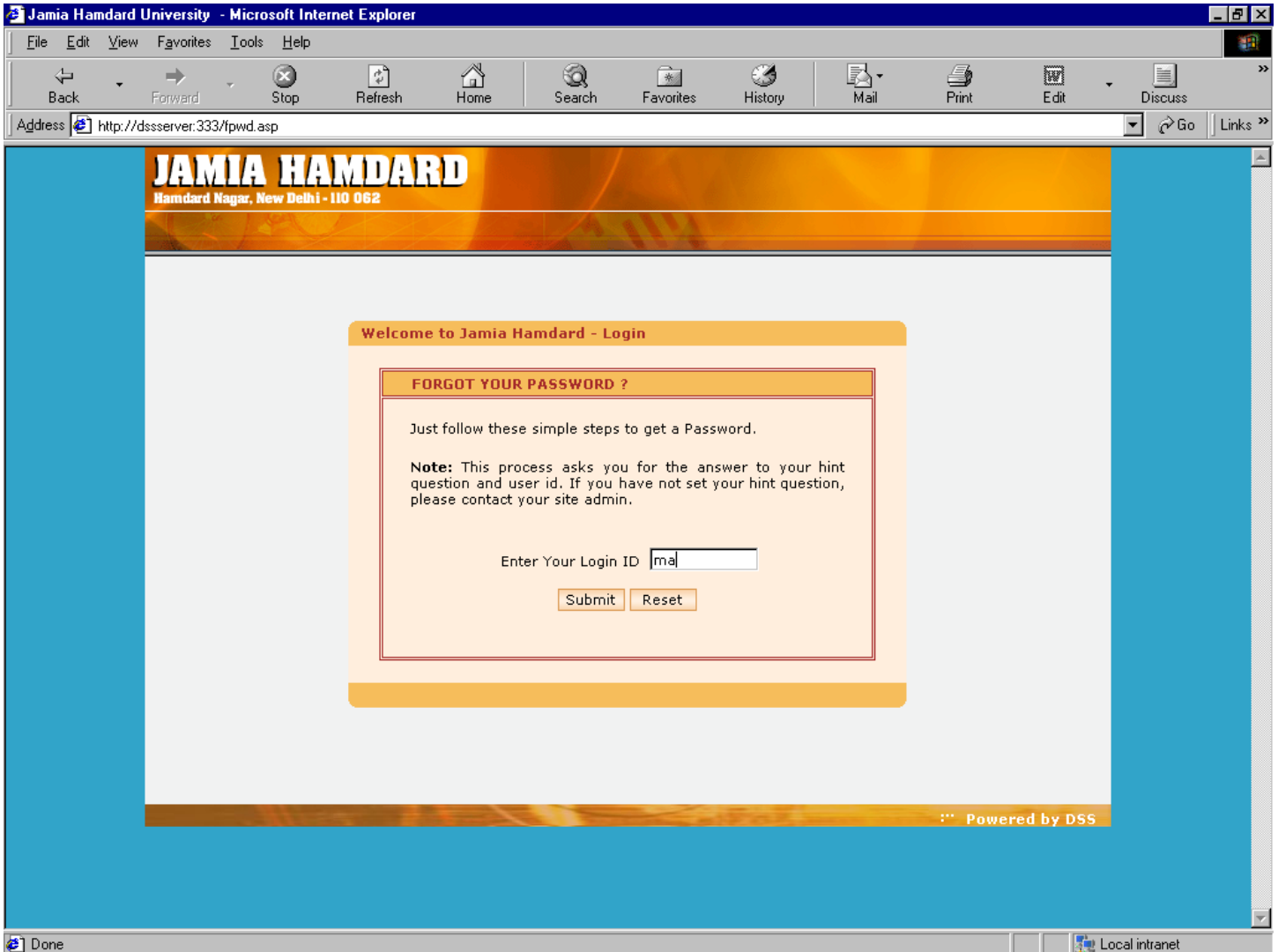
Submit Reset

[Forgot Password](#)

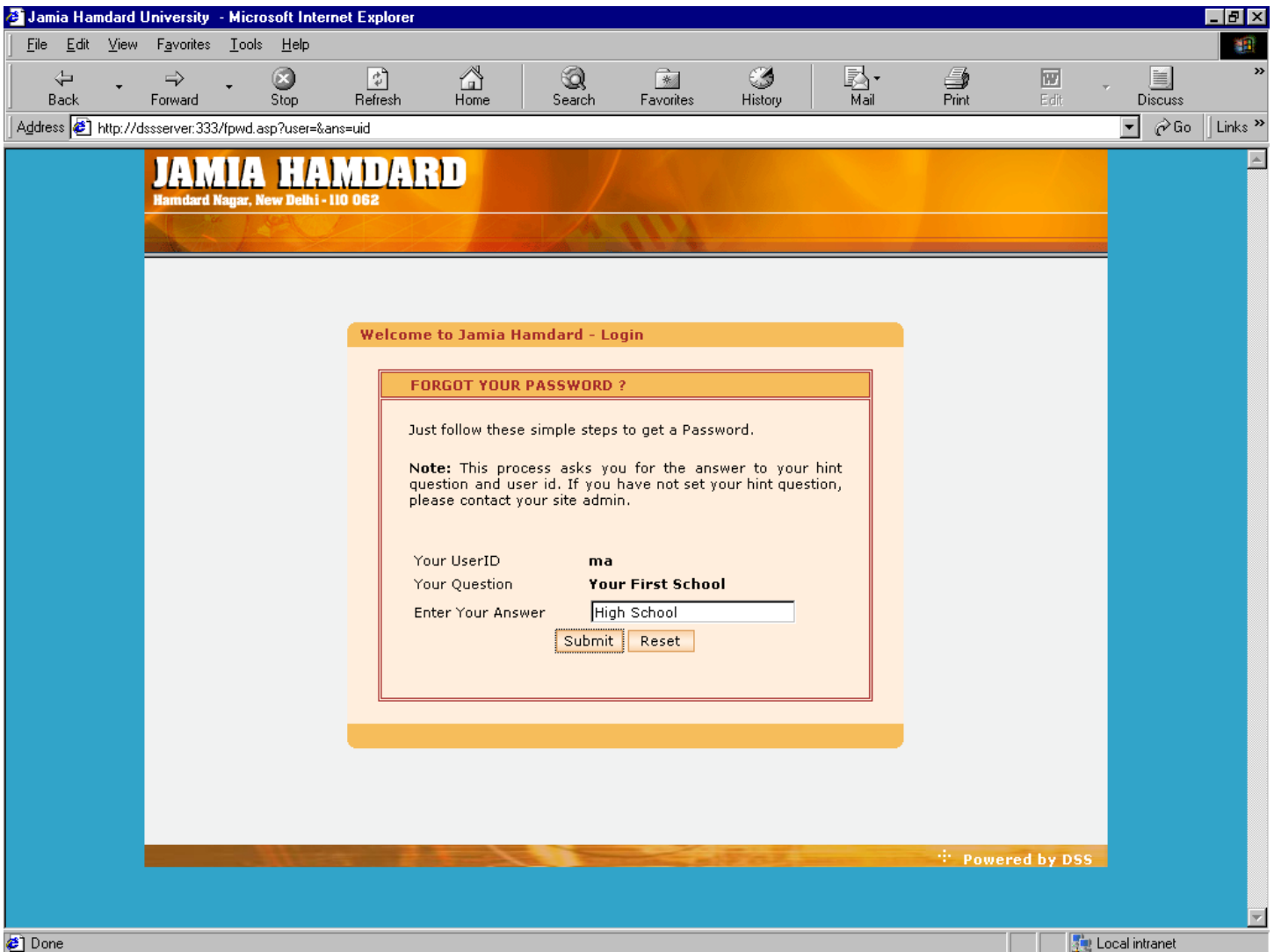
Powered by DSS

Local intranet

There is also an option for the **Forgot Password** through which the User can retrieve the Password for the Username already registered by clicking on the Link. This will redirect the User to the below page.

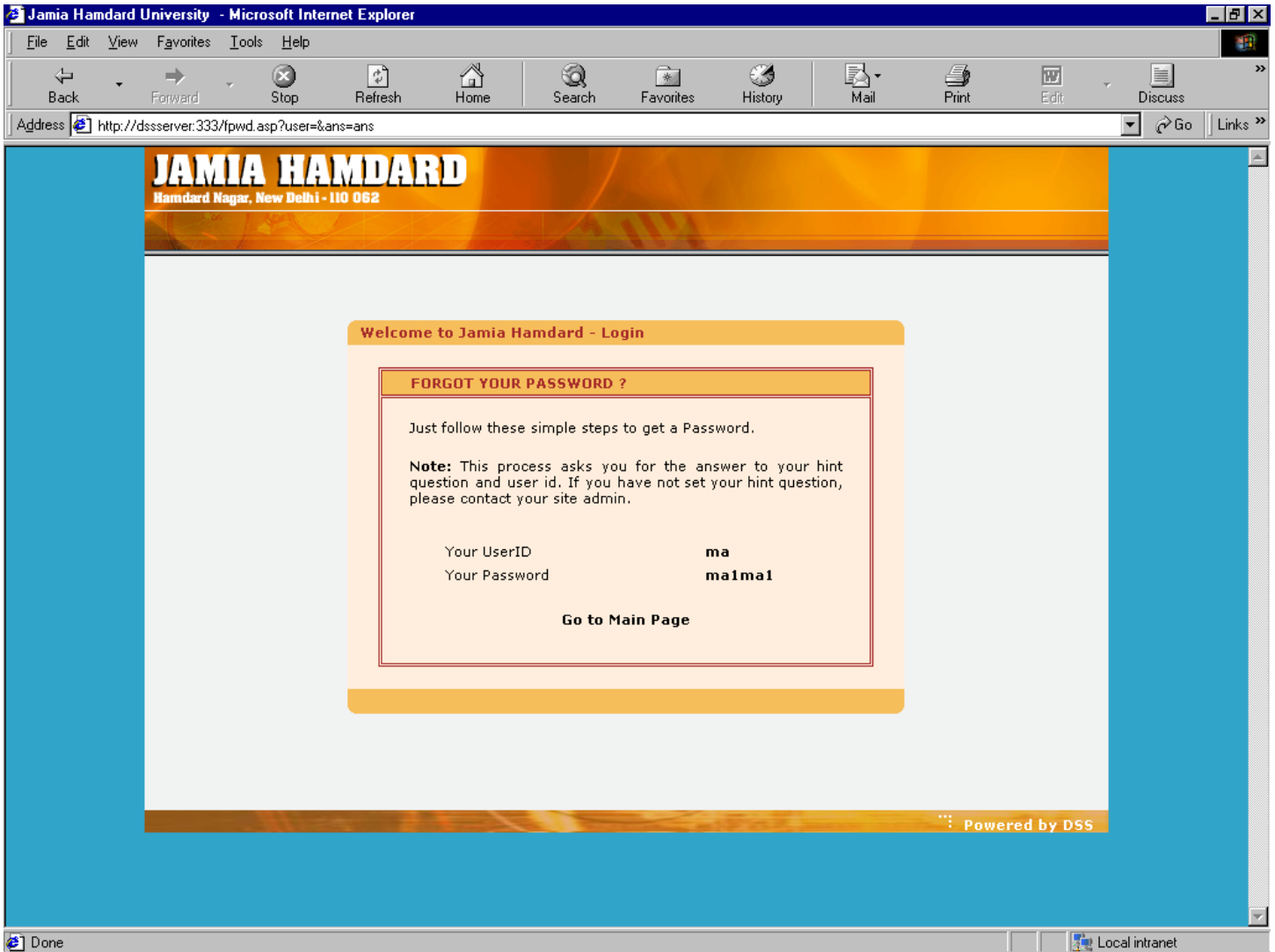


The User has to enter the **User Name** and then click the **Submit** Button. This will redirect to the below page.



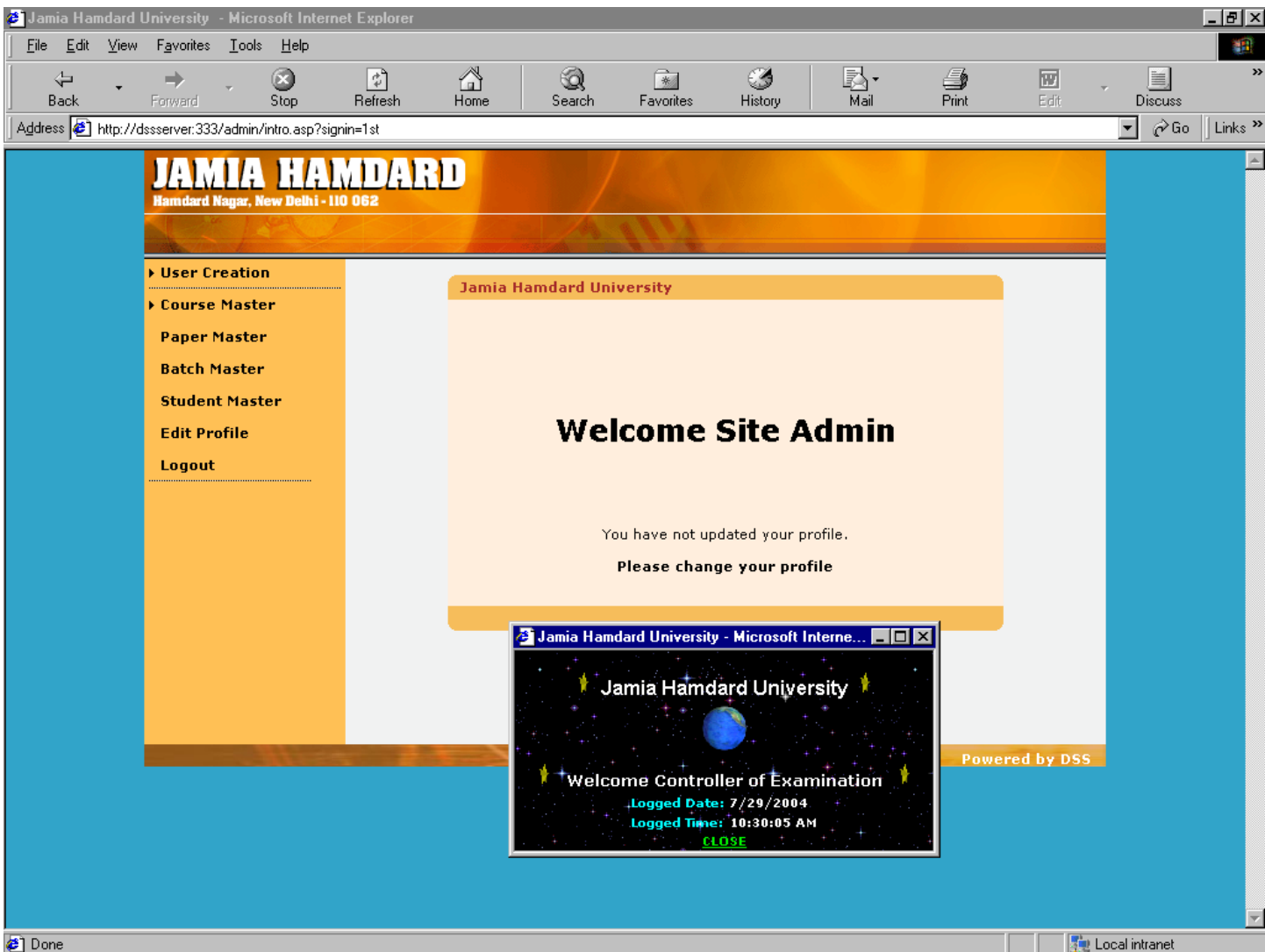
Where the User enters the **Answer** for the **Your Question** and click the **Submit** Button, it will redirect to the page where the User can view their **Username** and **Password**.

**Note:** If the user forgot the Answer for the Reminder Question, he (she) has to contact the Administrator to delete and create a new Profile (or User).



Once the User enters the **Username** and **Password** and click on the **Submit** button, after authenticating the User, it will be redirected to a Screen as shown below, which is referred as Main Page.

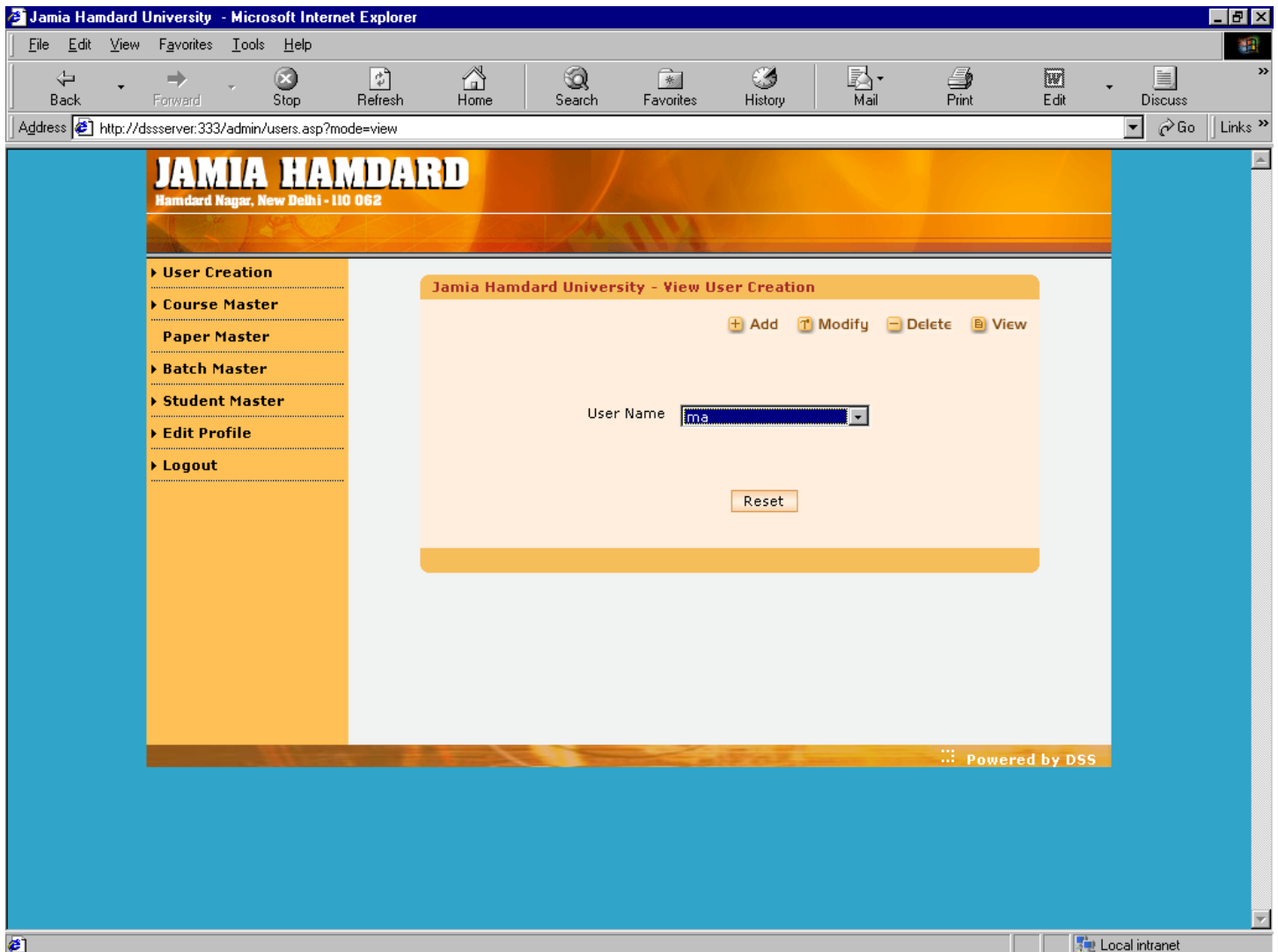
If the User is a **Site Admin** then the following screen will appear.



Depending upon the user it shows the Menu for which the user is authenticated. If the user is **Site Admin** the following Menu will appear on the Main Page with options to User Creation, Course Master, Paper Master, Batch Master, Student Master, Edit Profile. The Site Admin who can Add, Modify, Delete and View Users, Courses, Paper, Batch, and Students and can Edit his Profile

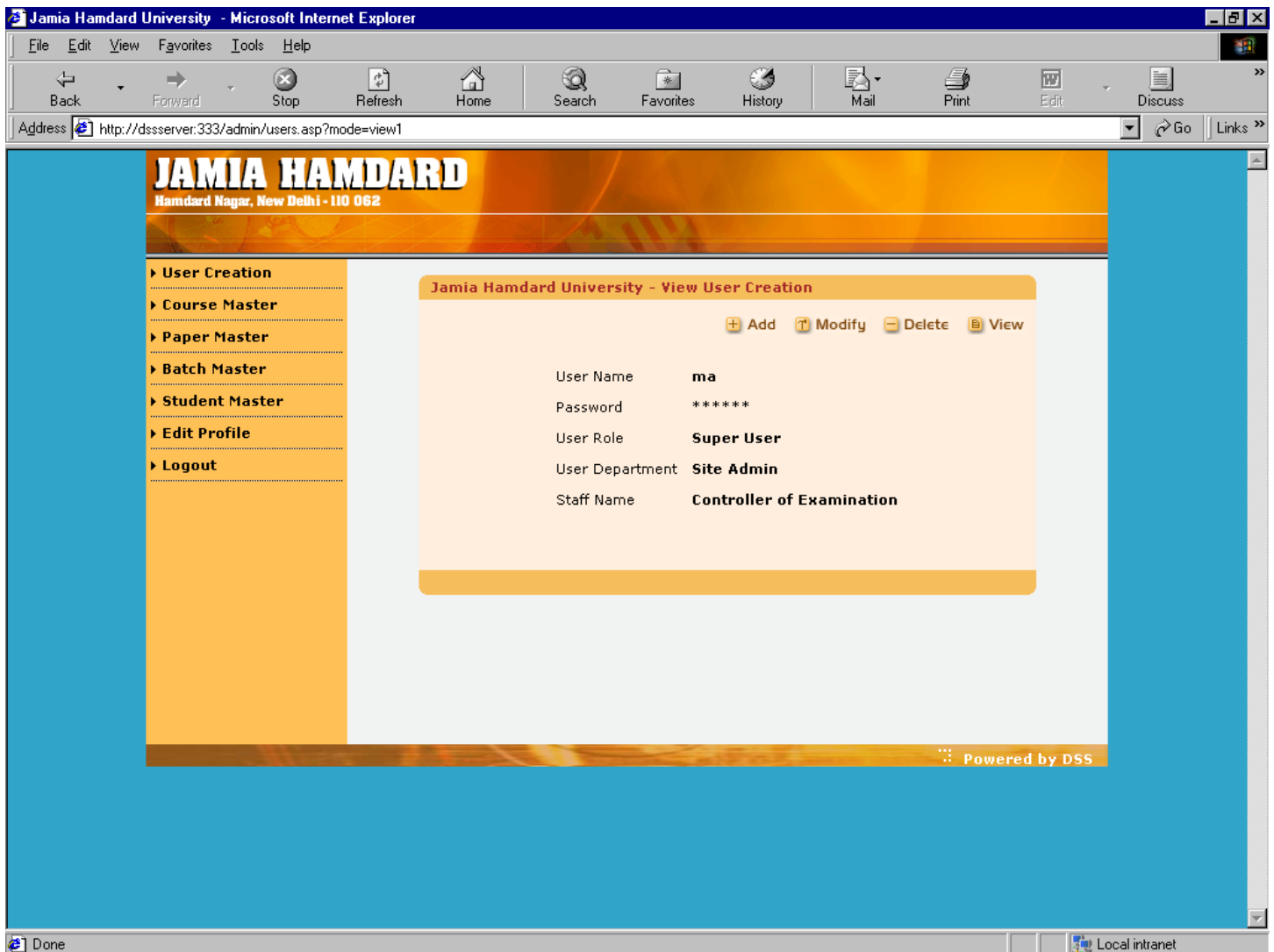
## Managing the User

Click the **User Creation** hyper link in the Main Page. It will take the User to a new page with the User Name in the List Box. Select a User Name and click the **Submit** Button



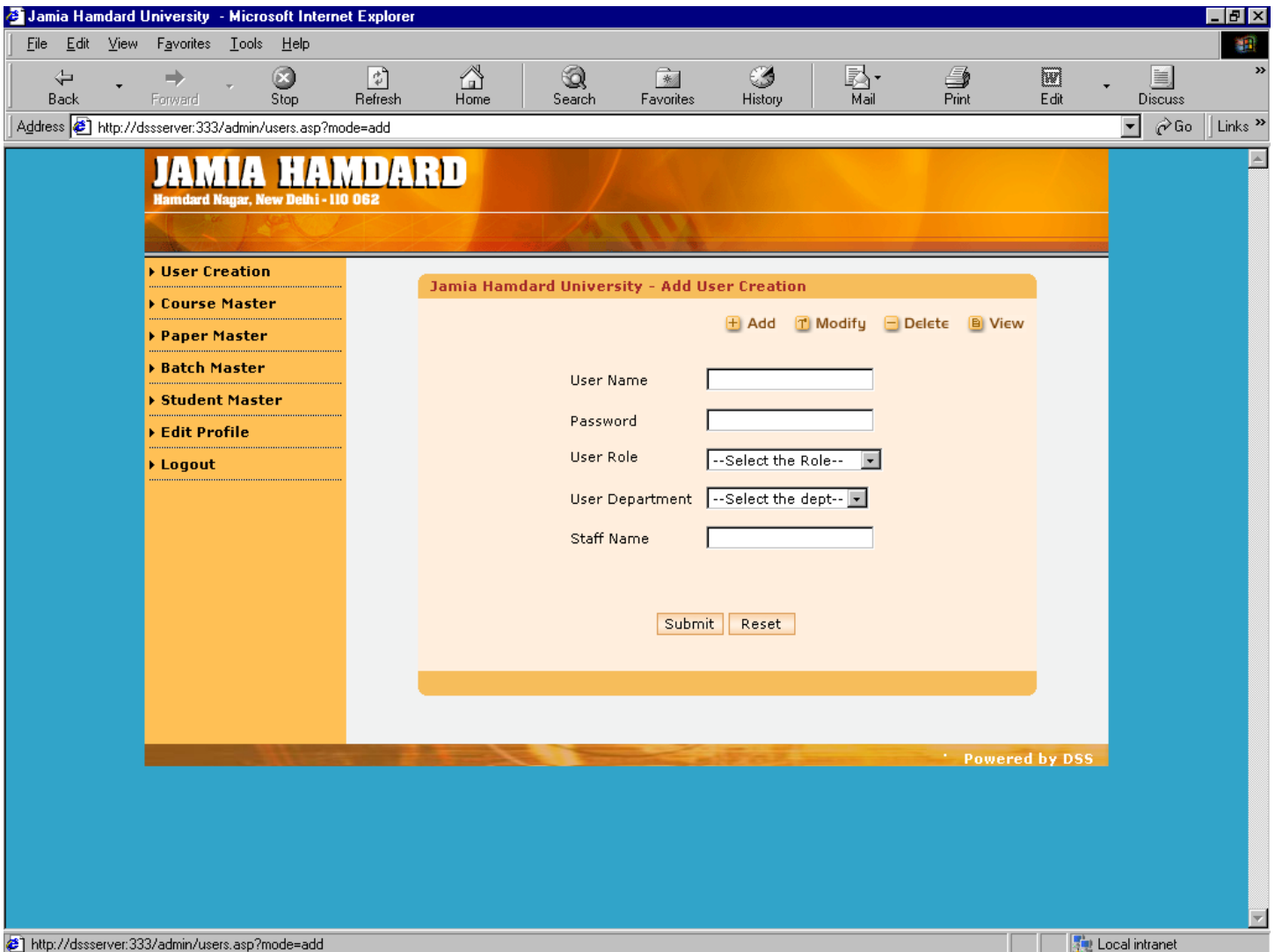


This will take you to a new Screen where the User's Detail will be displayed.



### **To Add a New User**

Clicking the **Add** Hyper link in the Main Page, it will take the User to a new page with the **User Name**, **Password**, **User Role**, **User Department**, **Staff Name** and the **Submit** Button as shown below.



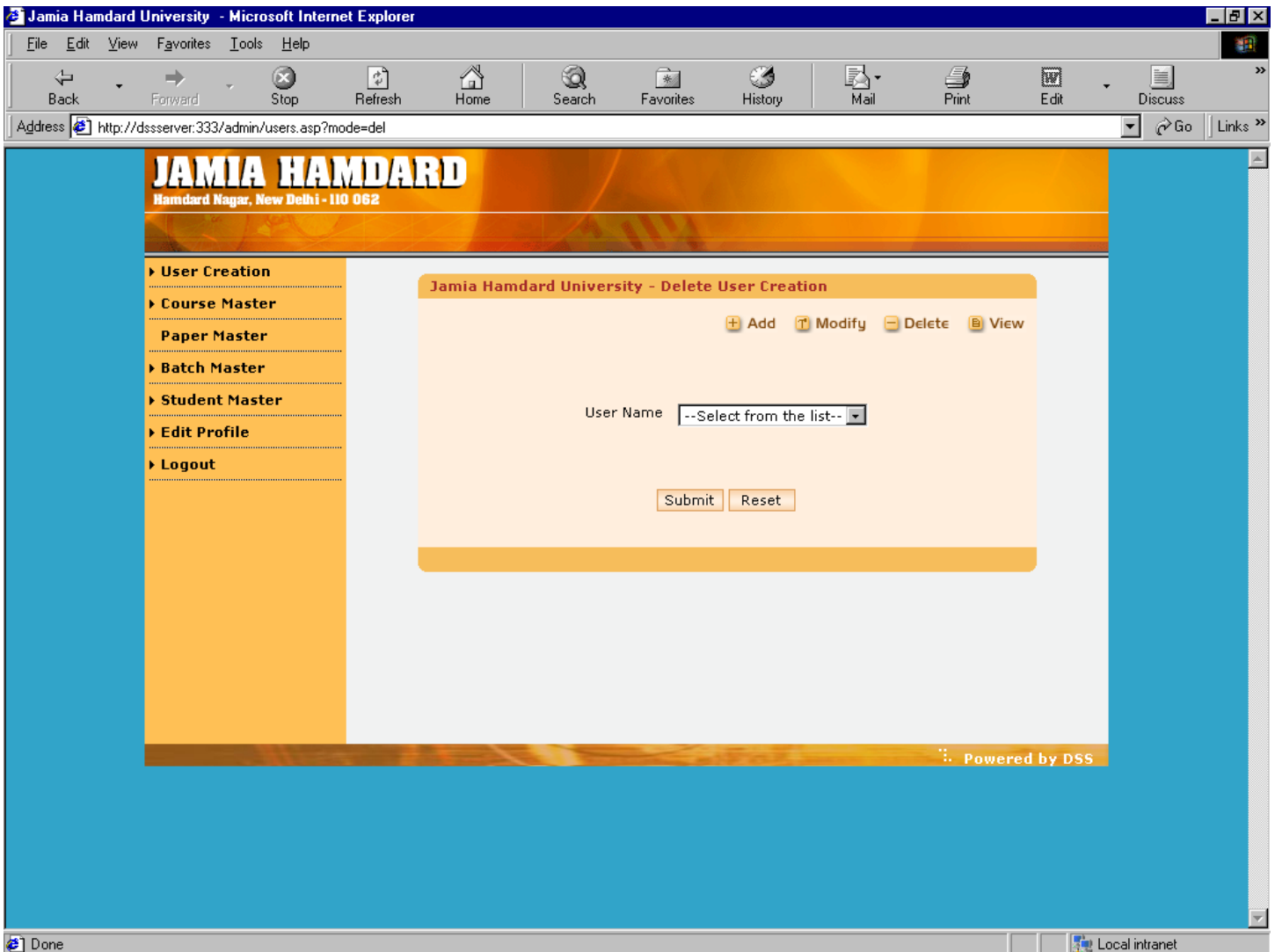
Enter the **User Name**, **Password**, and **Staff Name** and select the **User Role**, **User Department** from the List Boxes and click the **Submit** Button, doing so a new User is created and updated in the Database.

A New Page with the message "The User details have been added successfully" will be displayed.

If the User wants to go back to the User Creation Page, click on the "Go to User Creation Page".

### **To Delete an existing User:**

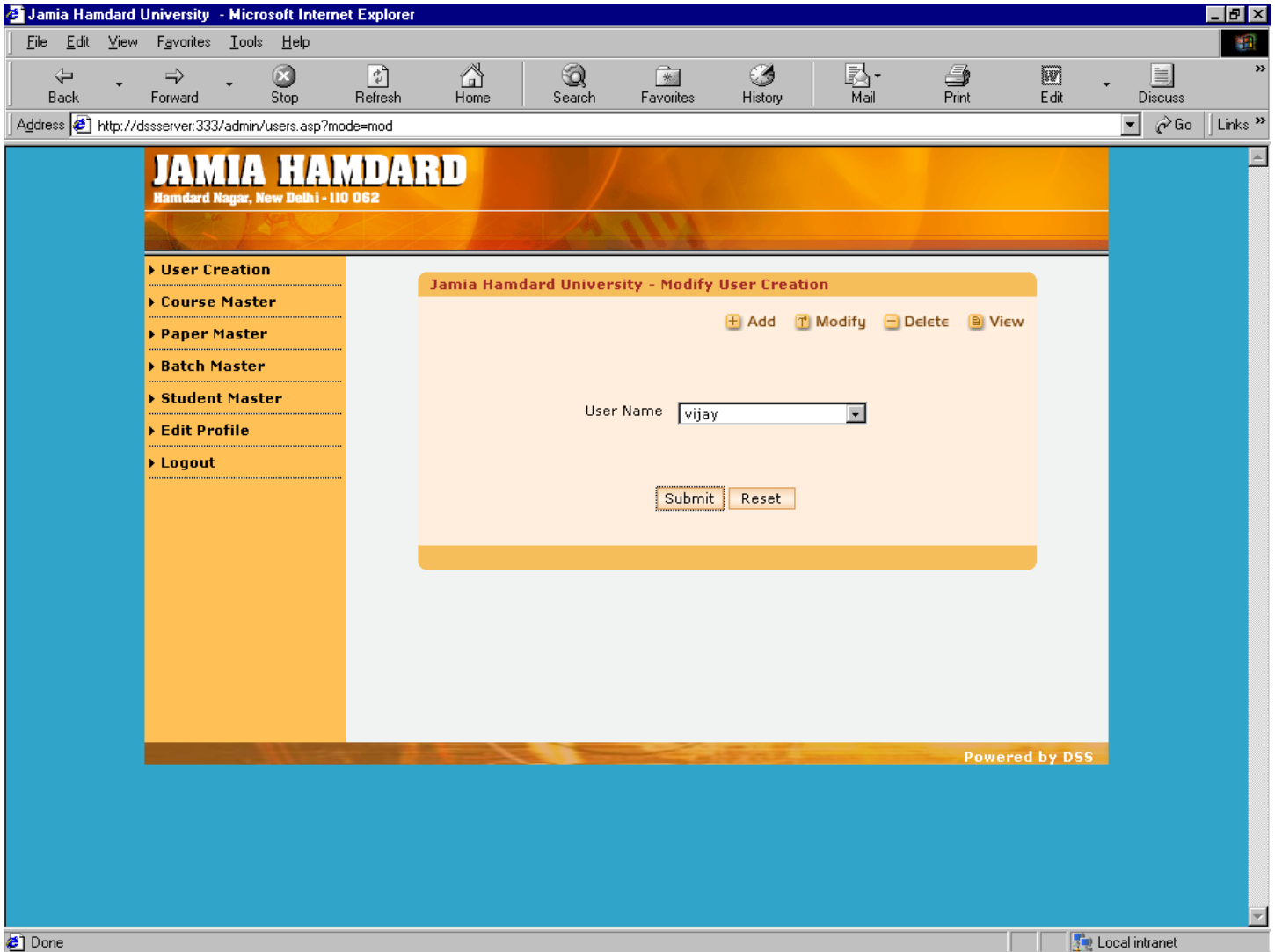
If the User has to be deleted, click the **Delete** Hyper link in the Main Page. Then select the user Name from the list box **Select from the List**. Then click the **Submit** button.



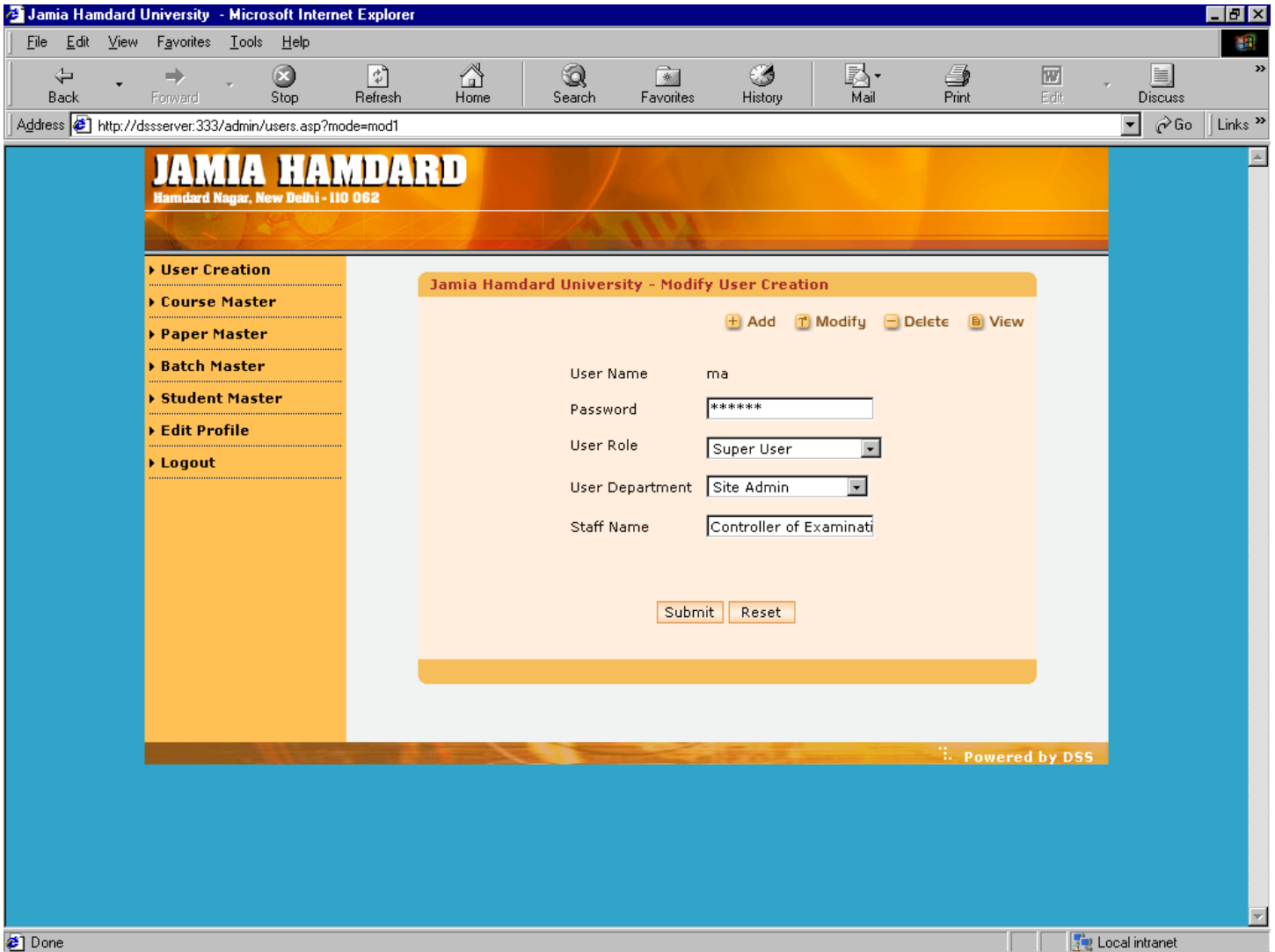
A confirmation message will be displayed "Are you sure want to delete" select **ok** to delete will take you to the new page with Message "User details deleted successfully" will be displayed. If the User wants to go back to the User Creation Page, click on the "Go to User Creation Page". The User details will be deleted from the Database. Select **Cancel** to undelete and remains in the same page.

### **To Modify an existing User:**

If the User's detail has to be modified, click the **Modify** Hyper link in the Main Page. Then select the user Name from the list box **Select from the List**. Then click the **Submit** button.



This will take you to a new Screen where the User's Detail will be displayed and provision had been given to modify the Password and Staff Name by entering it and User Role and User Department by selecting it from List Box.



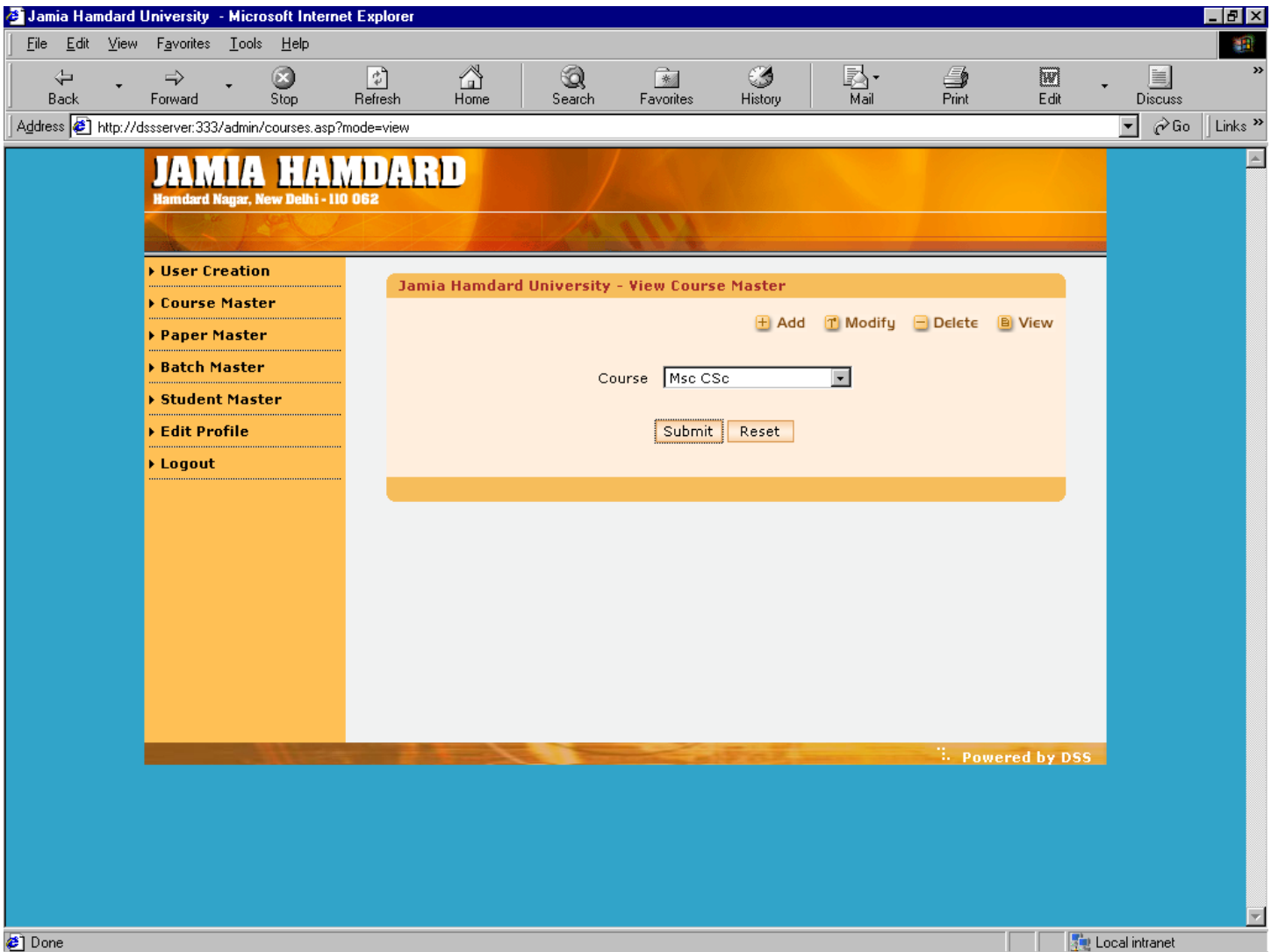
Click the **Submit** button to Modify the User details. The user details will be updated successfully.

A New Page with the message "The User details have been modified successfully" will be displayed.

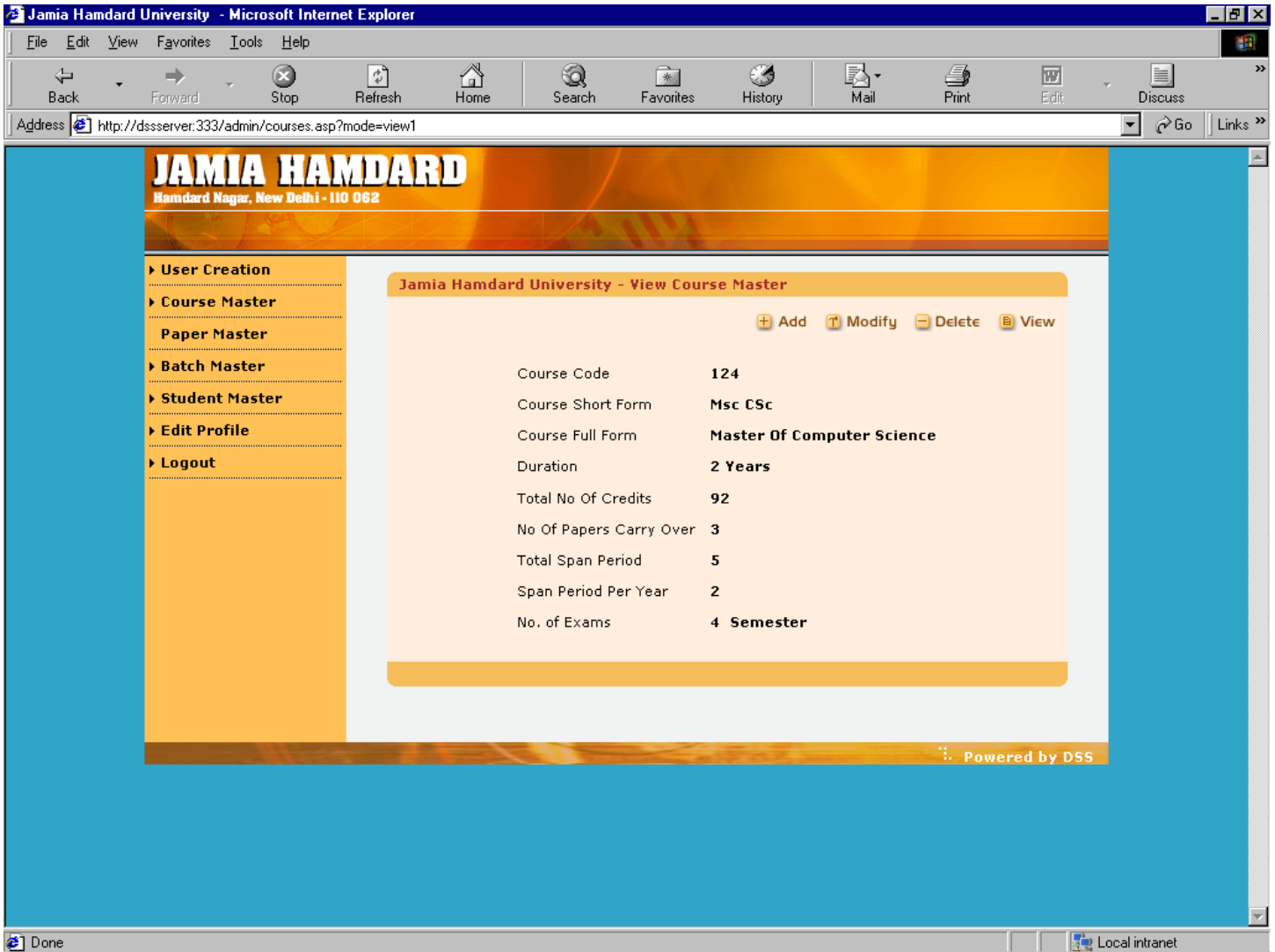
If the User wants to go back to the User Creation Page, click on the "Go to User Creation Page".

### Course Master:

Click the **Course Master** hyper link in the Main Page. It will take the User to a new page with the Course Name in the List Box. Select a Course Name and click the **Submit** Button

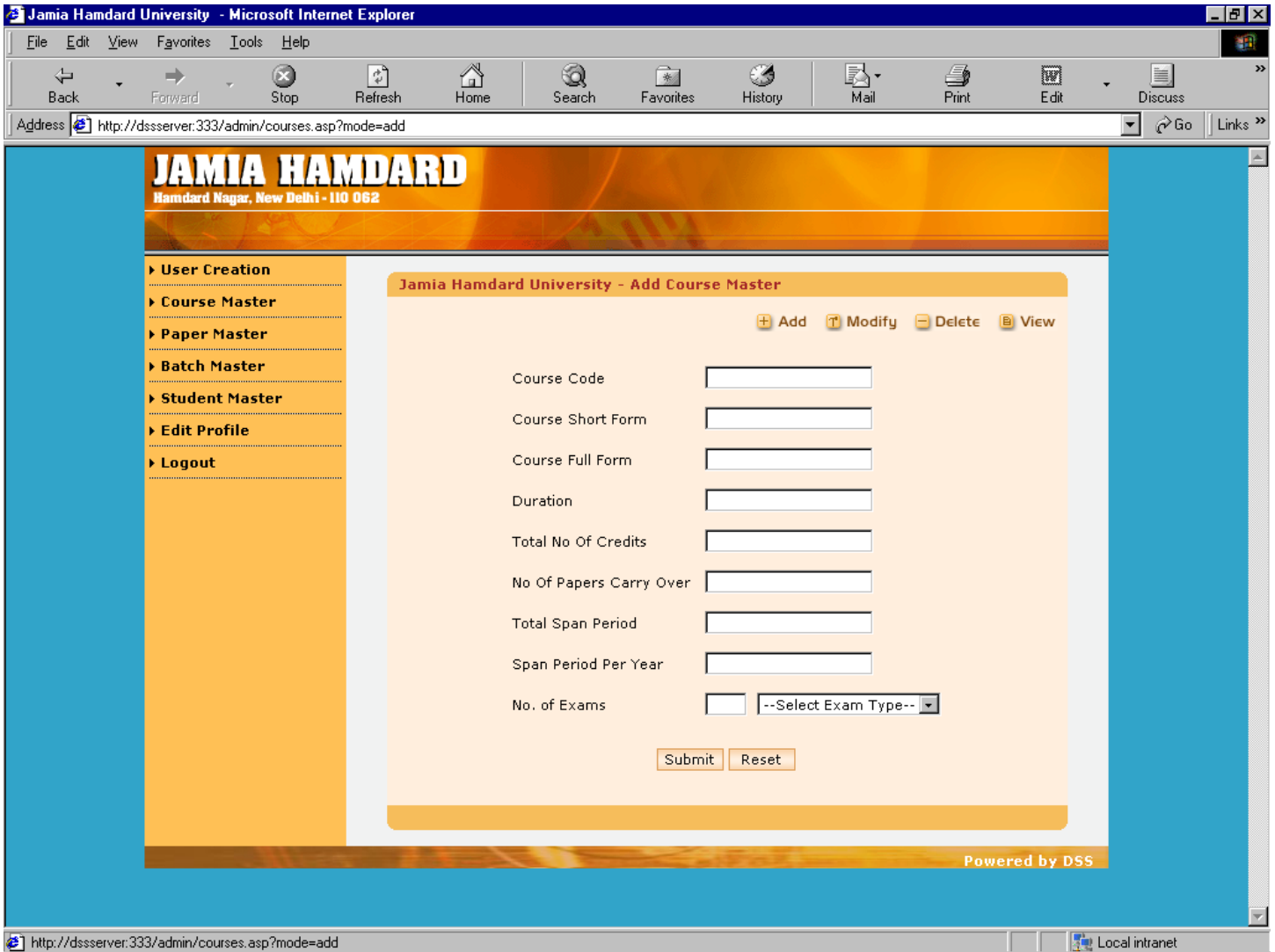


This will take you to a new Screen where the Course Detail will be displayed.



## To Add a New Course

Clicking the **Add** Hyper link in the Main Page, it will take the User to a new page with the **Course Code, Course Short Form, Course Full Form, Duration, Total No of Credits, No of Papers Carry Over, Total Span Period, Span Period Per Year, No of Exams, and Exam Type.**



Enter the **Course Code, Course Short Form, Course Full Form, Duration, Total No of Credits, No of Papers Carry Over, Total Span Period, Span Period Per Year, No of Exams** and select the **Exam Type** from List Box and click the **Submit** Button, doing so a new Course is created and updated in the Database.

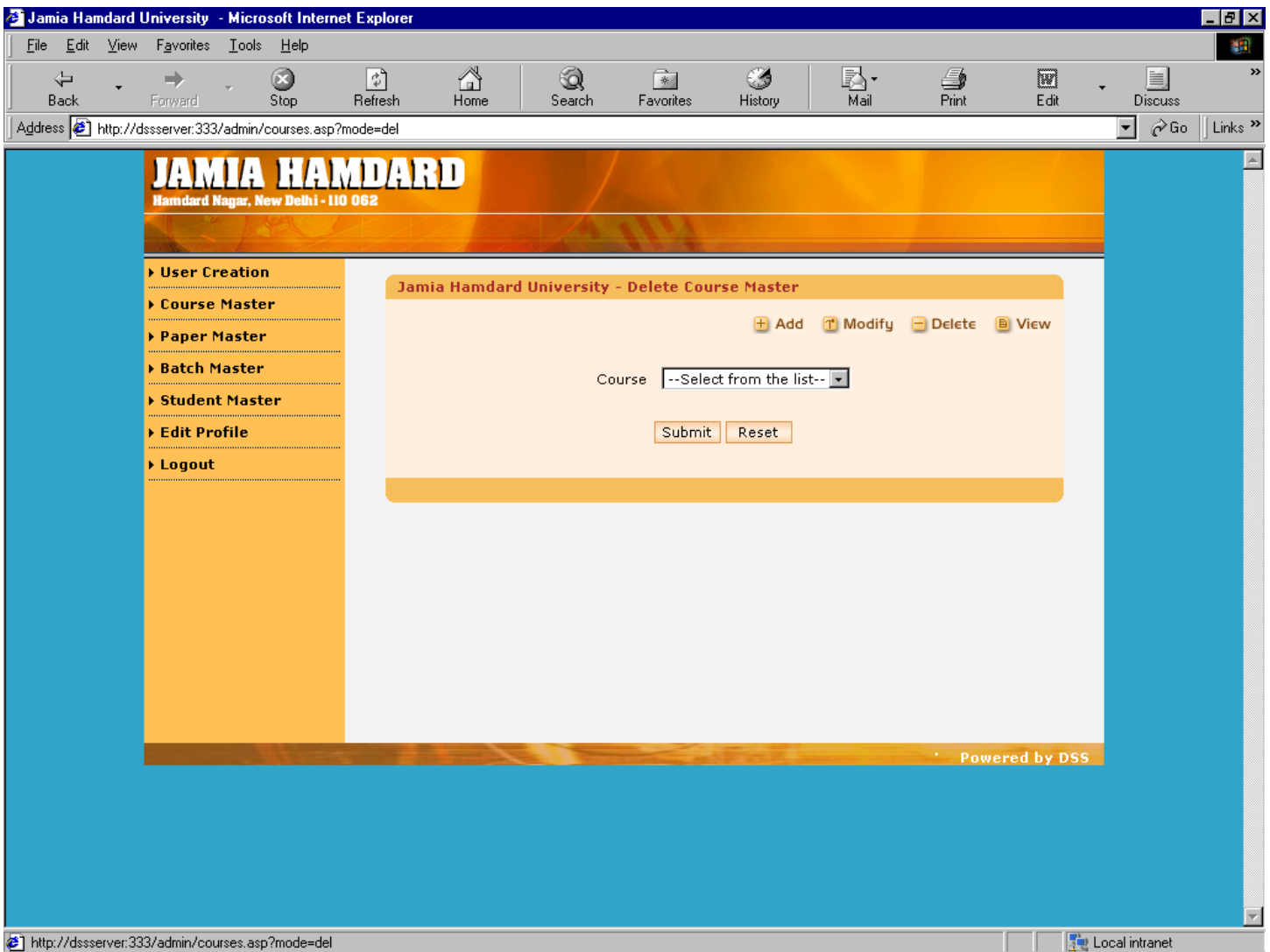
A New Page with the message "The Course Master details have been added successfully" will be displayed.

If the User wants to go back to the Course Master Page, click on the "Go to Course Master Page".

### **To Delete an existing Course:**

If the Course has to be deleted, click the **Delete** Hyper link in the Main Page. Then select the Course from the list box **Select from the List**. Then click the **Submit** button.



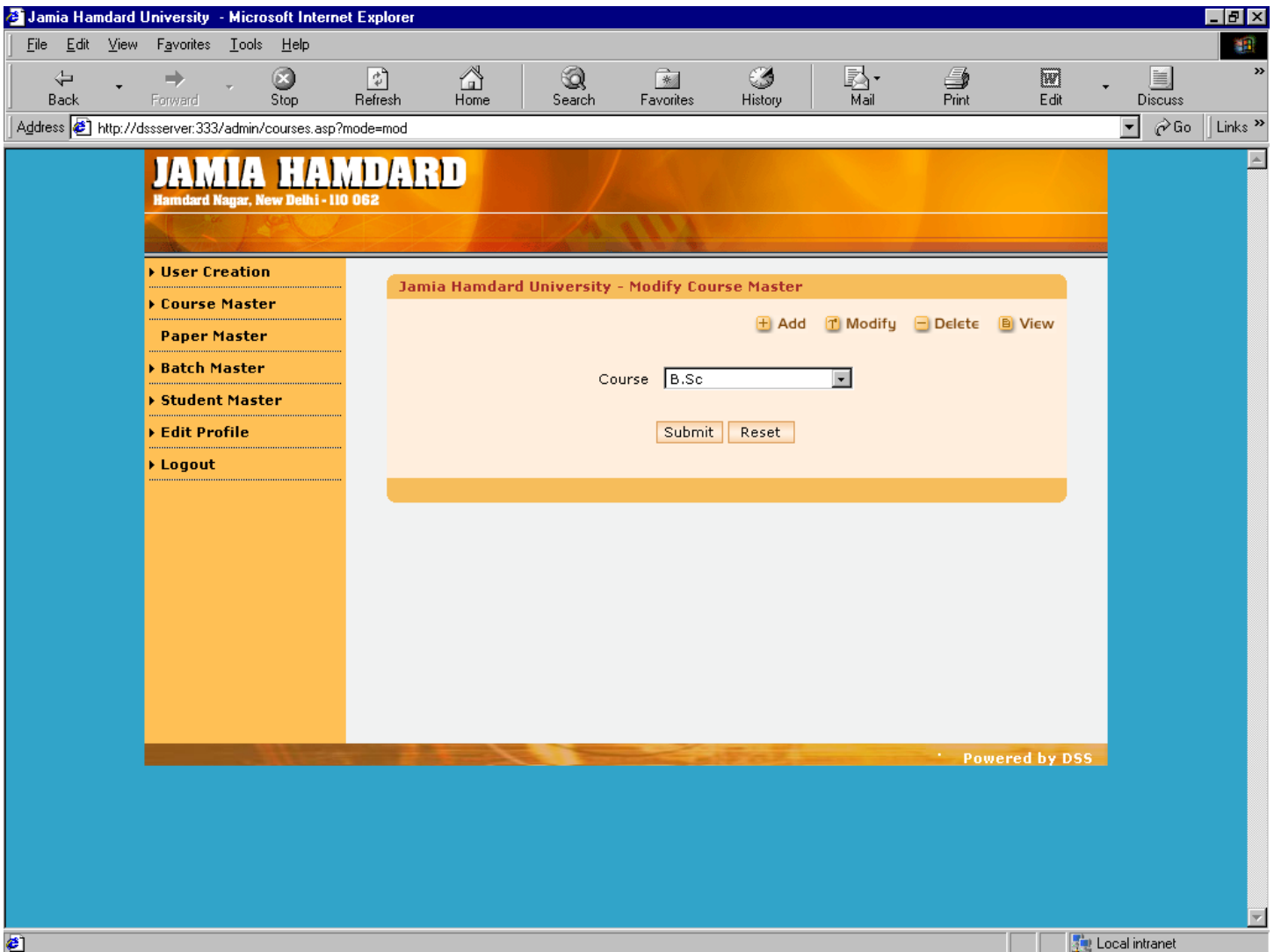


A New Page with the message “The Course Master details have been deleted successfully” will be displayed.

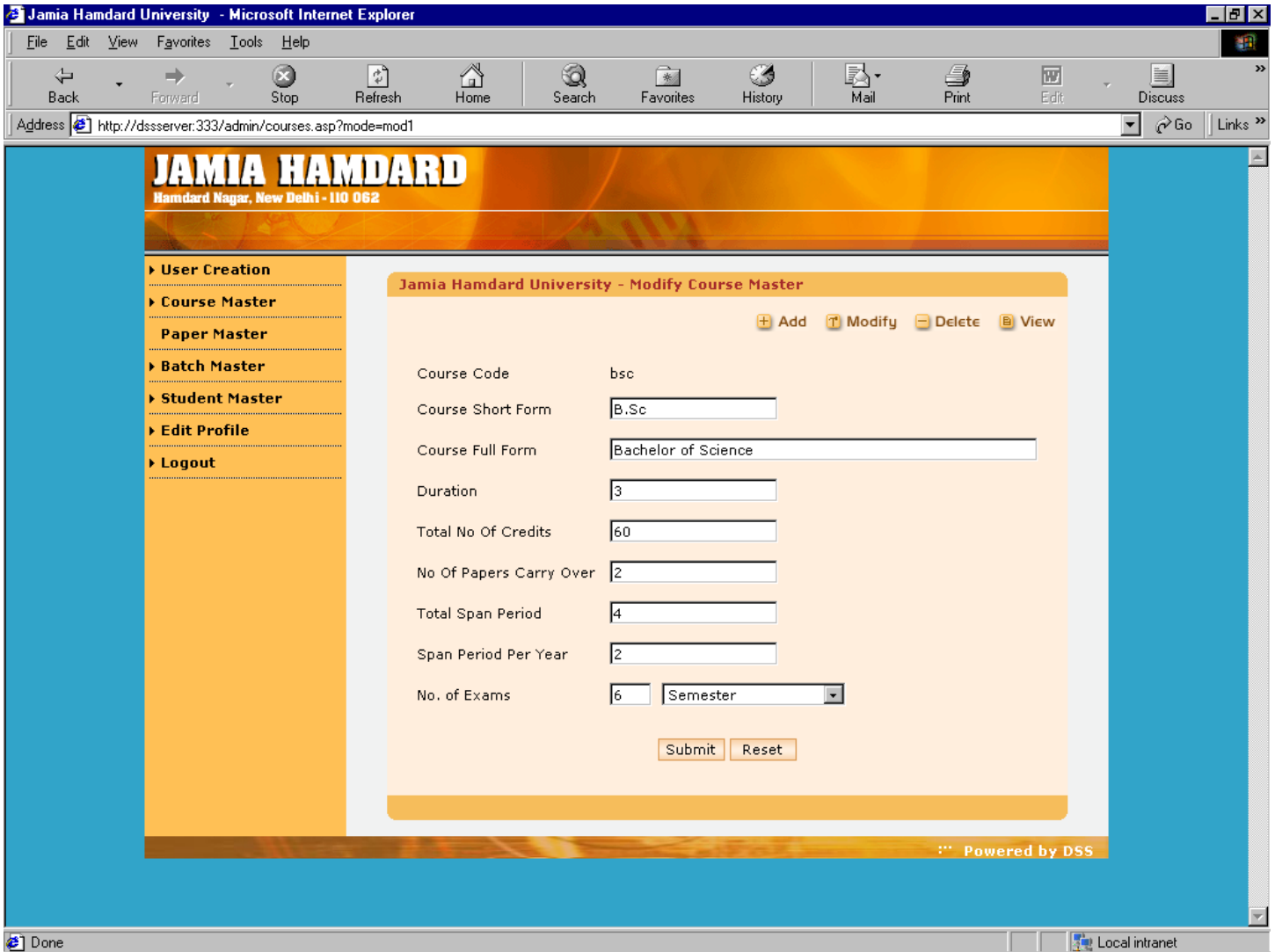
If the User wants to go back to the Course Master Page, click on the “Go to Course Master Page”.

### **To Modify an existing Course:**

If the Course detail has to be modified, click the **Modify** Hyper link in the Main Page. Then select the Course from the list box **Select from the List**. Then click the **Submit** button.



This will take you to a new Screen where the Course Details will be displayed and provision had been given to modify the **Course Short Form, Course Full Form, Duration, Total No of Credits, No of Papers Carry Over, Total Span Period, Span Period Per Year, No of Exams** by entering it and **Exam Type** by selecting it from List Box.



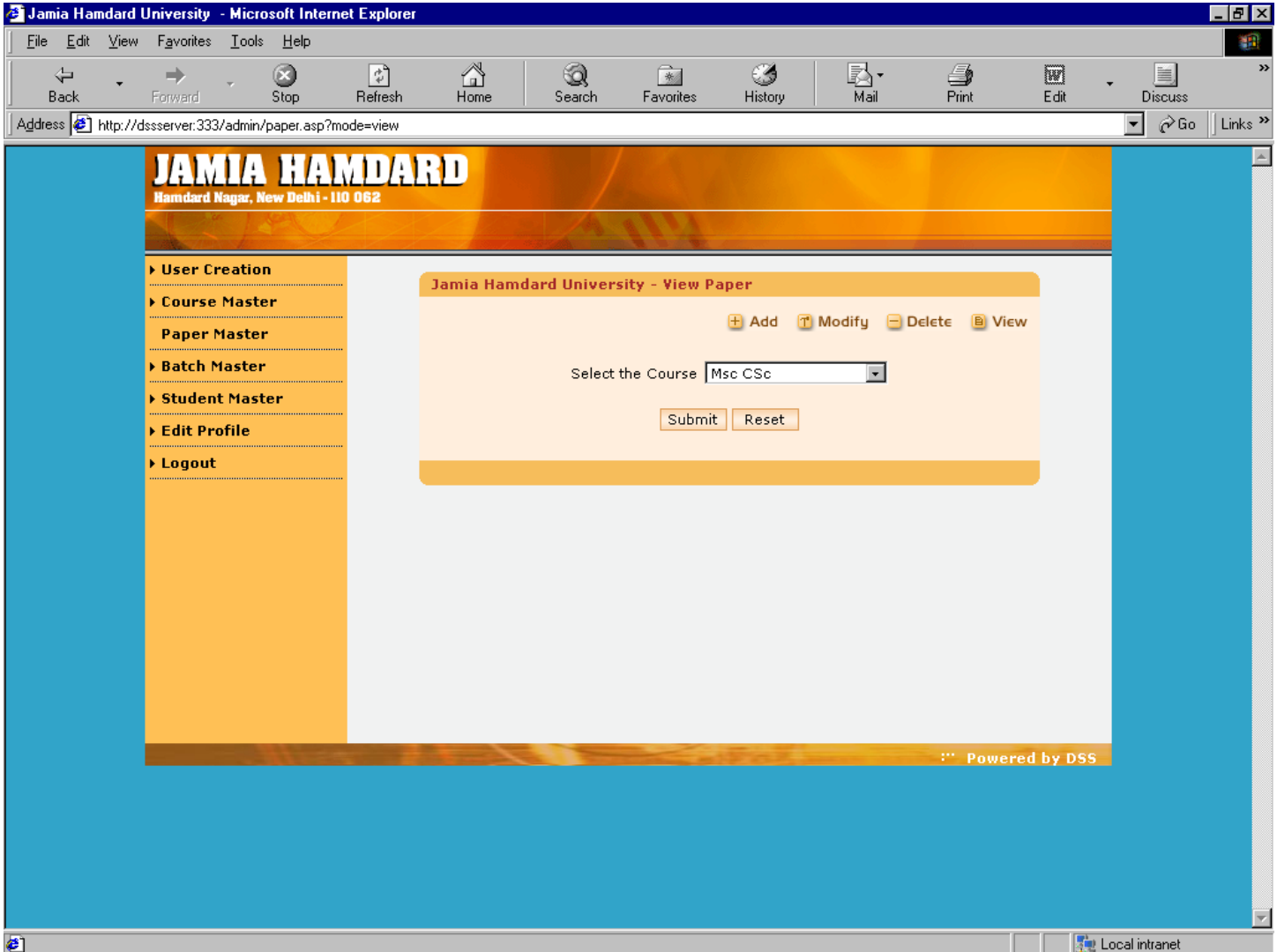
Click the **Submit** button to Modify the Course details. The Course Master details will be Modified successfully.

A New Page with the message "The Course Master details have been modified successfully" will be displayed.

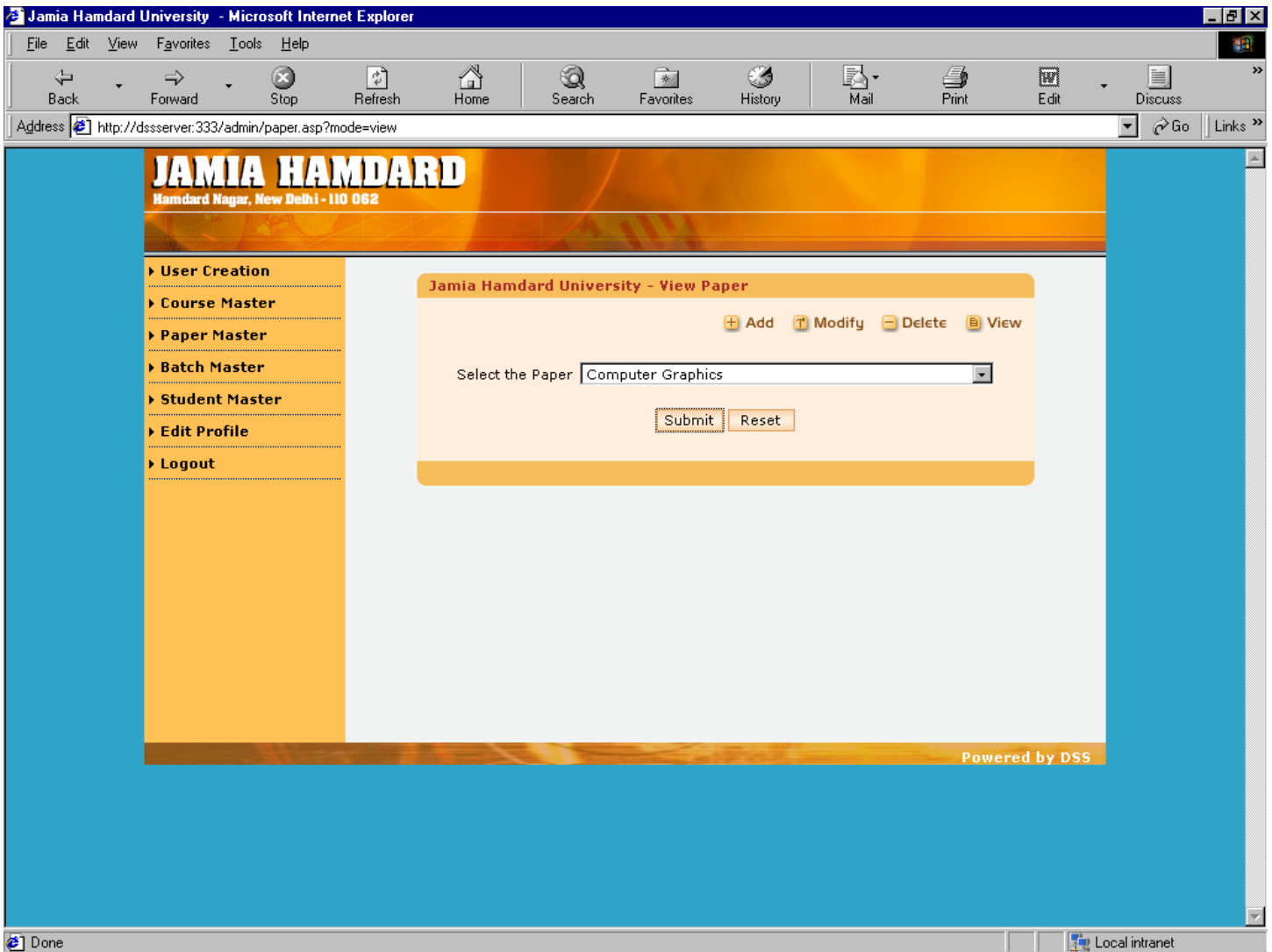
If the User wants to go back to the Course Master Page, click on the "Go to Course Master Page".

## Paper Master:

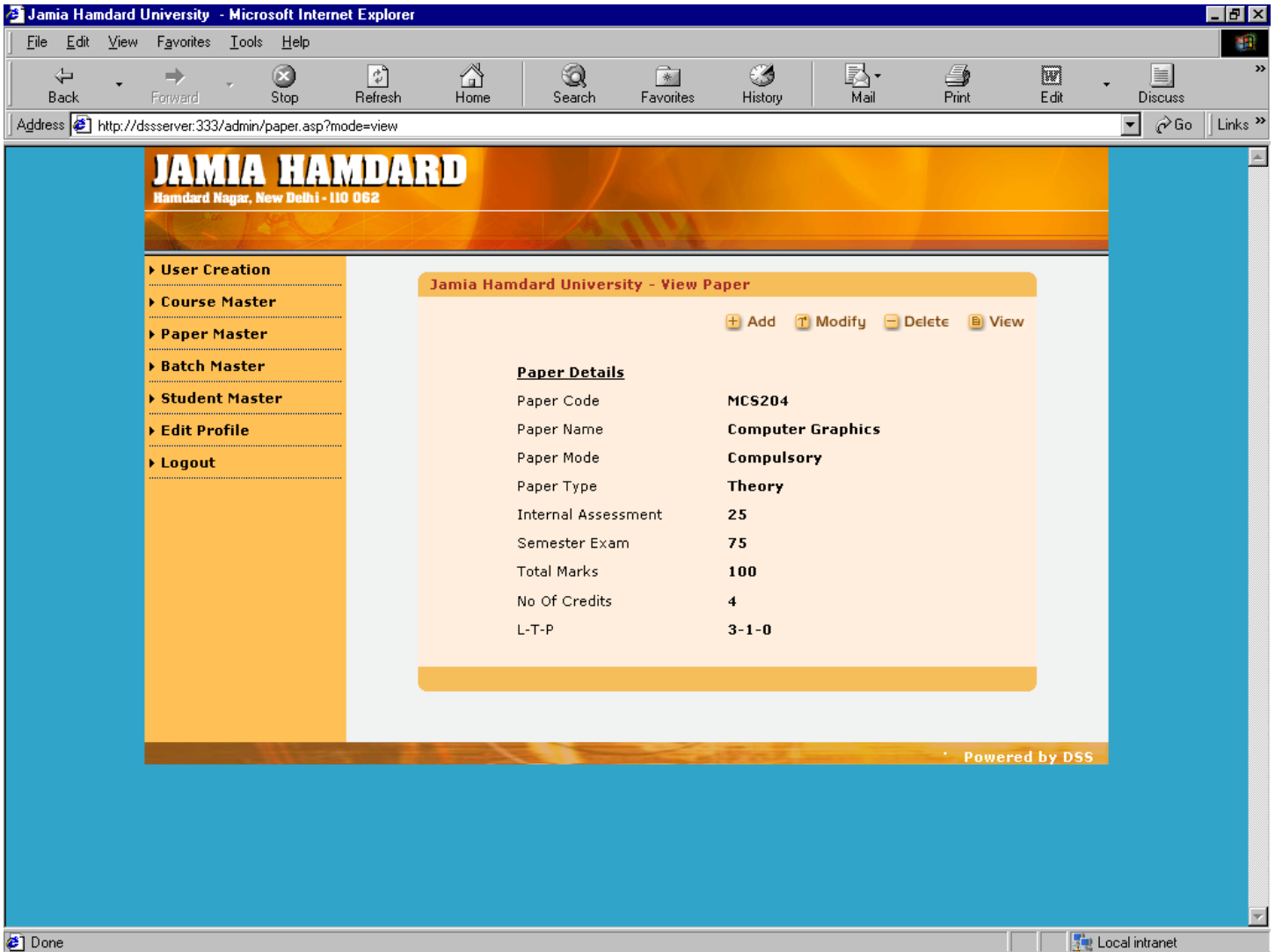
Click the **Paper Master** hyper link in the Main Page. It will take the User to a new page with the Course Name in the List Box. Select a Course Name and click the **Submit** Button



This will take you to a new Screen where the user has to select the Paper from the List Box and Click **Submit** button.

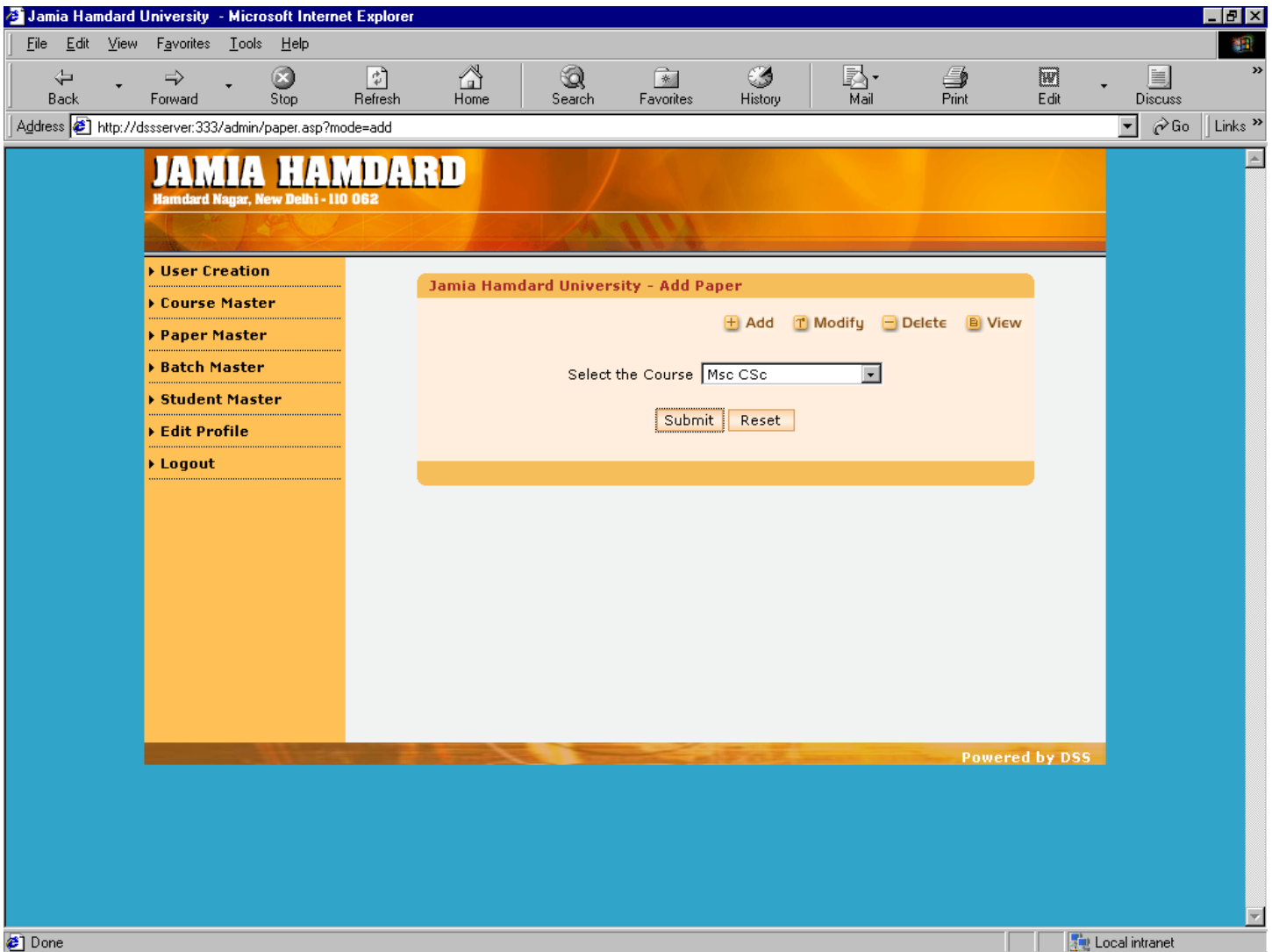


This will take you to a new Screen where the Paper Details will be displayed.

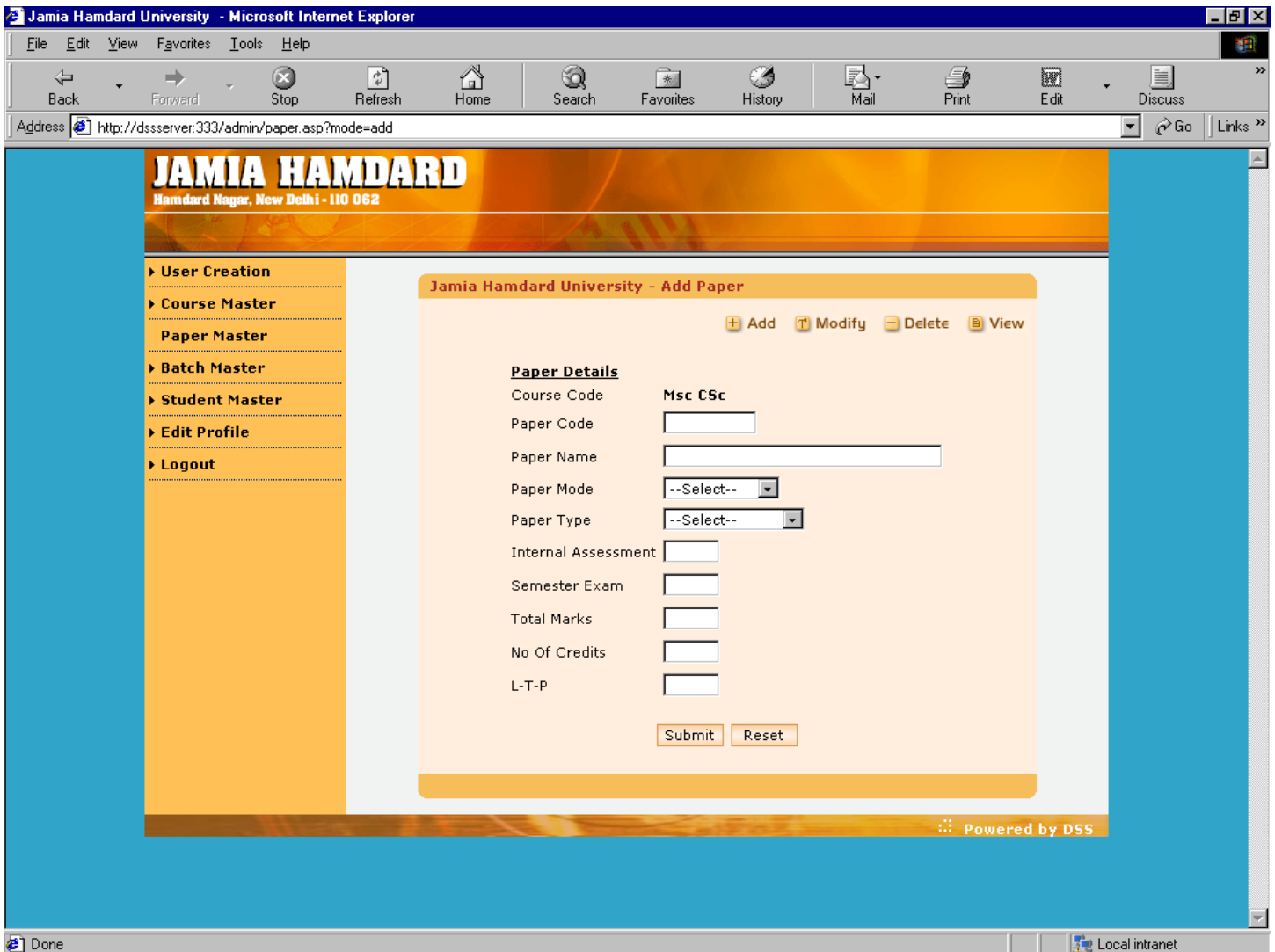


### **To Add a New Paper**

Clicking the **Add** Hyper link in the Main Page, it will take the User to a new page where from the List box the Course has to be selected and then click **Submit** button.



This will take the User to a new page with the **Paper Code, Paper Name, Paper Mode, Paper type, Internal Assessment, Semester Exam, Total Marks, No of Credits and L-T-P.**



Enter the **Paper Code, Paper Name, Internal Assessment, Semester Exam, Total Marks, No of Credits and L-T-P** and Select the **Paper Mode and Paper type** and Click the **Submit** button, doing so a new Paper is created and updated in the Database.

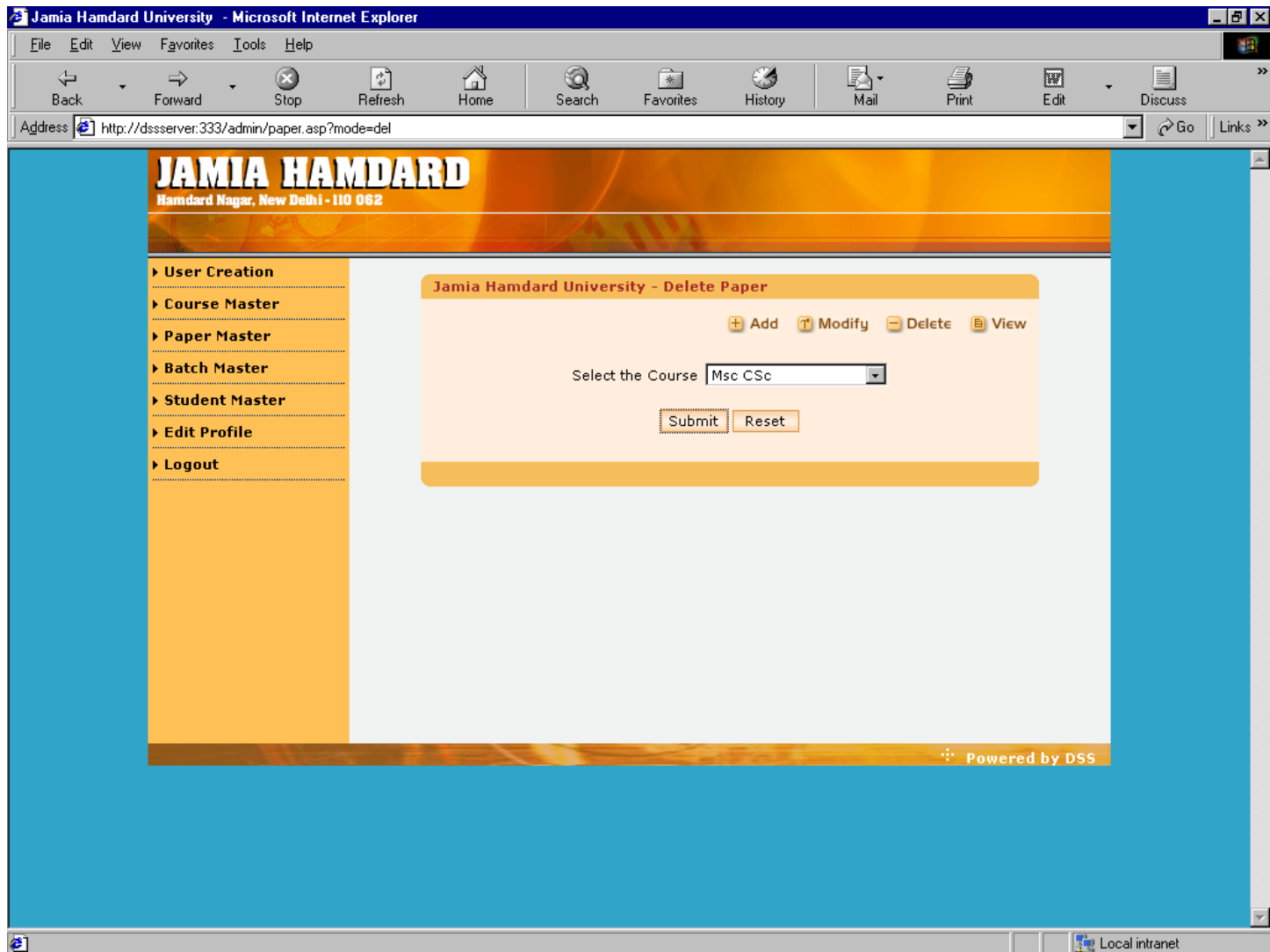
A New Page with the message "The Paper details have been added successfully" will be displayed.

If the User wants to go back to the Paper Master Page, click on the "Go to Paper Master Page".

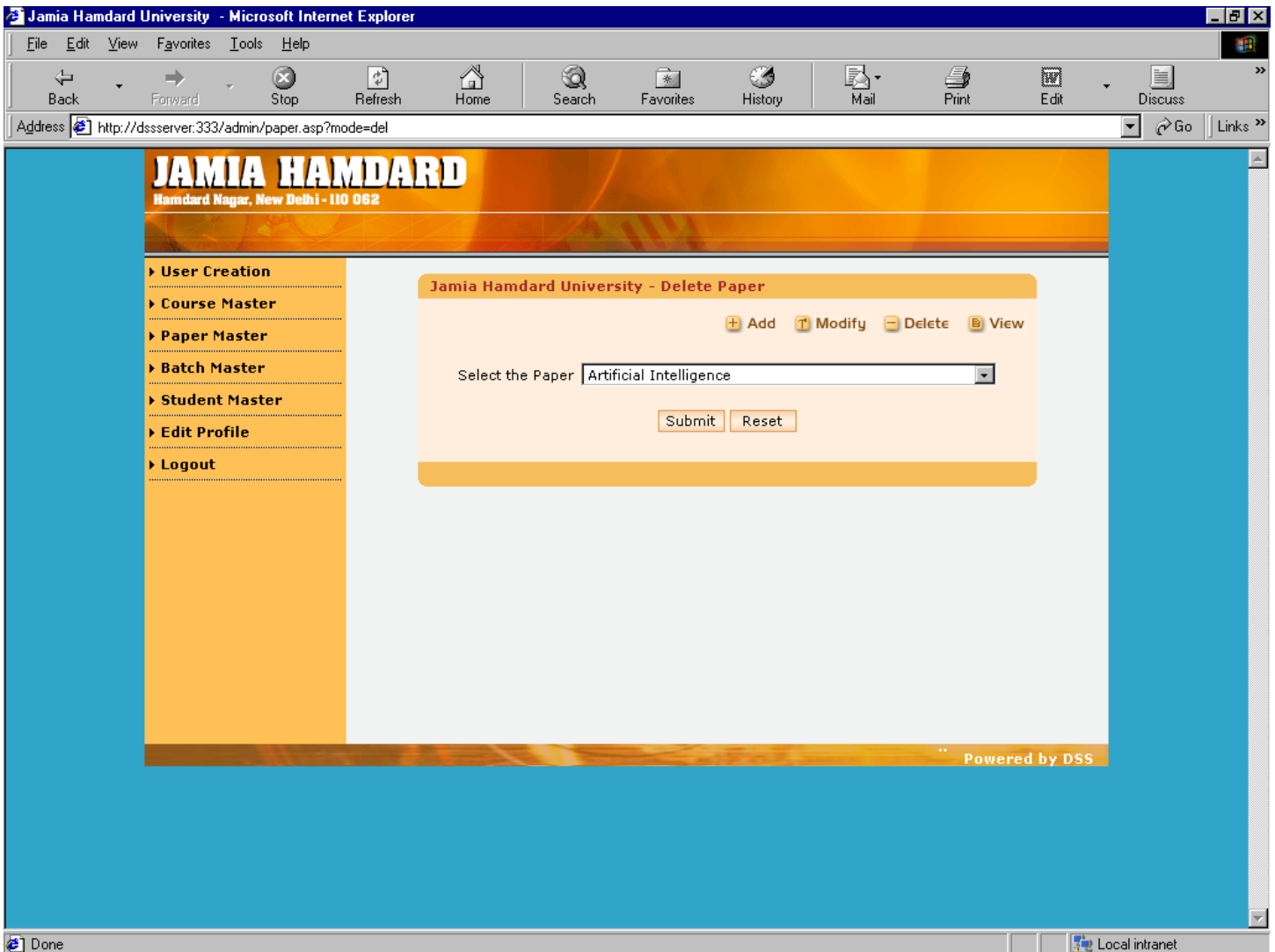
### **To Delete an existing Paper:**

If the Paper has to be deleted, click the **Delete** Hyper link in the Main Page. Then select the Course from the list box **Select from the List**. Then click the **Submit** button.





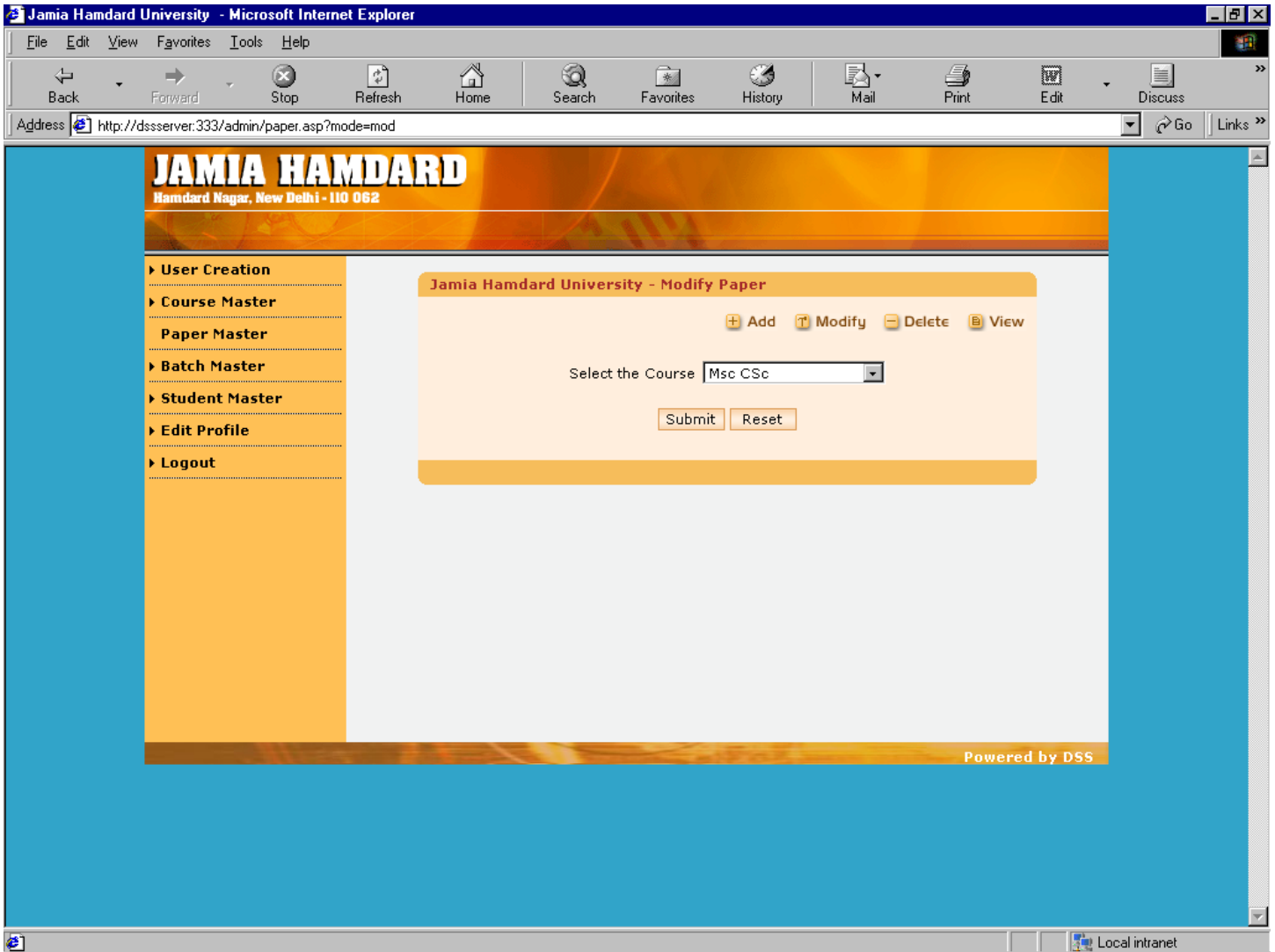
This will take you to a new Screen where the user has to select the Paper from the List Box and Click **Submit** button.



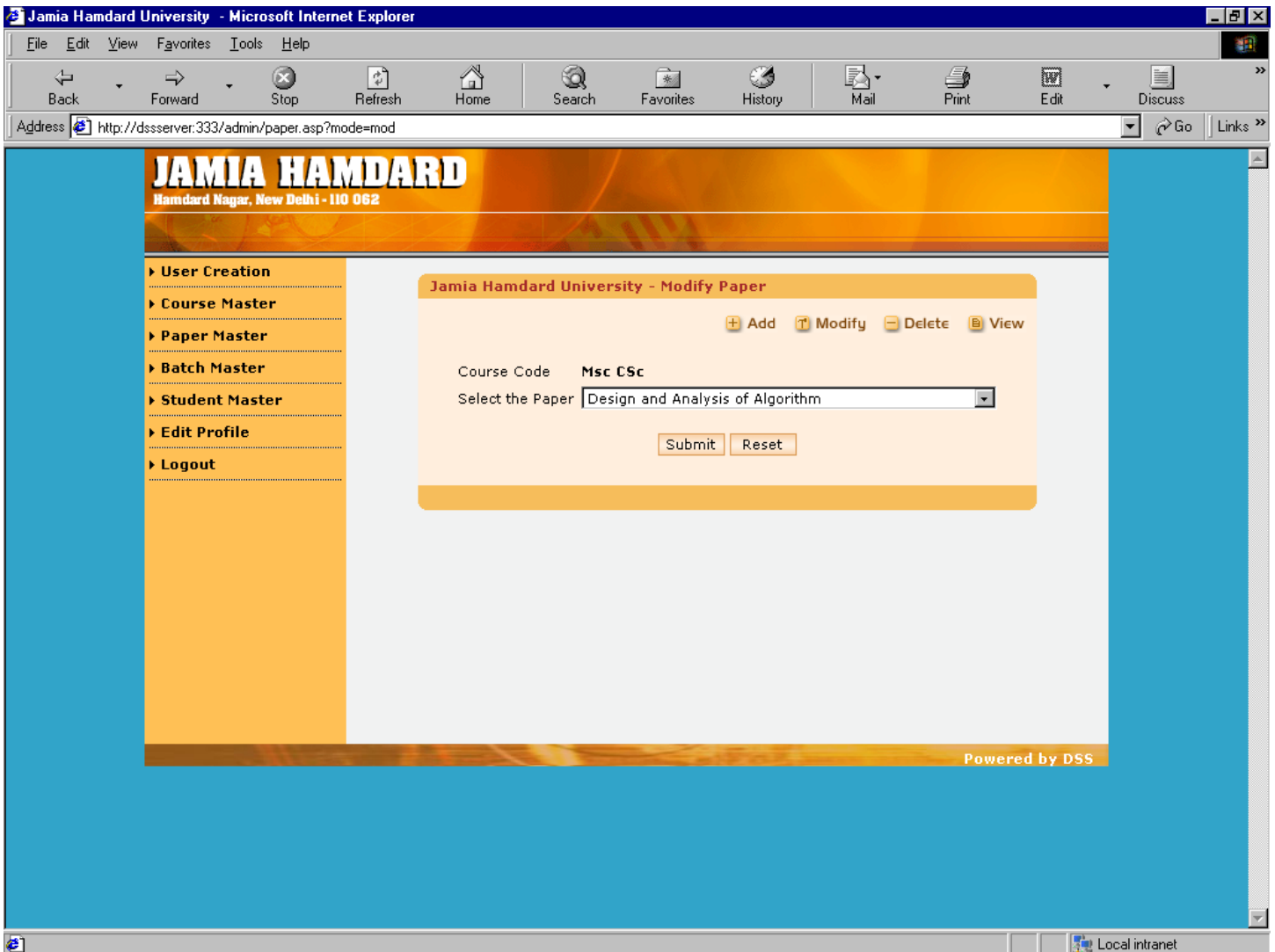
A confirmation message will be displayed "Are you sure want to delete" select **ok** to delete will take you to the new page with Message "Paper details deleted successfully" will be displayed. If the User wants to go back to the Paper Master Page, click on the "Go to Paper Master Page". The User details will be deleted from the Database. Select **Cancel** to undelete and remains in the same page.

### **To Modify an existing Paper:**

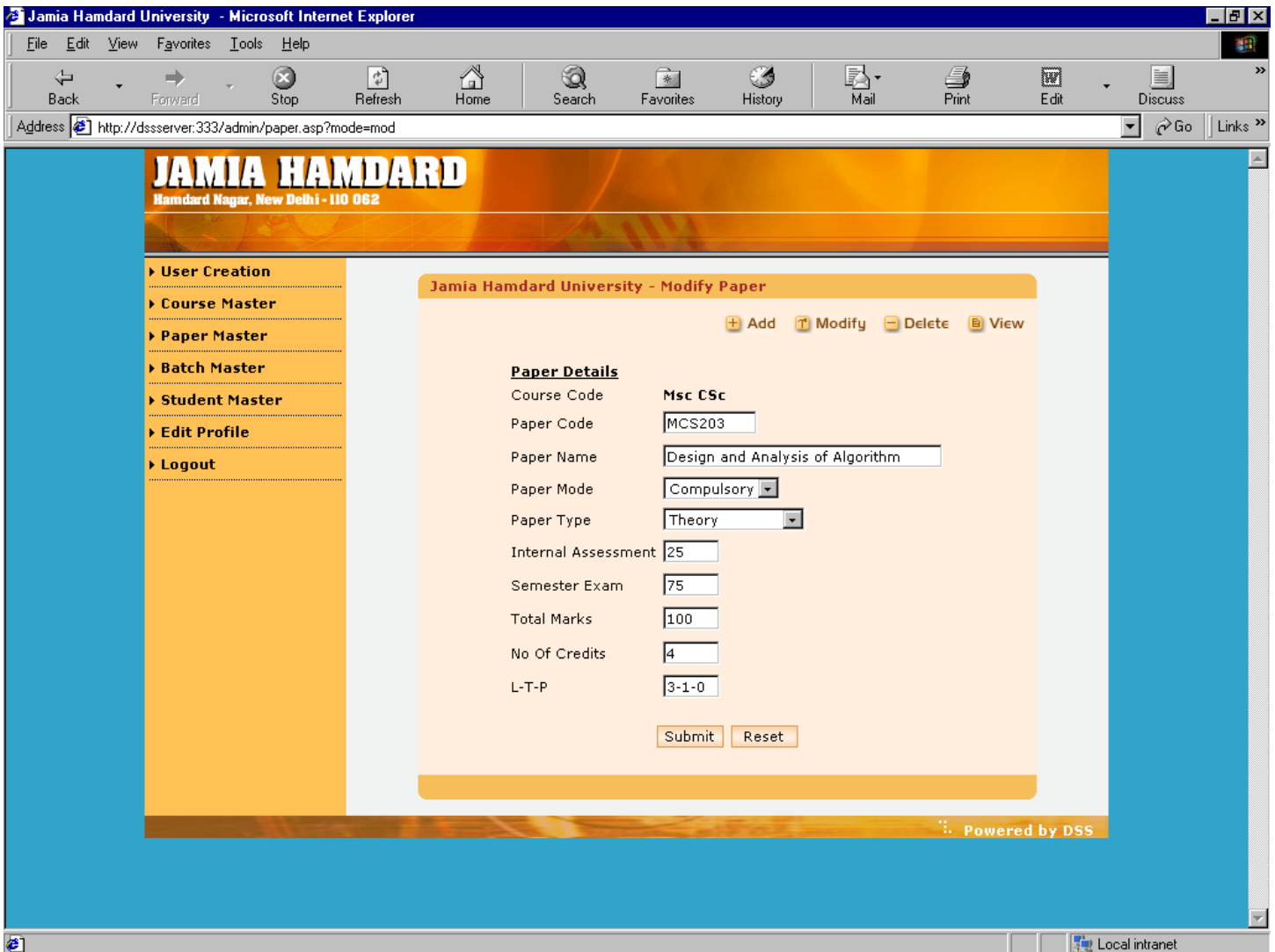
If the Paper detail has to be modified, click the **Modify** Hyper link in the Main Page. Then select the Course from the list box **Select from the List**. Then click the **Submit** button.



This will take you to a new Screen where the Course Code will be displayed and provision to select the Paper from the List Box will be provided for the user and Click **Submit** button.



This will take you to a new Screen where the Paper Details will be displayed and provision had been given to modify the **Paper Code, Paper type, Internal Assessment, Semester Exam, Total Marks, No of Credits and L-T-P** by entering it and **Paper Name and Paper Mode** by selecting it from List Box.



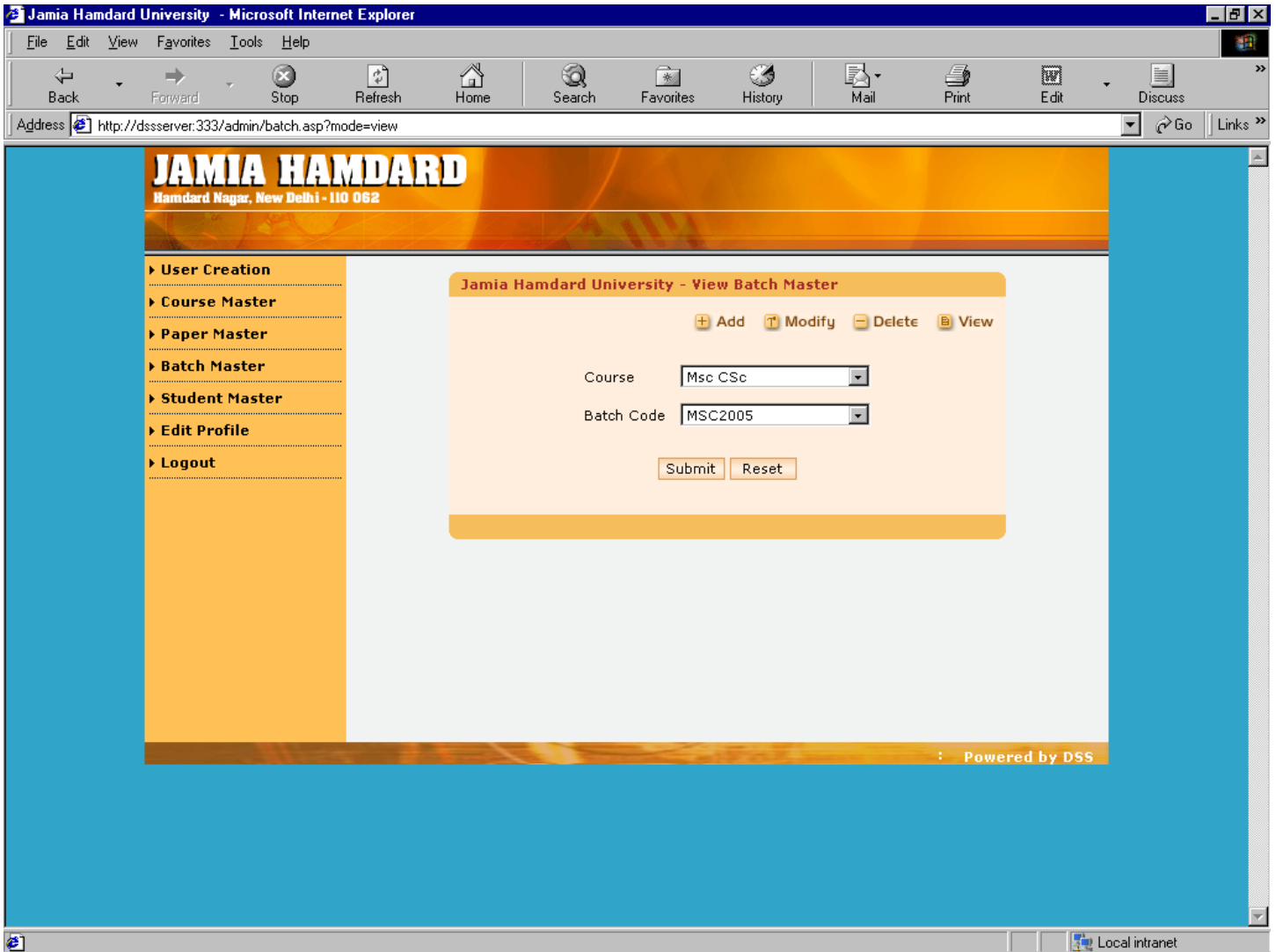
Click the **Submit** button to Modify the Paper details. The Paper Master details will be Modified successfully.

A New Page with the message "The Paper details modified successfully" will be displayed.

If the User wants to go back to the Paper Master Page, click on the "Go to Paper Master Page".

### **Batch Master:**

Click the **Batch Master** hyper link in the Main Page. It will take the User to a new page with the Course in the List Box and Batch Code in the List Box. Select a Course and Batch Code and click the **Submit** Button



This will take you to a new Screen where the Batch Details will be displayed.

Jamia Hamdard University - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address http://dssserver.333/admin/batch.asp?mode=view1

**JAMIA HAMDARD**  
Hamdard Nagar, New Delhi - 110 062

- ▶ User Creation
- ▶ Course Master
- ▶ Paper Master
- ▶ Batch Master
- ▶ Student Master
- ▶ Edit Profile
- ▶ Logout

**Jamia Hamdard University - View Batch Master**

[Add](#)   [Modify](#)   [Delete](#)   [View](#)

Course Name	<b>Msc CSc</b>
Batch Code	<b>MSC2005</b>
Batch Start Date	<b>February 3, 2005</b>
Batch End Date	<b>June 6, 2005</b>
Batch Status	<b>CURRENT</b>

**Paper Details**

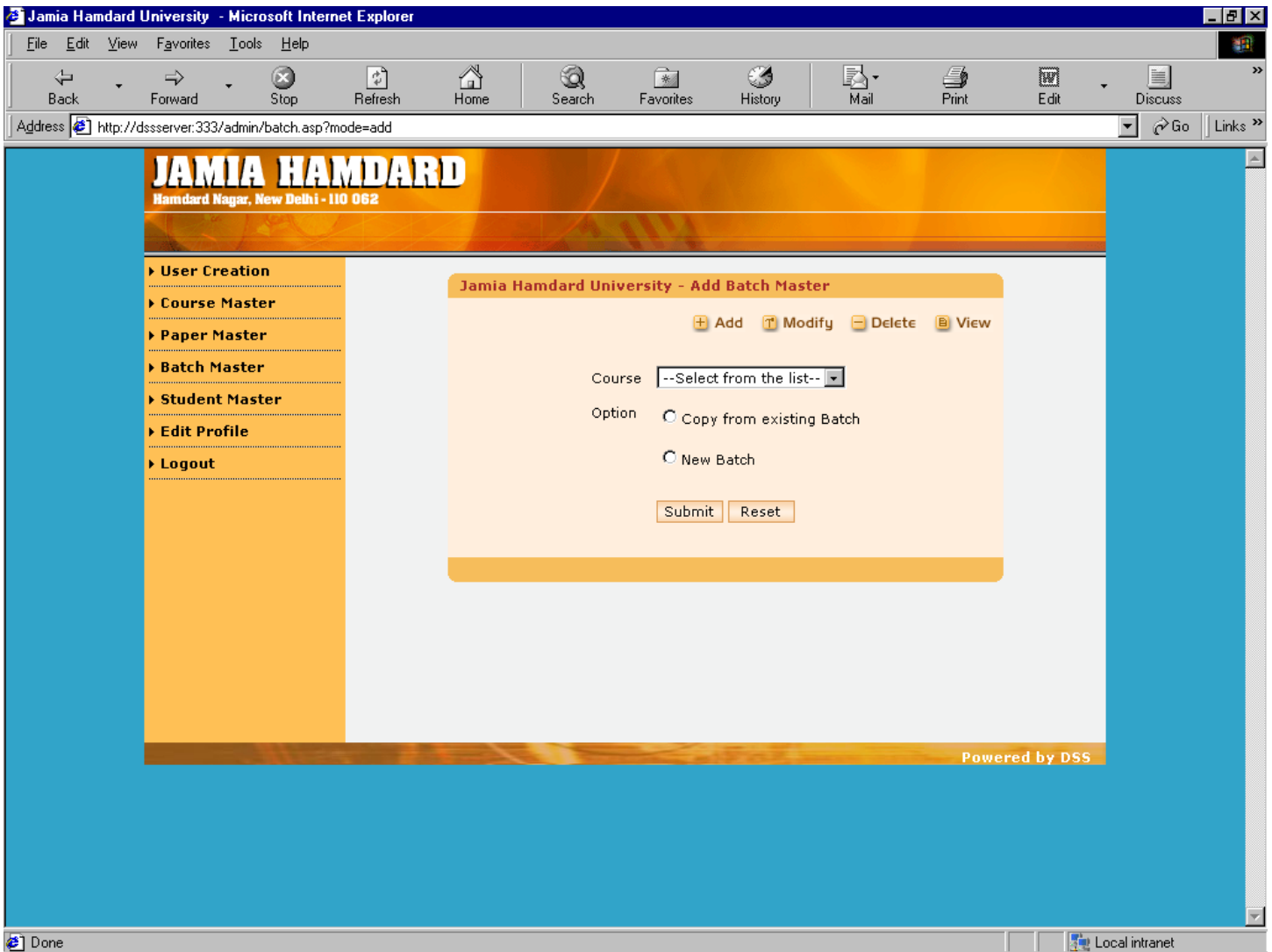
Semester1 Papers	<b>7 Compulsory and 0 Elective</b>
Semester1 Papers List	<b>1,2,3,4,5,7,8</b>
Semester2 Papers	<b>7 Compulsory and 0 Elective</b>
Semester2 Papers List	<b>10,11,13,17,19,20,21</b>
Semester3 Papers	<b>4 Compulsory and 3 Elective</b>
Semester3 Papers List	<b>6,9,12,16</b>
Semester4 Papers	<b>1 Compulsory and 0 Elective</b>
Semester4 Papers List	<b>22</b>

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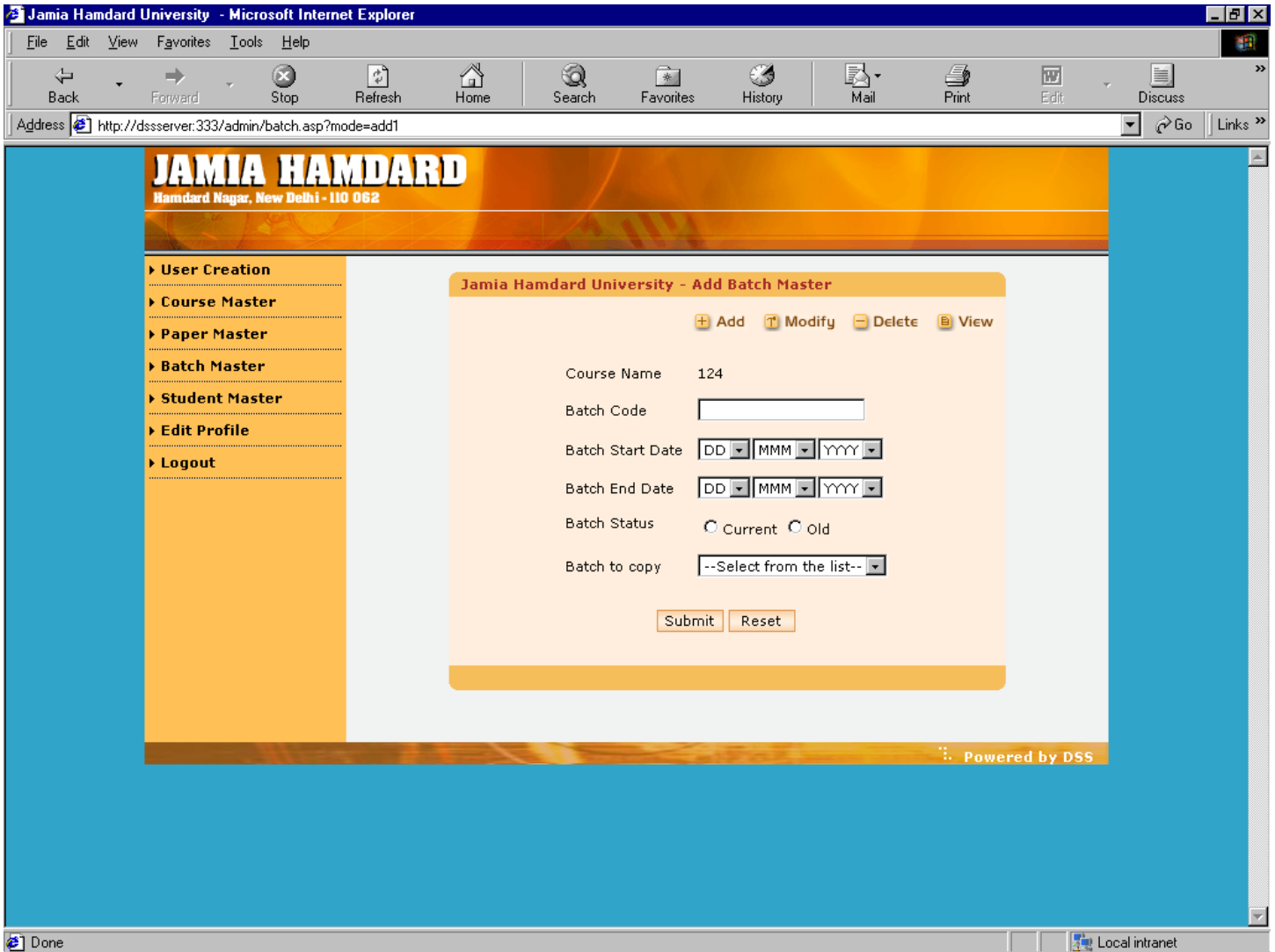
### **To Add a New Batch**

Clicking the **Add** Hyper link in the Main Page, it will take the User to a new page with the **Course Code** to select from the List Box and options has been provided to select the new papers for that batch or to select Copy from the existing batch.



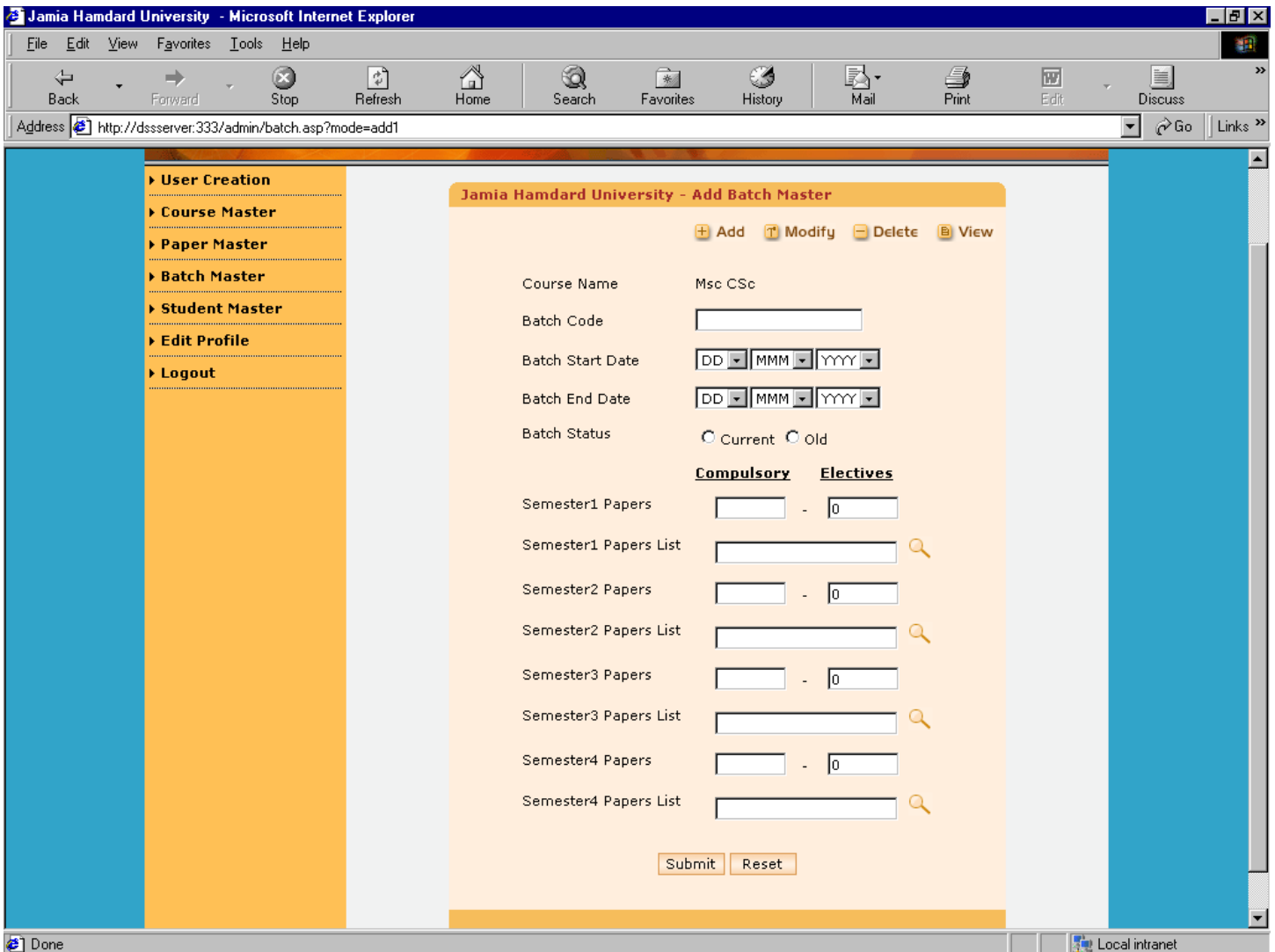
If the **Option** has been selected by the user as **"Copy from existing Batch"** and the course has been selected then the following screen will be displayed.





Enter the **Batch Code** and **Select the Batch Start Date, Batch End Date and Batch to copy** from the List Box and select the **Batch Status** as current and old from option button and Click the Submit Button.

If the **Option** has been selected by the user as "**New Batch**" and the course has been selected then the following screen will be displayed.



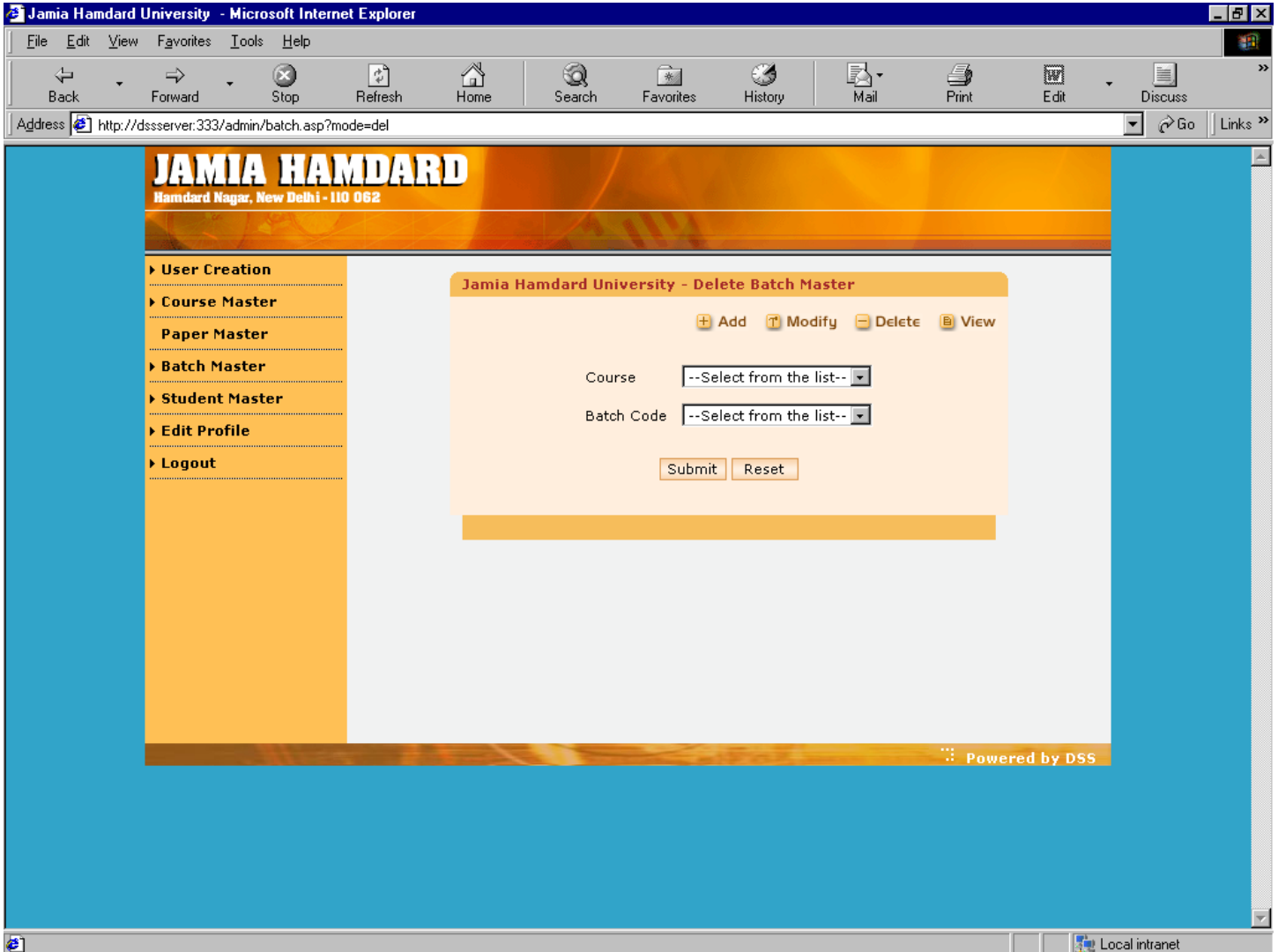
Enter the **Batch Code** and **Select the Batch Start Date, Batch End Date and Batch to copy** from the List Box and select the **Batch Status** as current and old from option button and **all Semester's Papers (it will depend upon the Semester for that course)**. The semester papers will be added by clicking the **Show Paper** Hyper Link in the respective semesters, then click the **Submit** button

A New Page with the message "Batch Master details added successfully" will be displayed.

If the User wants to go back to the Batch Master Page, click on the "Go to Batch Master Page".

### To Delete an existing Batch:

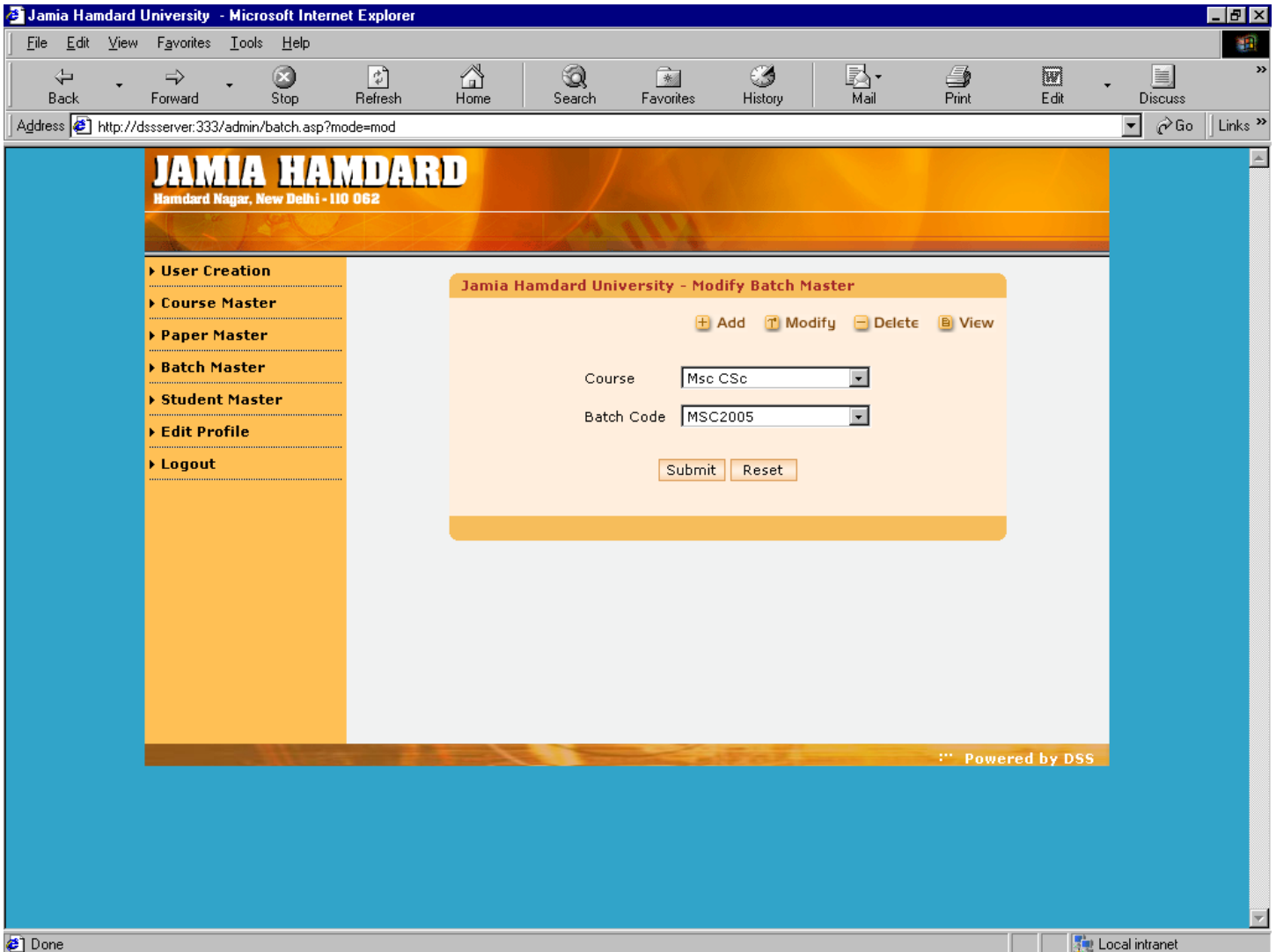
If the Paper has to be deleted, click the **Delete** Hyper link in the Main Page. Then select the Course from the List Box **Select from the List** and Batch Code from the List Box **Select from the List**. Then click the **Submit** button.



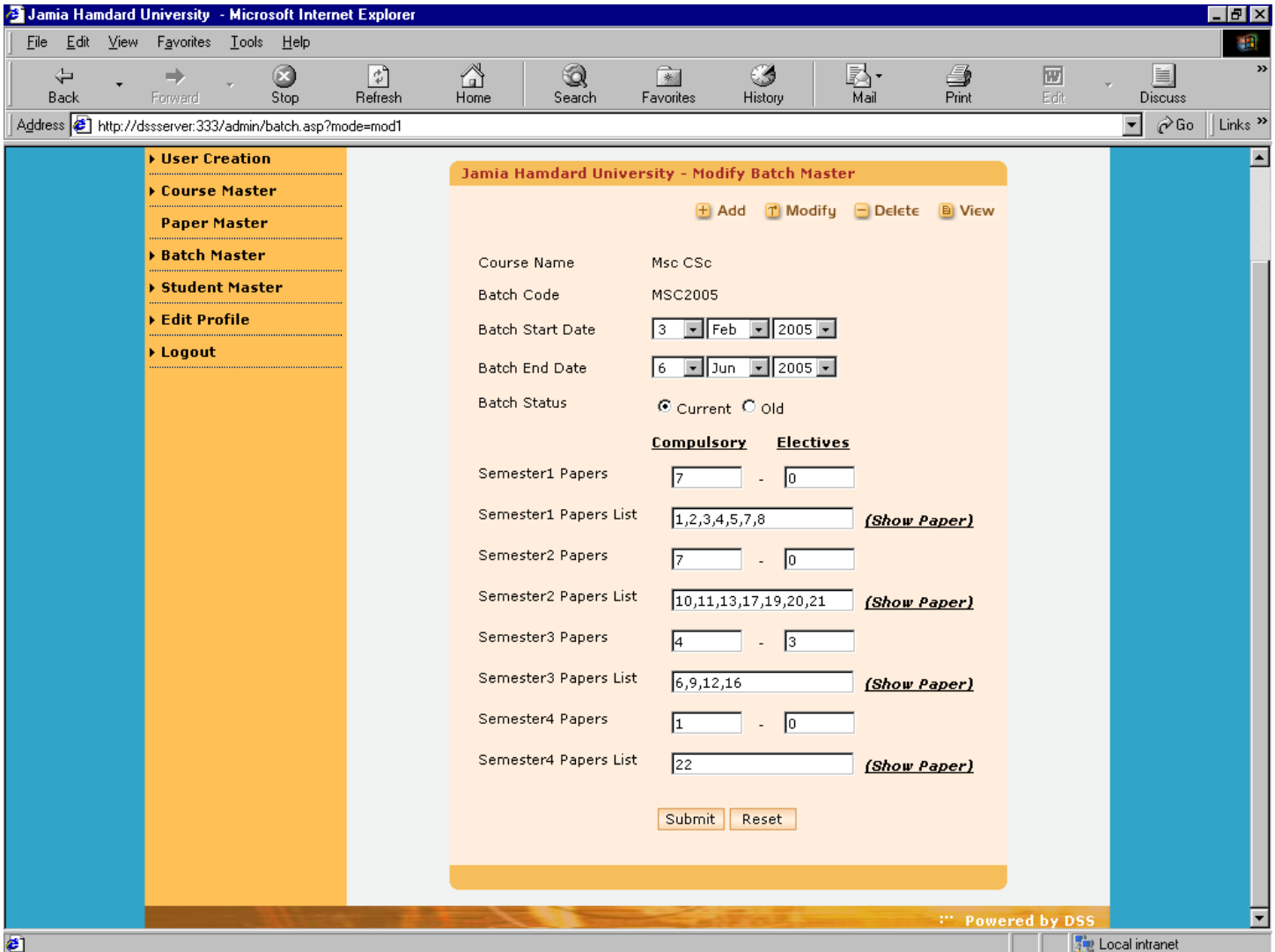
A confirmation message will be displayed "Are you sure want to delete" select **ok** to delete will take you to the new page with Message "Batch details deleted successfully" will be displayed. If the User wants to go back to the Batch Master Page, click on the "Go to Batch Master Page". The Batch details will be deleted from the Database. Select **Cancel** to undelete and remains in the same page.

### To Modify an existing Batch:

If the Batch detail has to be modified, click the **Modify** Hyper link in the Main Page. Then select the Course from the list box **Select from the List** and select the Batch code from the List Box **Select from the List**. Then click the **Submit** button.



This will take you to a new Screen where the Batch Details will be displayed and provision had been given to modify the **Batch Start Date, Batch End Date, Batch Status, all Semester's Papers (it will depend upon the Semester for that course)**. The semester papers will be modified by clicking the **Show Paper** Hyper Link in the respective semesters, then click the **Submit** button.



Click the **Submit** button to Modify the Batch details. The Batch Master details will be Modified successfully.

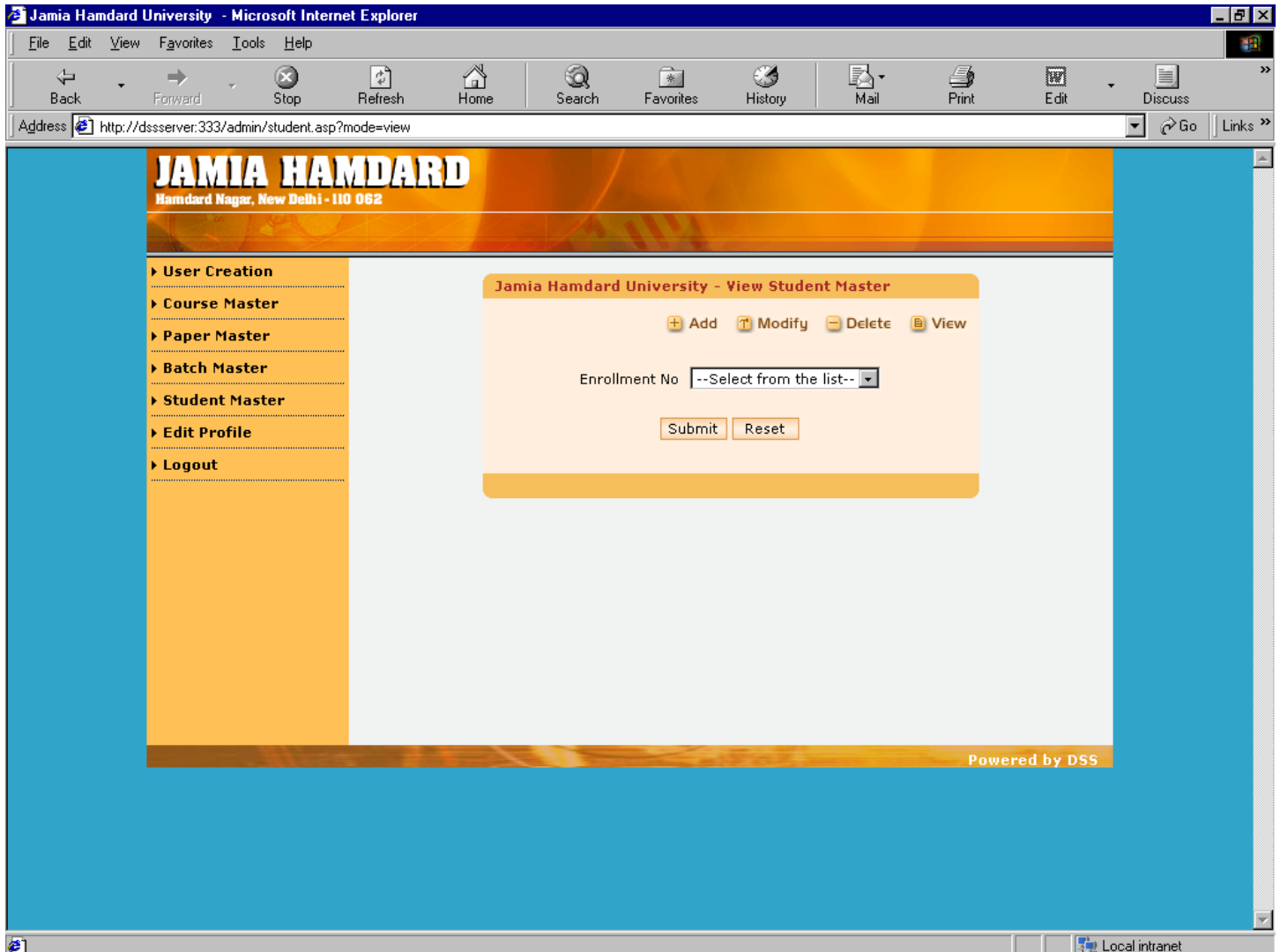
A New Page with the message "The Batch Master details modified successfully" will be displayed.

If the User wants to go back to the Batch Master Page, click on the "Go to Batch Master Page".

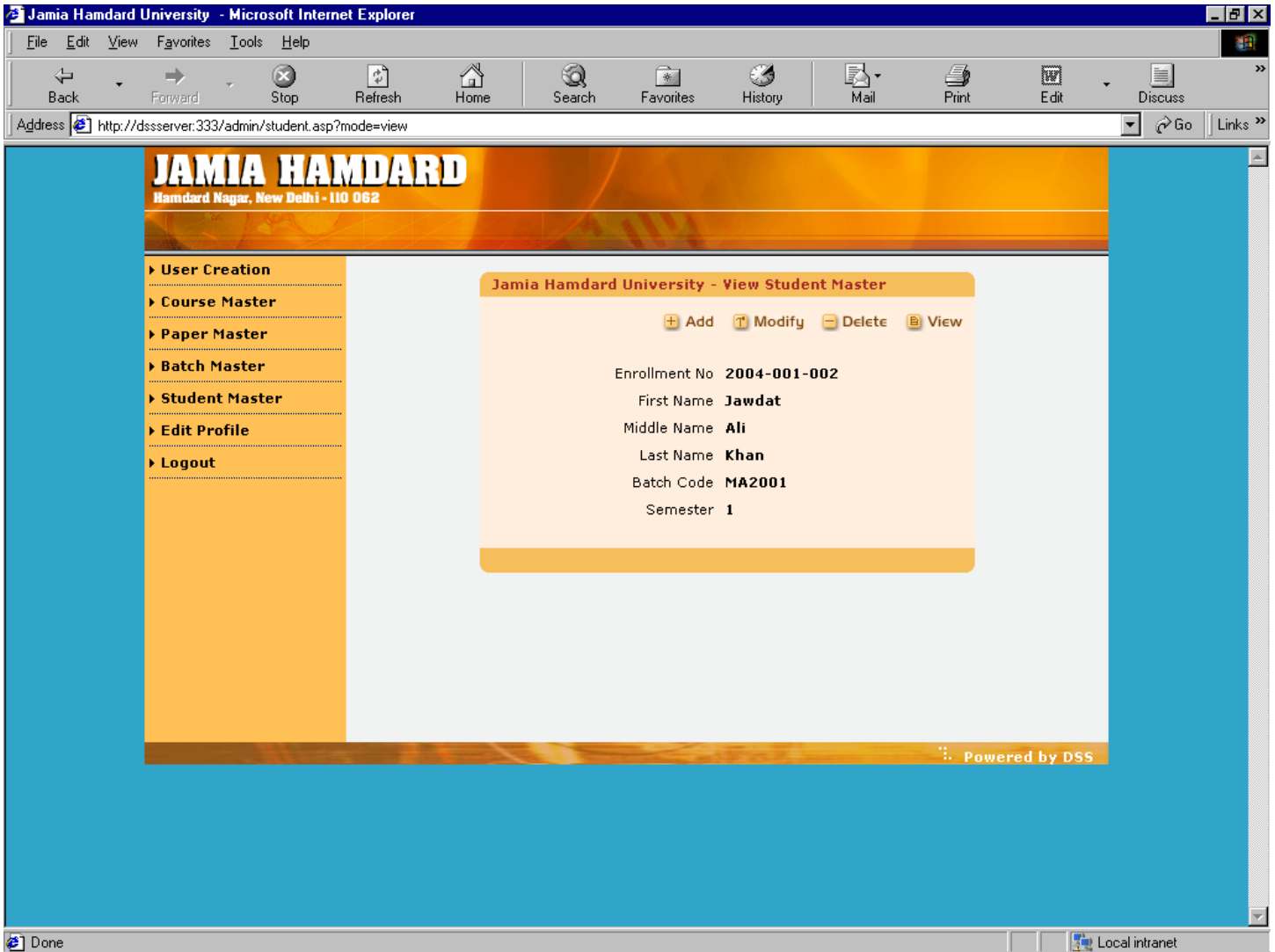
**(Note:** If the Batch has been related to some other file then modification of Batch Details will not be allowed)

## Student Master:

Click the **Student Master** hyper link in the Main Page. It will take the User to a new page with the Enrollment No in the List Box. Select a Enrollment No and click the **Submit** Button

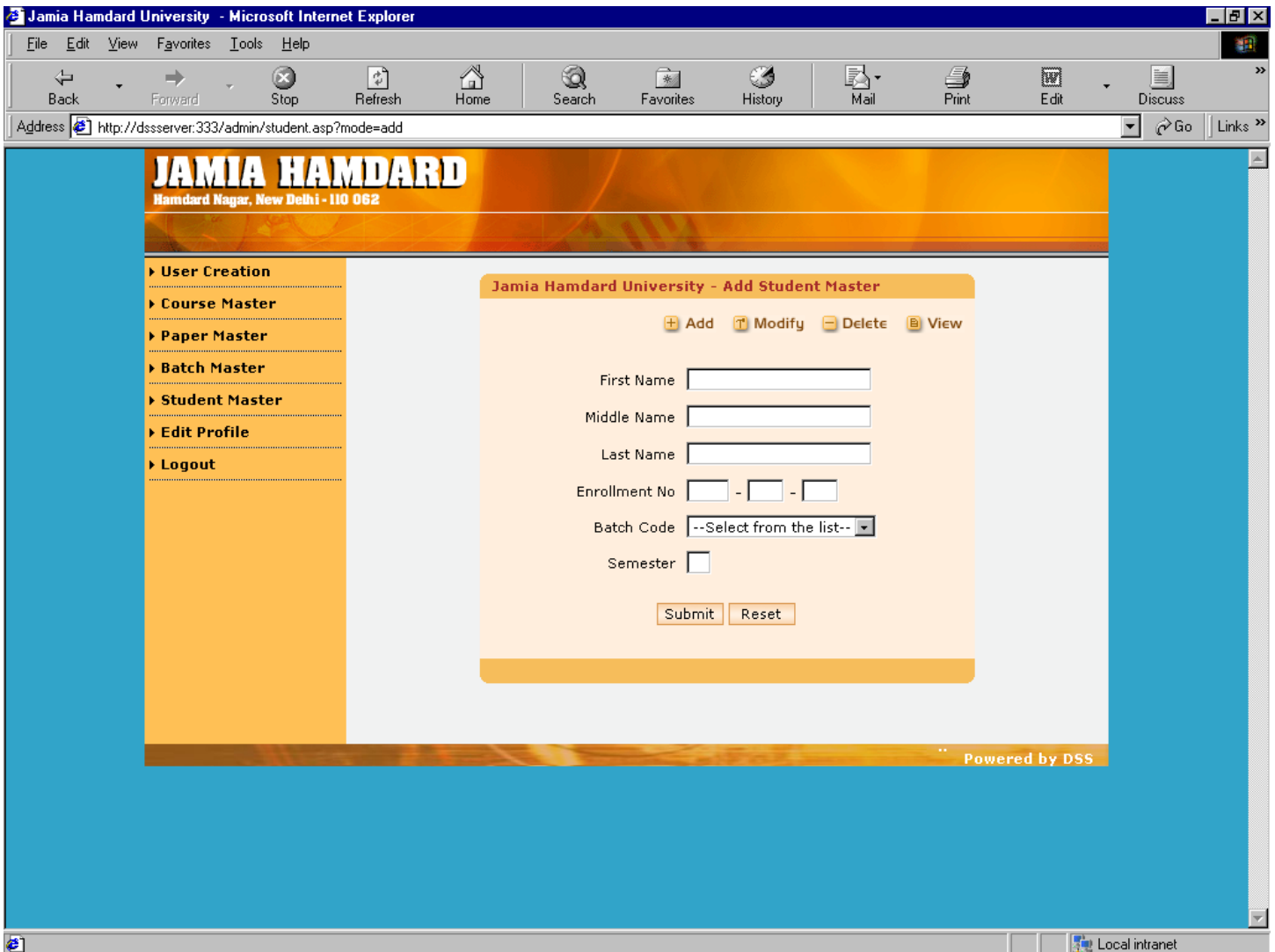


This will take you to a new Screen where the Student Details will be displayed.



### To Add a New Paper

Clicking the **Add** Hyper link in the Main Page, it will take the User to a new page with the **First Name, Middle Name, Last Name, Enrollment No, Batch Code and Semester**.



Enter the **First Name, Middle Name, Last Name, Enrollment No, and Semester** and Select the **Batch Code** and Click the **Submit** button, doing so a new Student Details is created and updated in the Database.

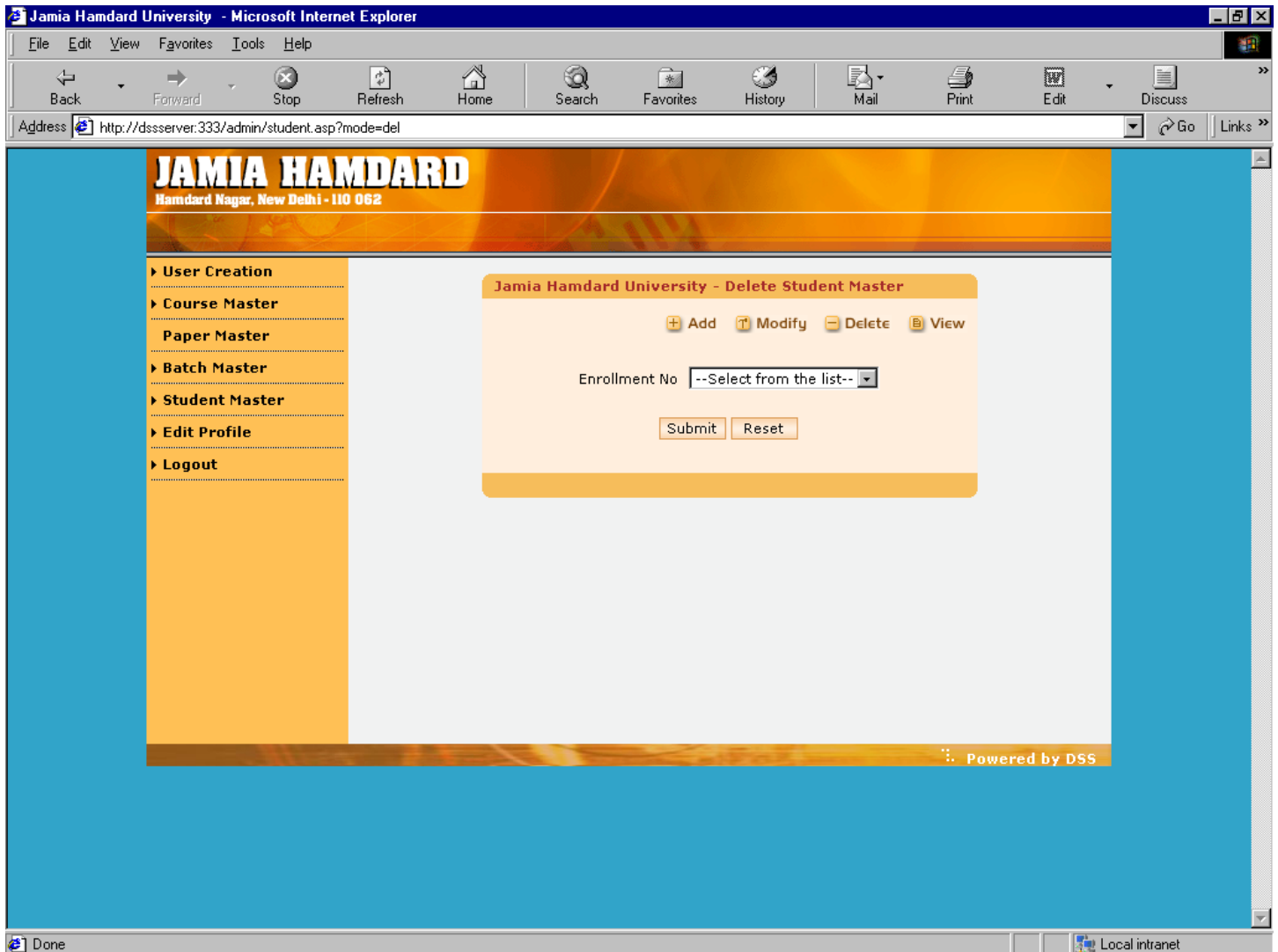
A New Page with the message "The Student details have been added successfully" will be displayed.

If the User wants to go back to the Student Master Detail Page, click on the "Go to Student Master Detail Page".



## To Delete an existing Student Details:

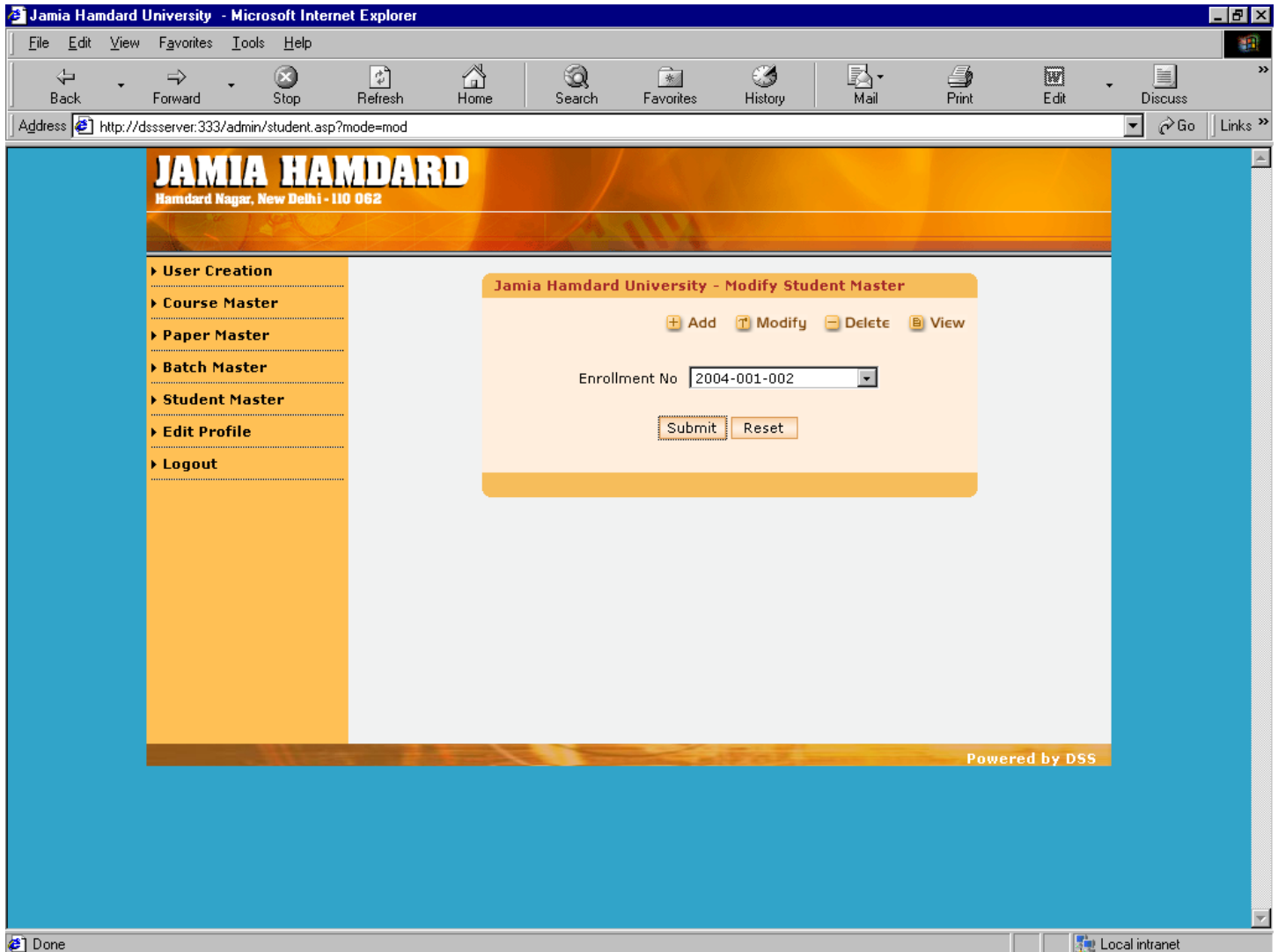
If the Paper has to be deleted, click the **Delete** Hyper link in the Main Page. Then select the Enrollment No from the list box **Select from the List**. Then click the **Submit** button.



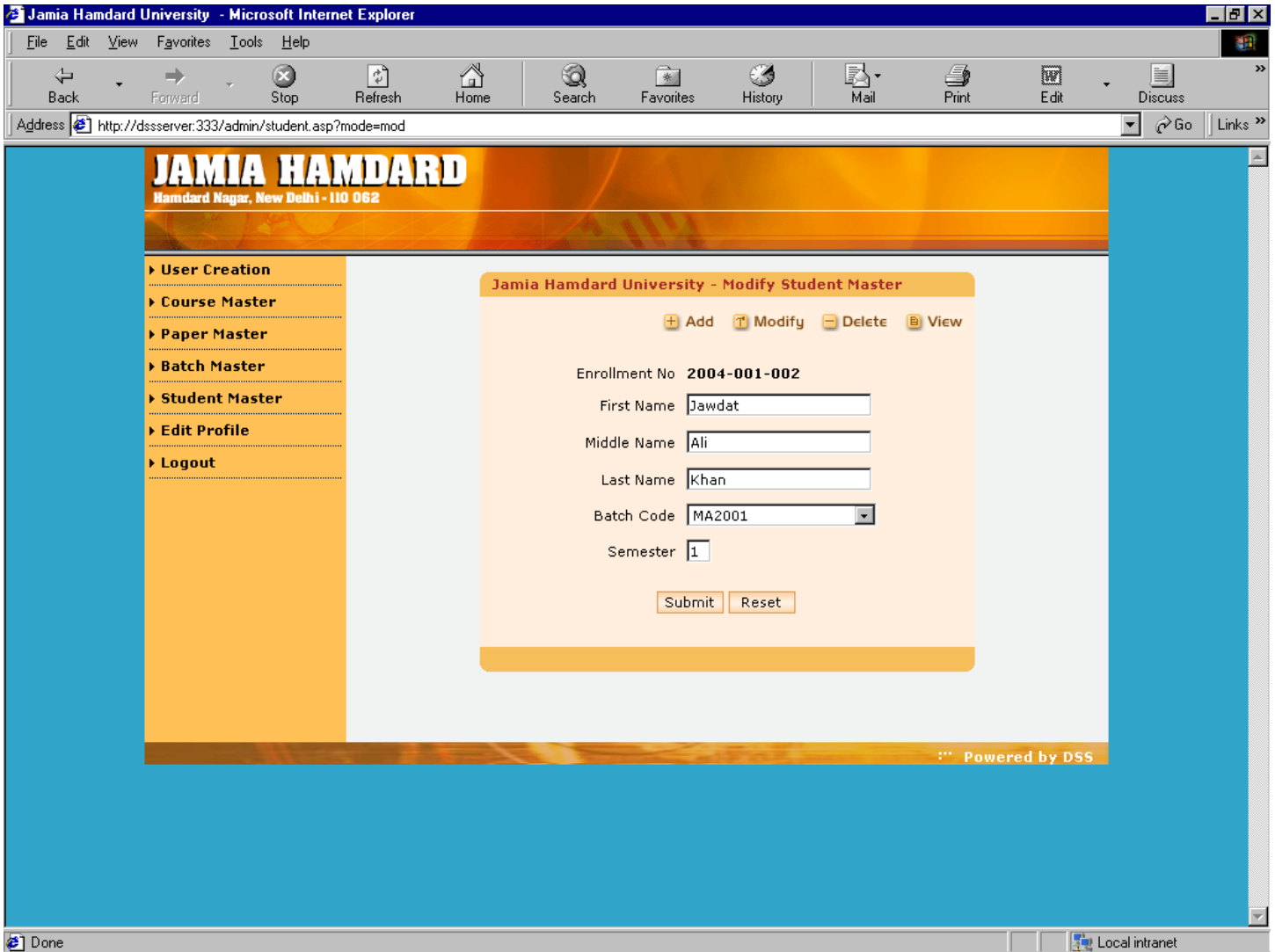
A confirmation message will be displayed "Are you sure want to delete" select **ok** to delete will take you to the new page with Message "Student details deleted successfully" will be displayed. If the User wants to go back to the Student Master Page, click on the "Go to Student Master Page". The Student details will be deleted from the Database. Select **Cancel** to undelete and remains in the same page.

## To Modify an existing Student:

If the Student detail has to be modified, click the **Modify** Hyper link in the Main Page. Then select the Enrollment No from the list box **Select from the List**. Then click the **Submit** button.



This will take you to a new Screen where the Student Details will be displayed and provision had been given to modify the **First Name, Middle Name, Last Name and Semester** by entering it and **Batch Code** by selecting it from List Box.



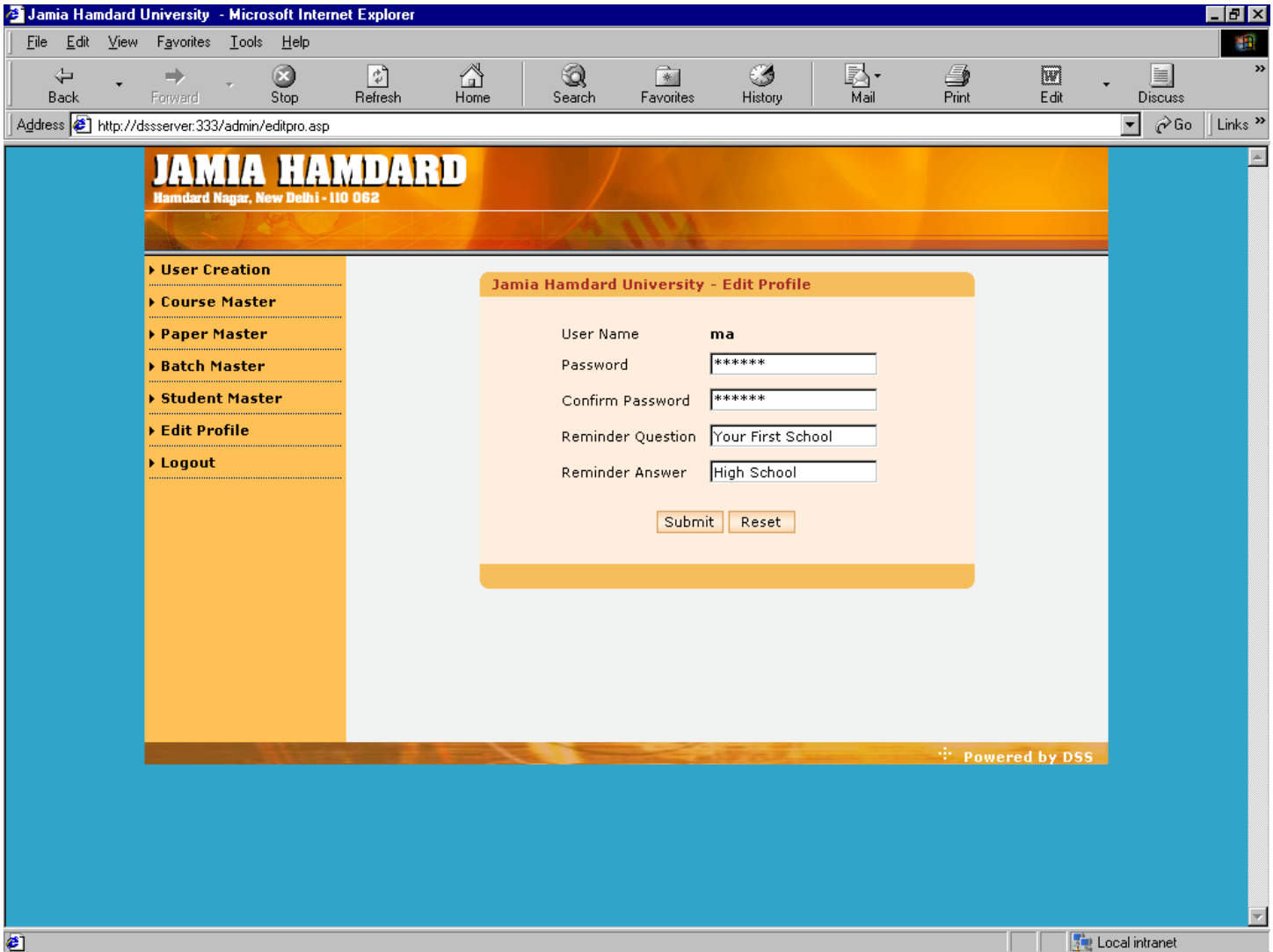
Click the **Submit** button to Modify the Student details. The Student Master details will be Modified successfully.

A New Page with the message "The Student details modified successfully" will be displayed.

If the User wants to go back to the Student Master Page, click on the "Go to Student Master Page".

### **Edit Profile**

Click the **Edit Profile** Hyper link in the Main Page. It will take the User to a new page with the details such as **Username**, **Password**, **Confirm Password**, **Reminder Question**, and **Reminder Answer**.

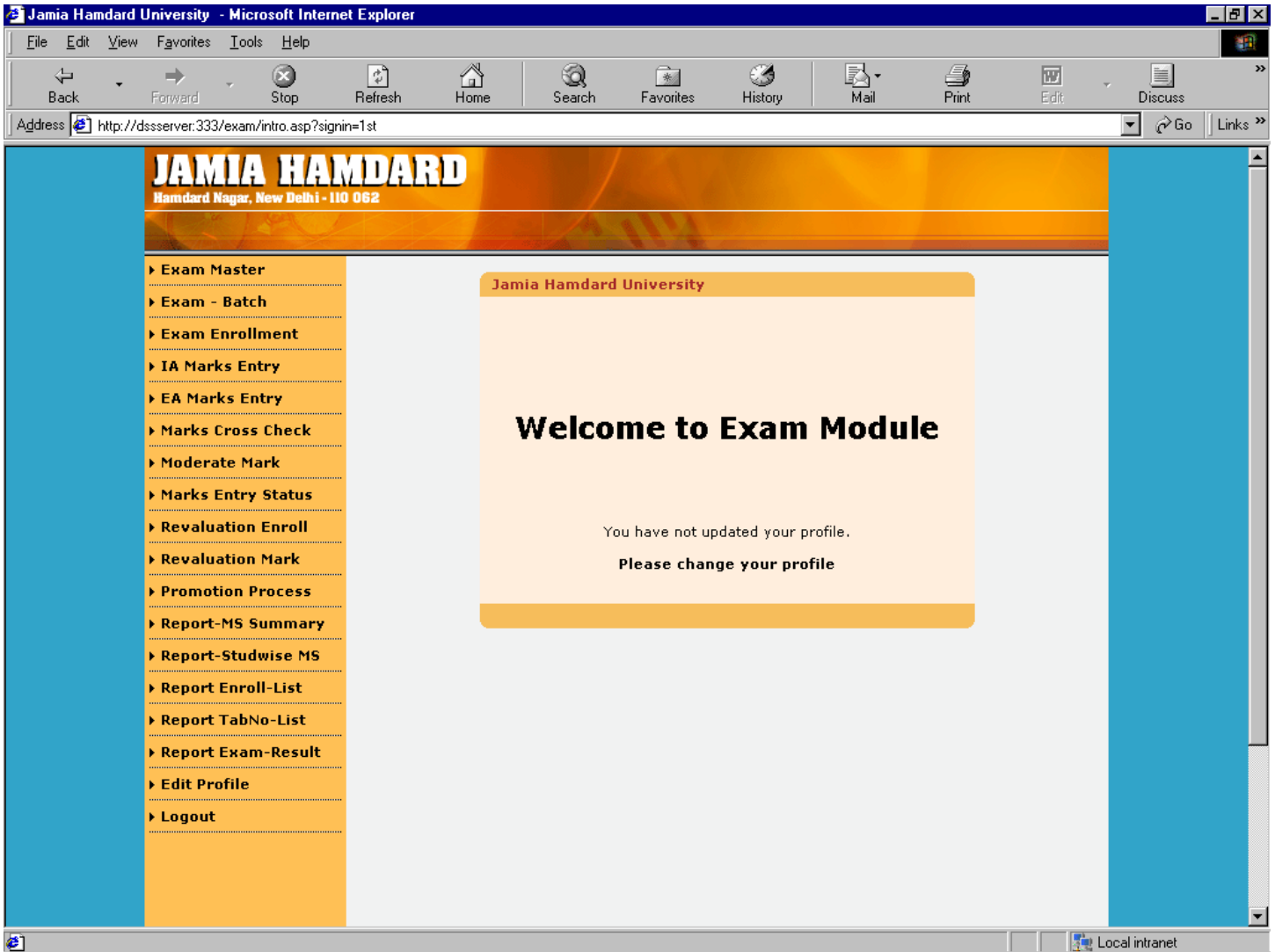


Out of these details user can modify only **Password**, **Confirm Password**, **Remainder Question**, and **Remainder Answer** fields. Modify the details if you want, then Click on the **Submit** button.

Changes will be updated in the database. A new page with the message "Your profile has been updated successfully" will be displayed.

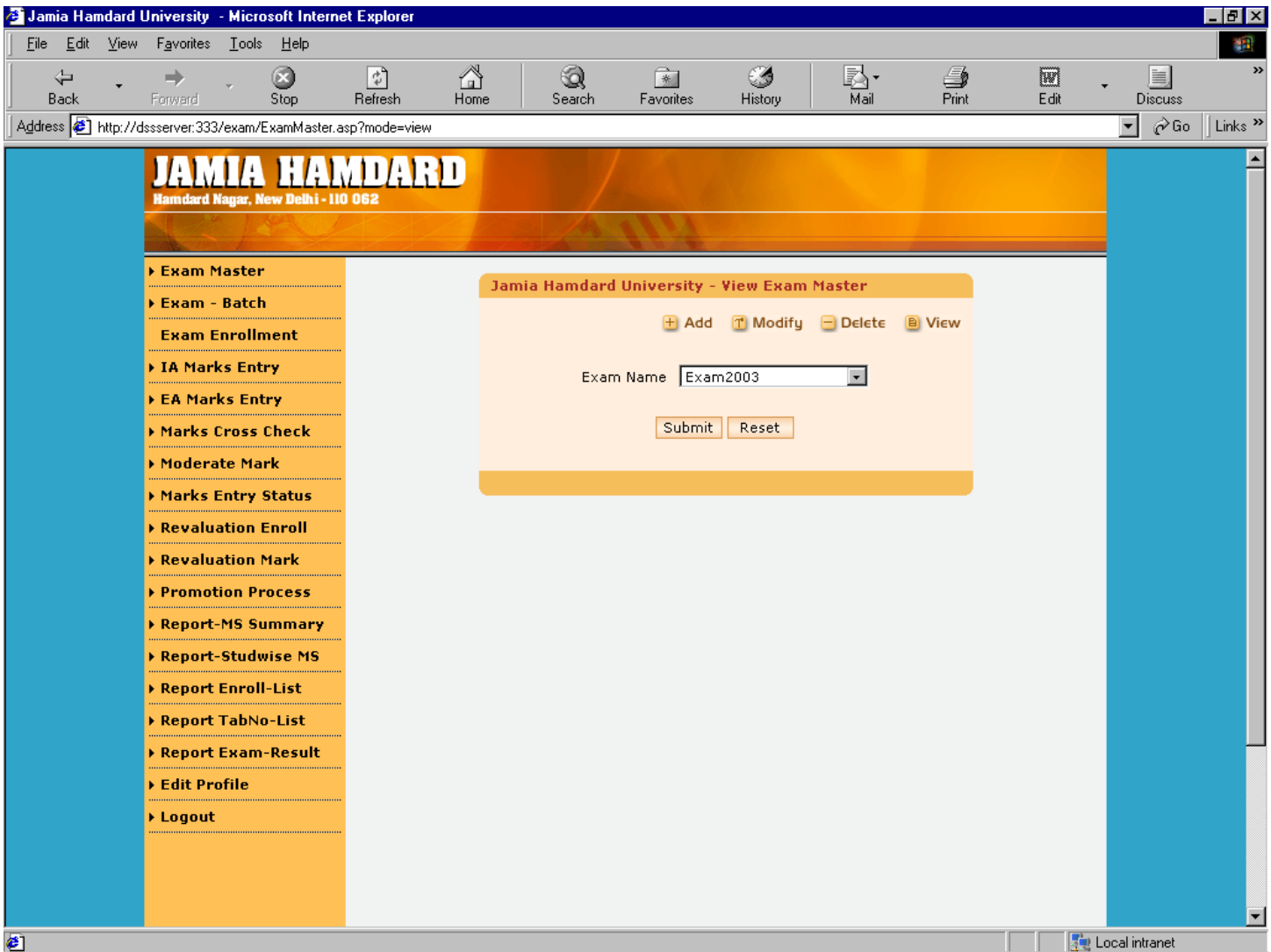
If the User wants to go back to the Edit Profile Page, click on the "Go to Edit Profile Page".

If the User is a **Exam Department** and if he is a **Examiner** then the following screen will appear.

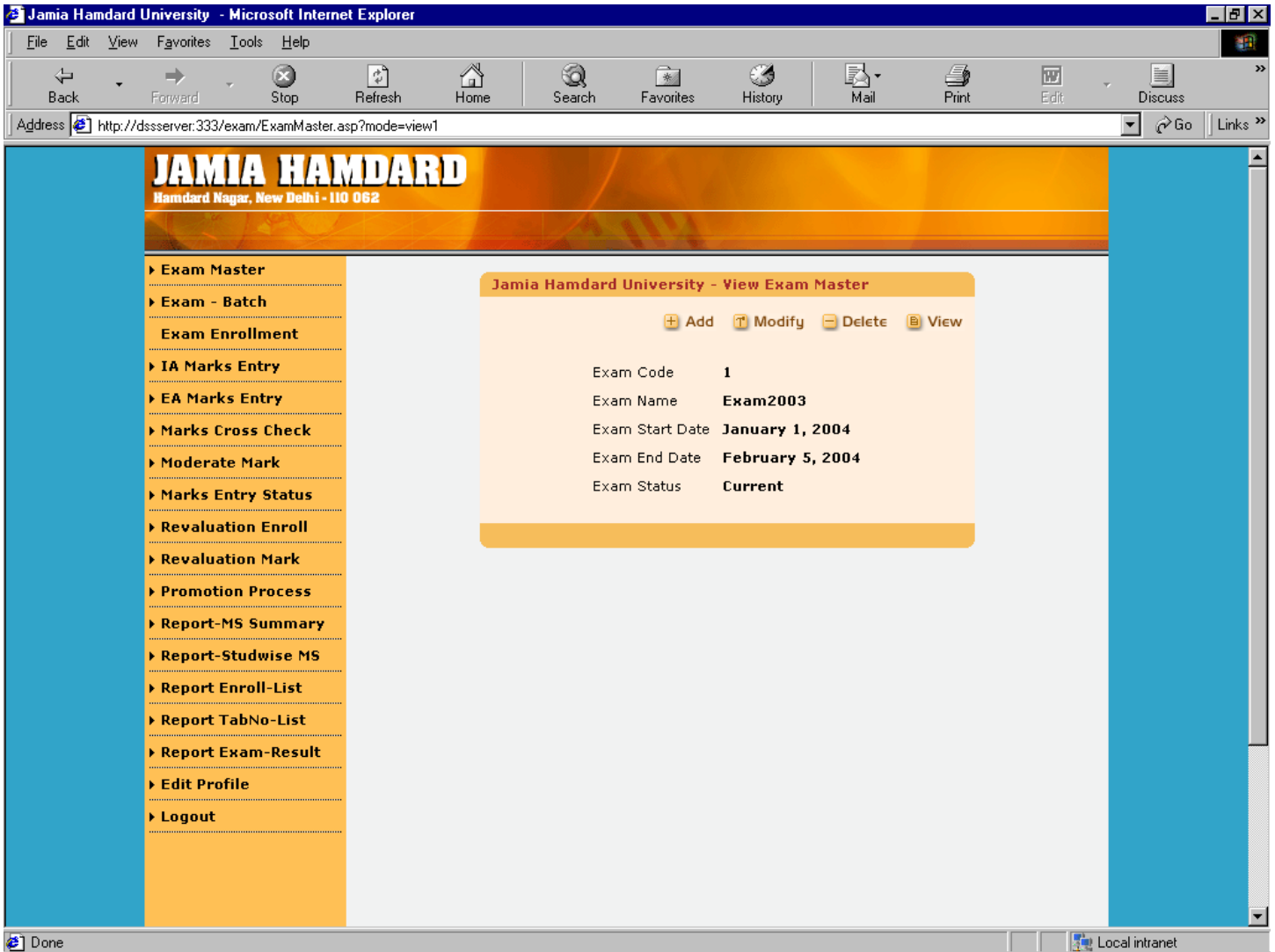


### Exam Master:

Click the **Exam Master** hyper link in the Main Page. It will take the User to a new page with the Exam Name in the List Box. Select a Exam Name and click the **Submit** Button

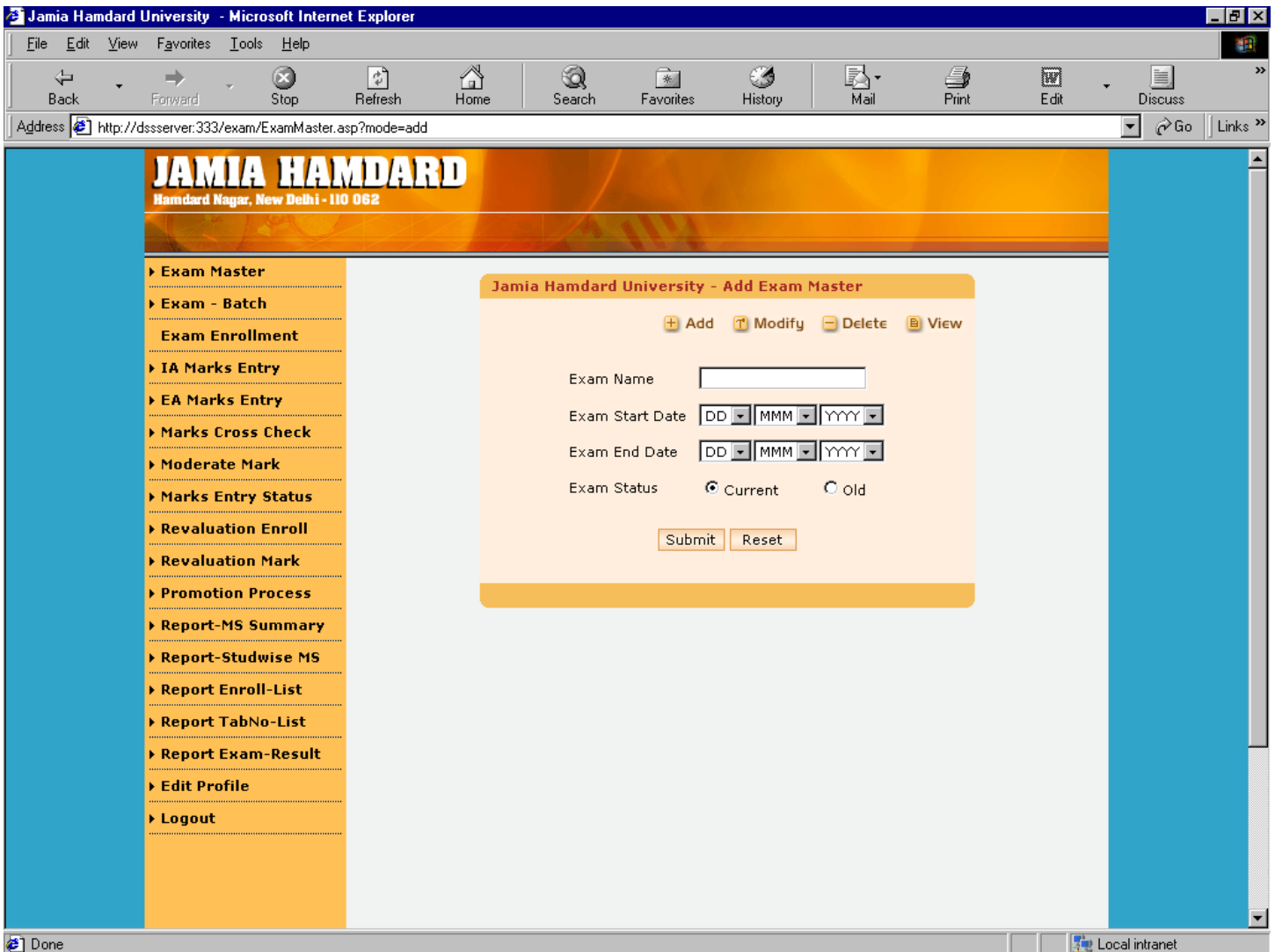


This will take you to a new Screen where the Exam Detail will be displayed.



### To Add a New Exam

Clicking the **Add** Hyper link in the Main Page, it will take the User to a new page with the **Exam Name, Exam Start Date, Exam End Date, and Exam Status.**



Enter the **Exam Name** and select the **Exam Start Date and Exam End Date** from List Box and **Exam Status** from option button and click the **Submit** Button, doing so a new Course is created and updated in the Database.

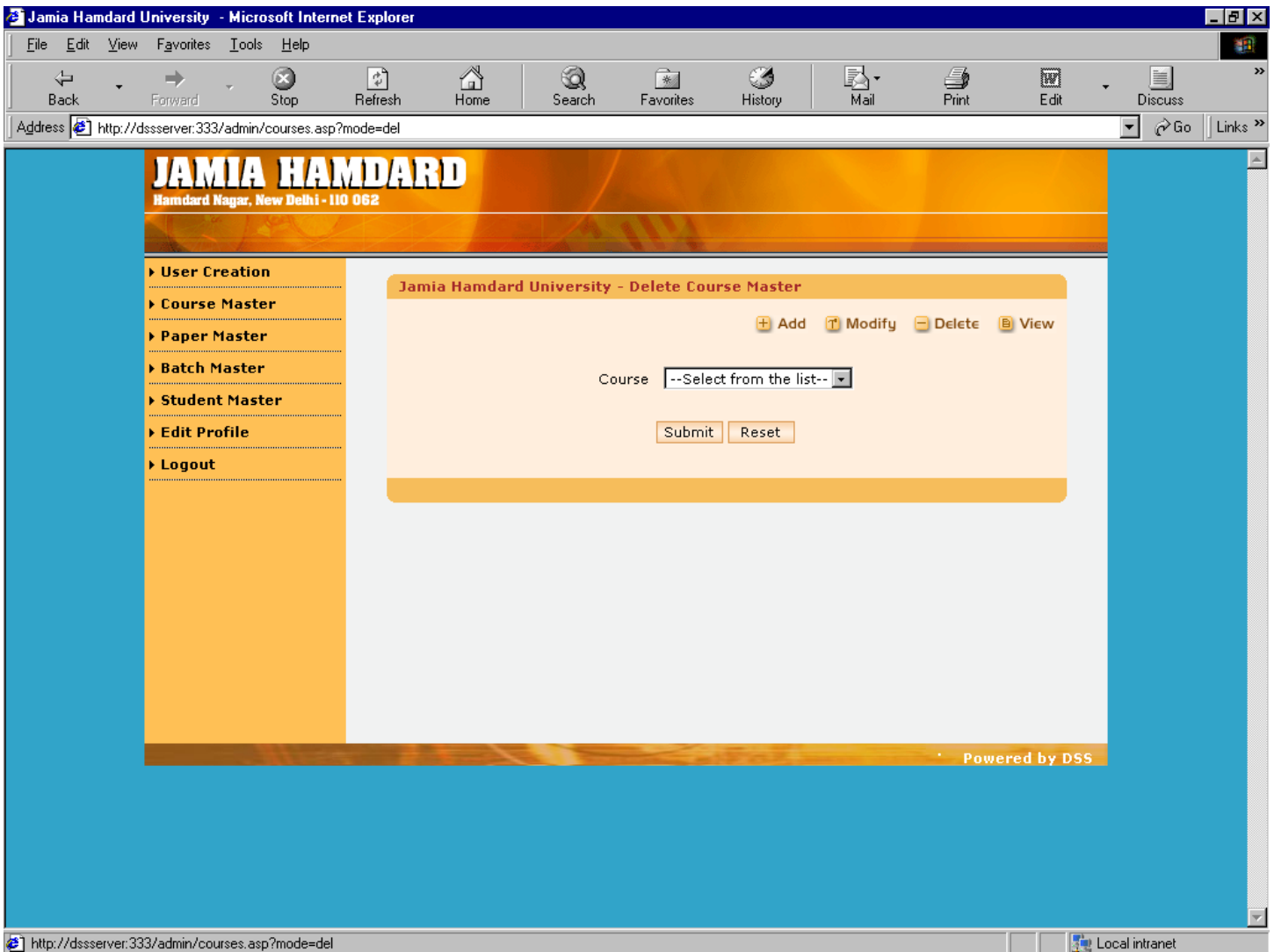
A New Page with the message "The Exam Master details have been added successfully" will be displayed.

If the User wants to go back to the Exam Master Page, click on the "Go to Exam Master Page".

### **To Delete an existing Course:**

If the Course has to be deleted, click the **Delete** Hyper link in the Main Page. Then select the Course from the list box **Select from the List**. Then click the **Submit** button.



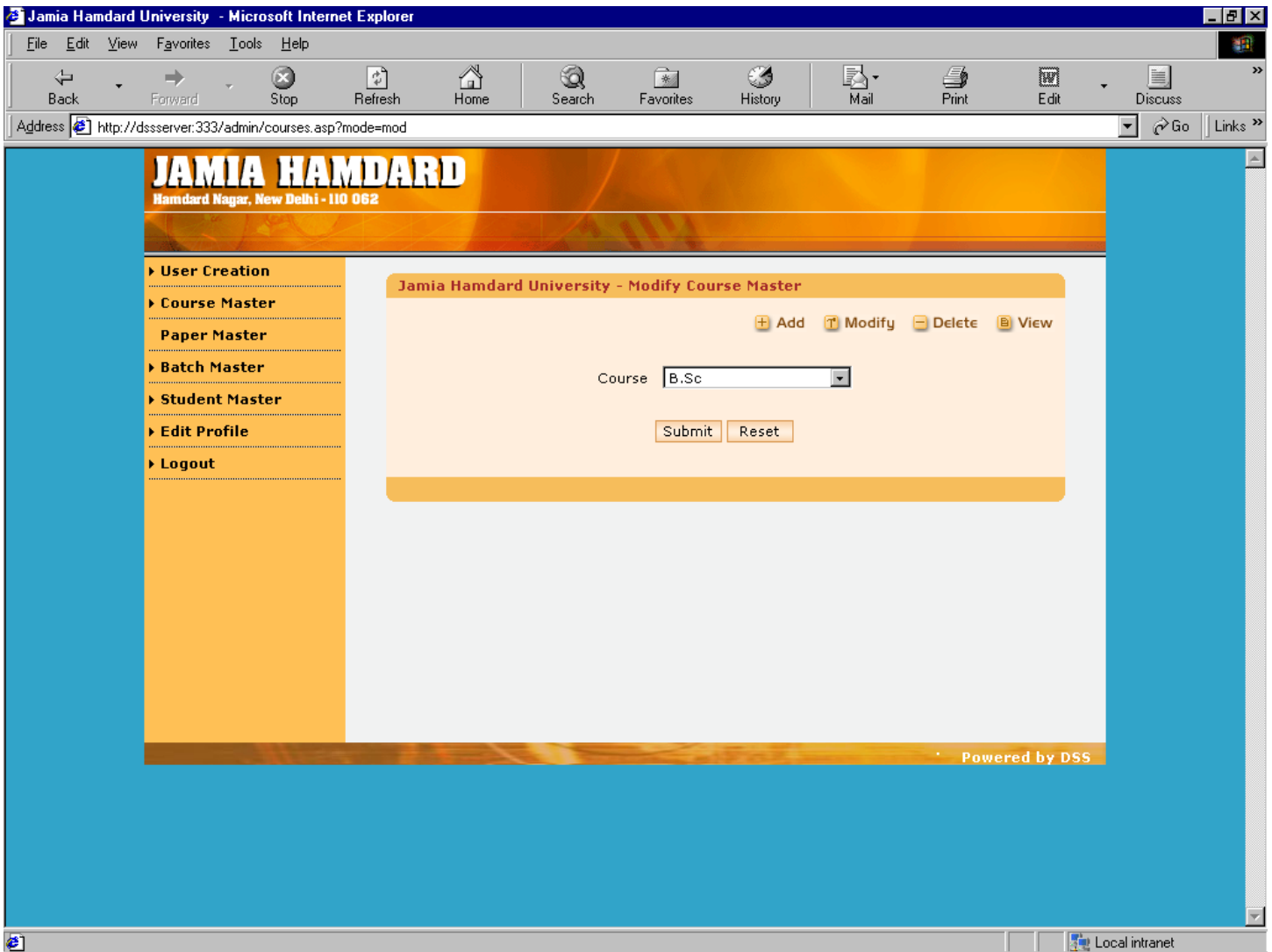


A New Page with the message “The Course Master details have been deleted successfully” will be displayed.

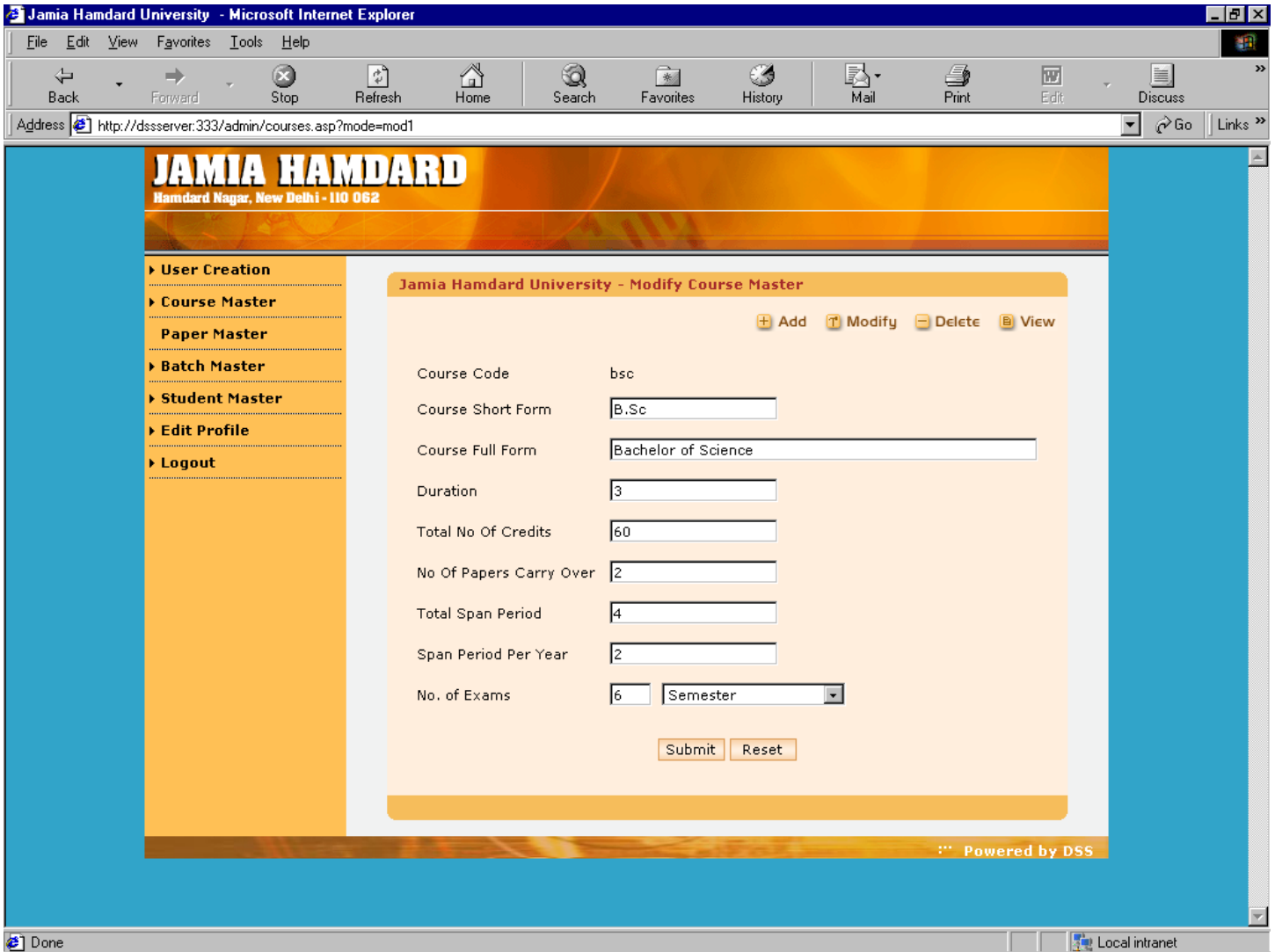
If the User wants to go back to the Course Master Page, click on the “Go to Course Master Page”.

### **To Modify an existing Course:**

If the Course detail has to be modified, click the **Modify** Hyper link in the Main Page. Then select the Course from the list box **Select from the List**. Then click the **Submit** button.



This will take you to a new Screen where the Course Details will be displayed and provision had been given to modify the **Course Short Form, Course Full Form, Duration, Total No of Credits, No of Papers Carry Over, Total Span Period, Span Period Per Year, No of Exams** by entering it and **Exam Type** by selecting it from List Box.



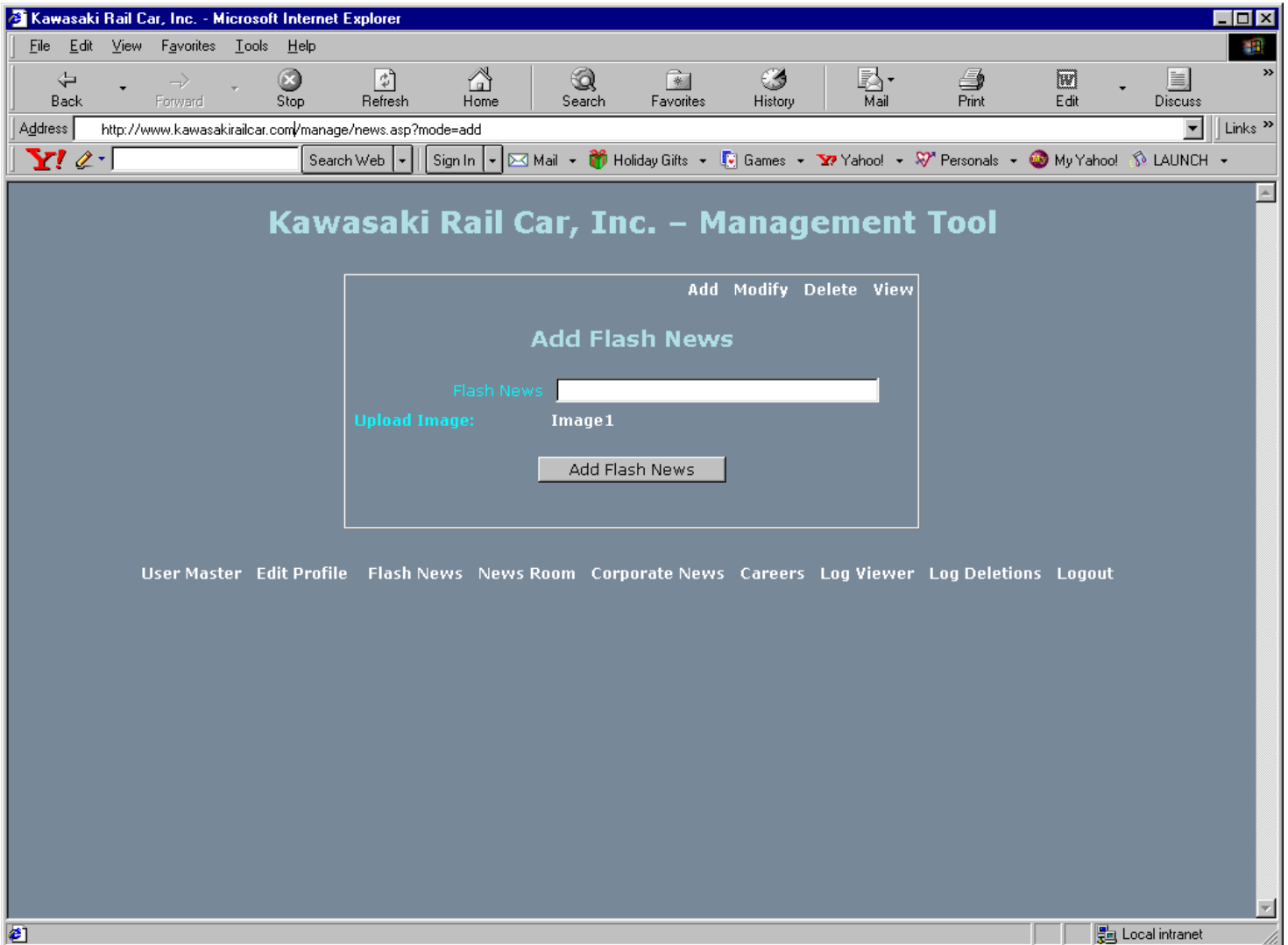
Click the **Submit** button to Modify the Course details. The Course Master details will be Modified successfully.

A New Page with the message "The Course Master details have been modified successfully" will be displayed.

If the User wants to go back to the Course Master Page, click on the "Go to Course Master Page".

**To Add:**

Clicking on the **Add** Hyper link in the Main Page, a new page with **Flash News** will be displayed. The User has to enter the Flash News in the Text Box.

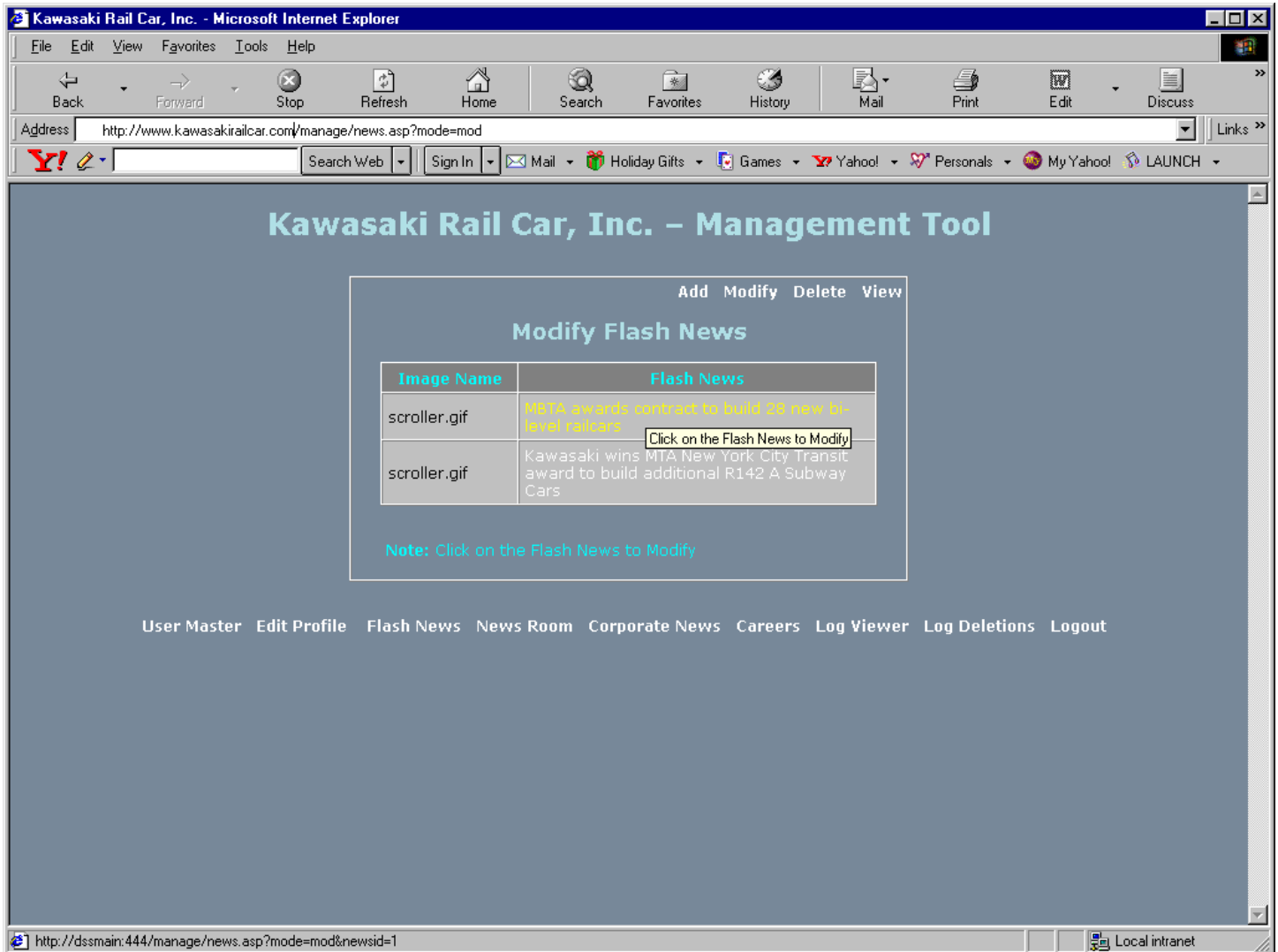


On Clicking the **Add Flash News** button, the Flash News will be inserted in the Database. A New Page with the message "The Flash News has been inserted successfully" will be displayed along with a link to upload an image for that Flash News. The user then click on the link to upload the image for the Flash News.

**NOTE:** If no image is uploaded for Flash News, then a standard image will be displayed before the flash news in the homepage. This process has been automated.

## **To Modify:**

If the User wants to **Modify**, click the **Modify** Hyper link in the Main Page. Then Click on the Flash News, which has to be modified.



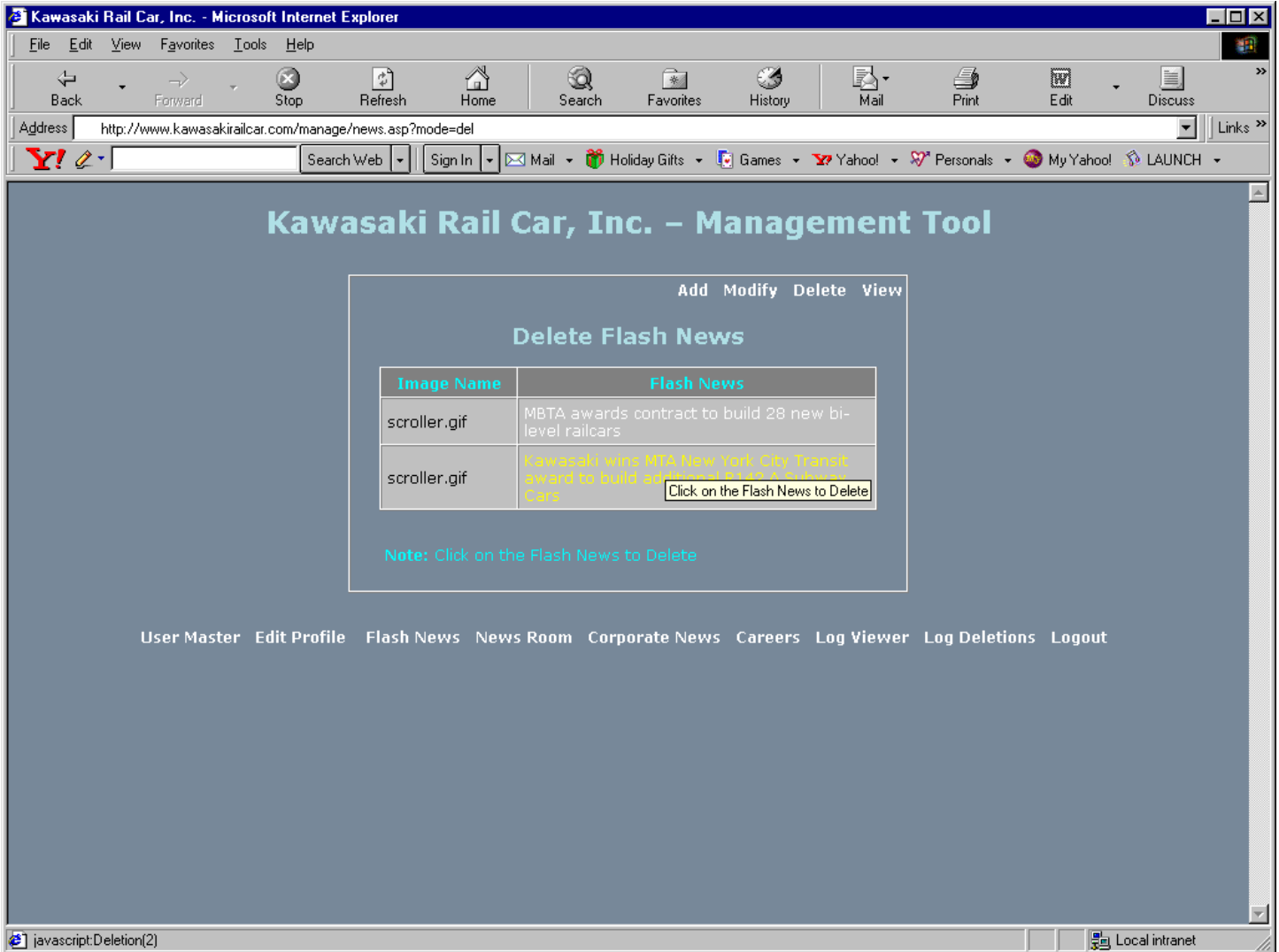
It will take the User to a new page with **Flash News** and the **Modify Flash News** Button. After the Modification, click the **Modify Flash News** Button, doing so it will be updated in the Database.

A New Page with the message "The Flash News has been updated successfully" will be displayed.

If the User wants to go back to the Flash News Page, click on the "Go to Flash News Page".

## **To Delete:**

If the User wants to delete Flash News, click the **Delete** Hyper link in the Main Page. Then Click on the Flash News, which has to be deleted.



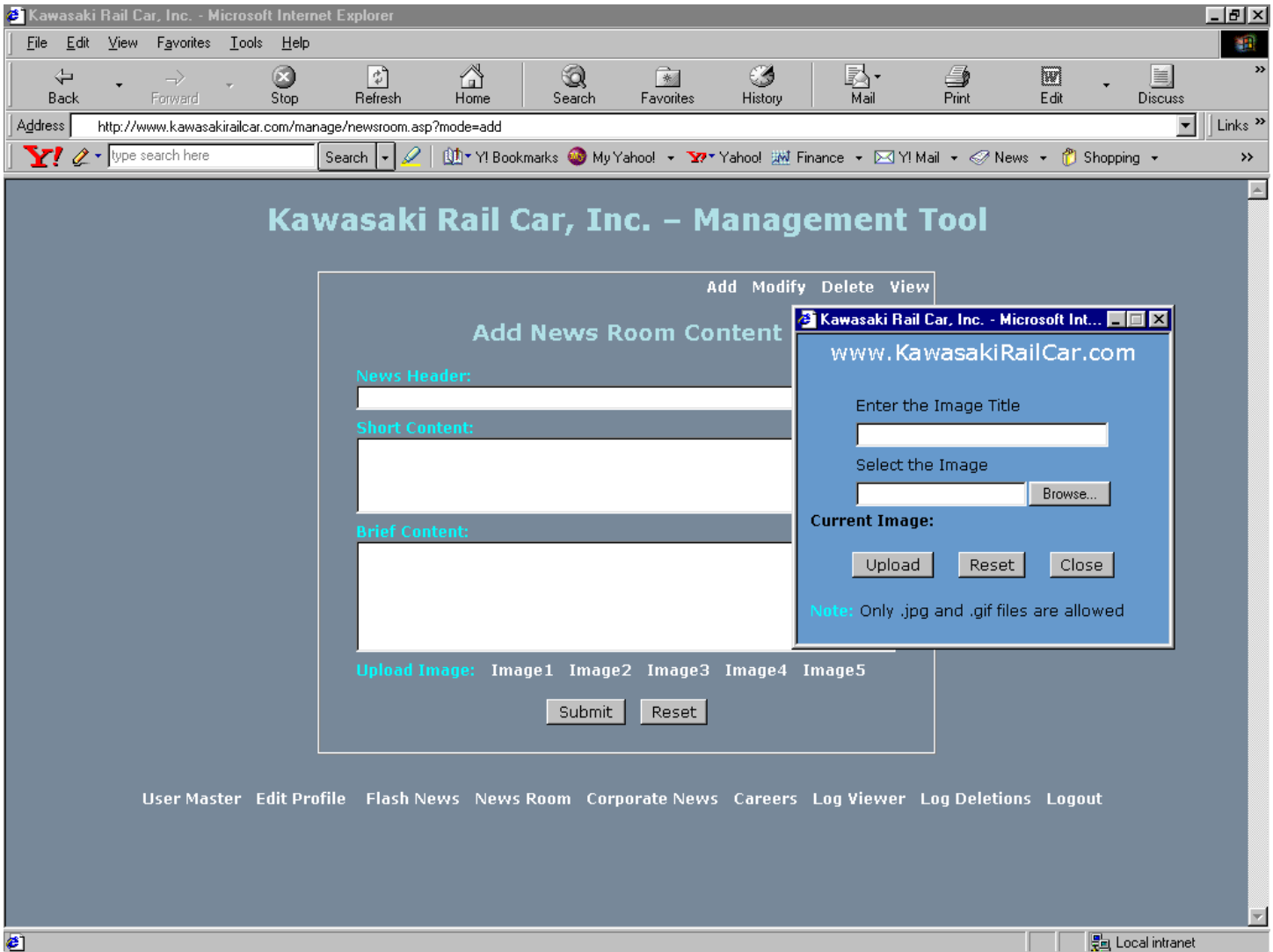
The Flash News will be deleted in the Database. A New Page with the message “The Flash News has been deleted successfully” will be displayed.

If the User wants to go back to the Flash News Page, click on the “Go to Flash News Page”.

## Managing the News Room:

**To Add:**

Clicking on the **Add** Hyper link in the Main Page, a new page with **News Header**, **Short Content**, and **Brief Content** will be displayed. The User has to enter the data in all the three text boxes.



The user has to click on the link **Image1, Image2, Image3, Image4, and Image5** to upload the image. When the user clicks on in any of these links a small pop-up window will be displayed where the user has to select the path of the image.

On Clicking the **Submit** button, the News will be inserted in the Database. A New Page with the message "The News Room Article has been inserted successfully" will be displayed.

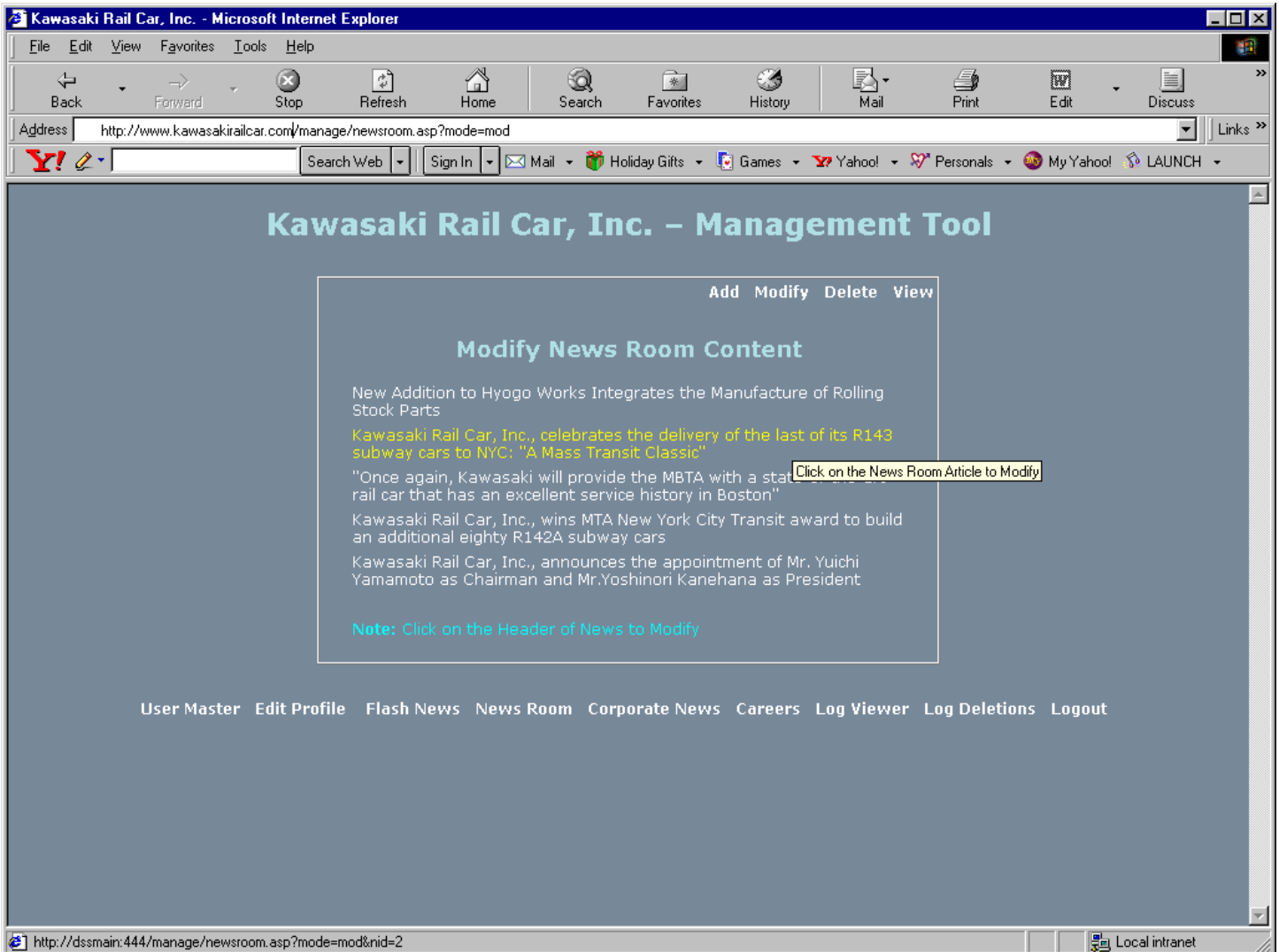


If the User wants to go back to the News Room Page, click on the "Go to News Room Page".

**To Modify:**

If the User wants to modify, click the **MODIFY** Hyperlink in the Main Page. Then Click on the News Header, which has to be modified.





It will take the User to a new page with the Header, Short Content, and Brief Content. After the modification done, click the **Submit** Button, doing so it will be updated in the Database.



The user has to click on the link **Image1, Image2, Image3, Image4, and Image5** to insert/change the new/existing image. When the user clicks on in any of these links a small pop-up window will be displayed where the user has to select the path of the image.

A New Page with the message "The News Room Article has been updated successfully" will be displayed.



If the User wants to go back to the News Room Page, click on the "Go to News Room Page".

### **To Delete:**

If the User wants to delete any News Room Article, click on the **Delete** Hyper link in the Main Page. Then click on the Article, which has to be deleted.

When the user clicks on the Article to delete, the window will show a confirmation message to delete the Article. If the User selects **Ok** the Article will be deleted and the images uploaded to that article will also be deleted. If User selects **Cancel**, deletion will not be done.

Kawasaki Rail Car, Inc. - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address http://www.kawasakirailcar.com/manage/newsroom.asp?mode=del Links

Search Web Sign In Mail Holiday Gifts Games Yahoo! Personals My Yahoo! LAUNCH

## Kawasaki Rail Car, Inc. – Management Tool

Add Modify Delete View

### Delete News Room Content

New Addition to Hyogo Works Integrates the Manufacture of Rolling Stock Parts

Kawasaki Rail Car, Inc., celebrates the delivery of the last of its R143 subway cars to NYC: "A Mass Transit Classic"

"Once again, Kawasaki will provide the MBTA with a state-of-the-art rail car that has an excellent service history in Boston"

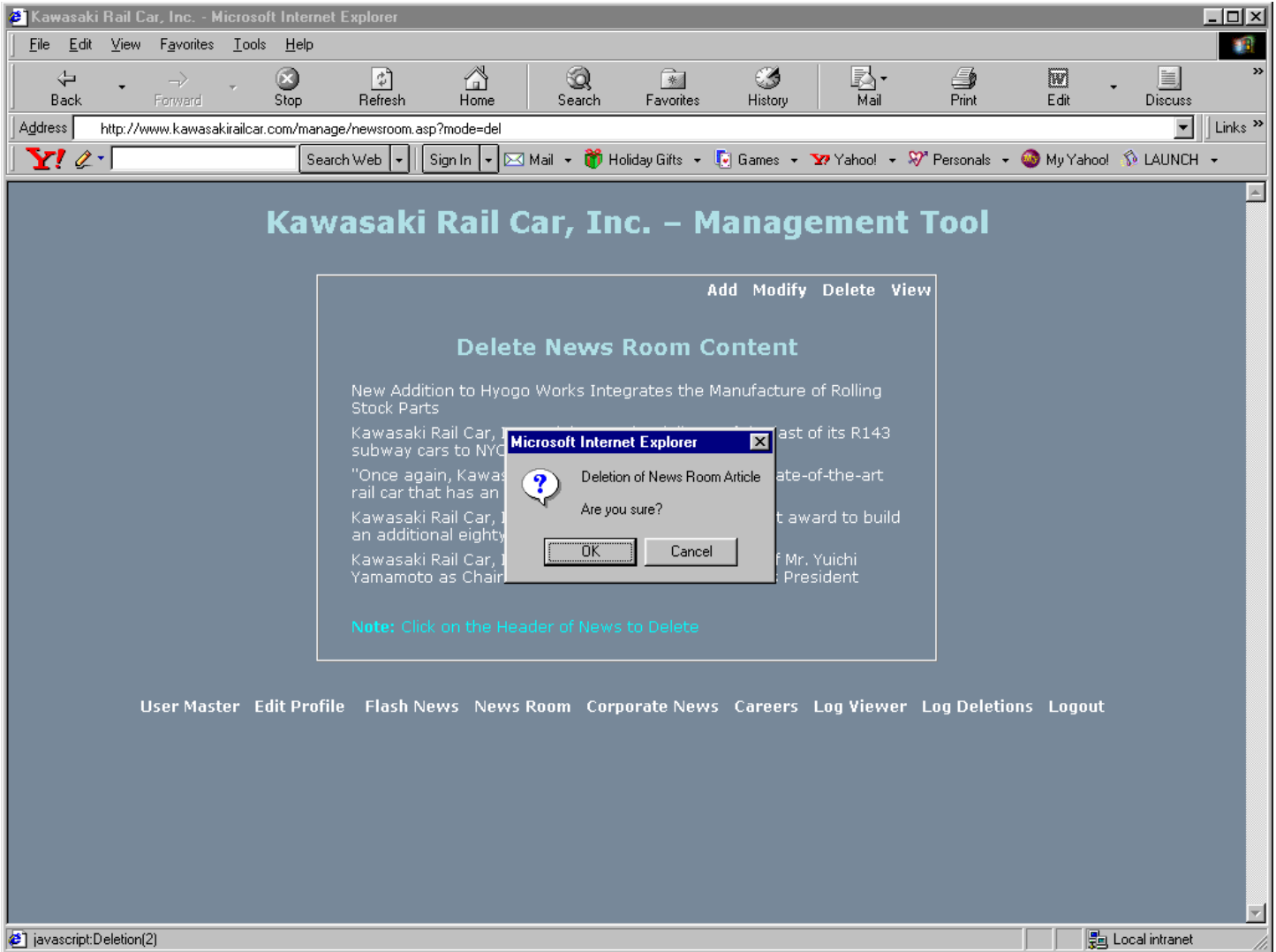
Kawasaki Rail Car, Inc., wins MTA New York City Transit award to build an additional eighty R142A subway cars

Kawasaki Rail Car, Inc., announces the appointment of Mr. Yuichi Yamamoto as Chairman and Mr. Yoshinori Kanehana as President

**Note:** Click on the Header of News to Delete

User Master Edit Profile Flash News News Room Corporate News Careers Log Viewer Log Deletions Logout

Local intranet



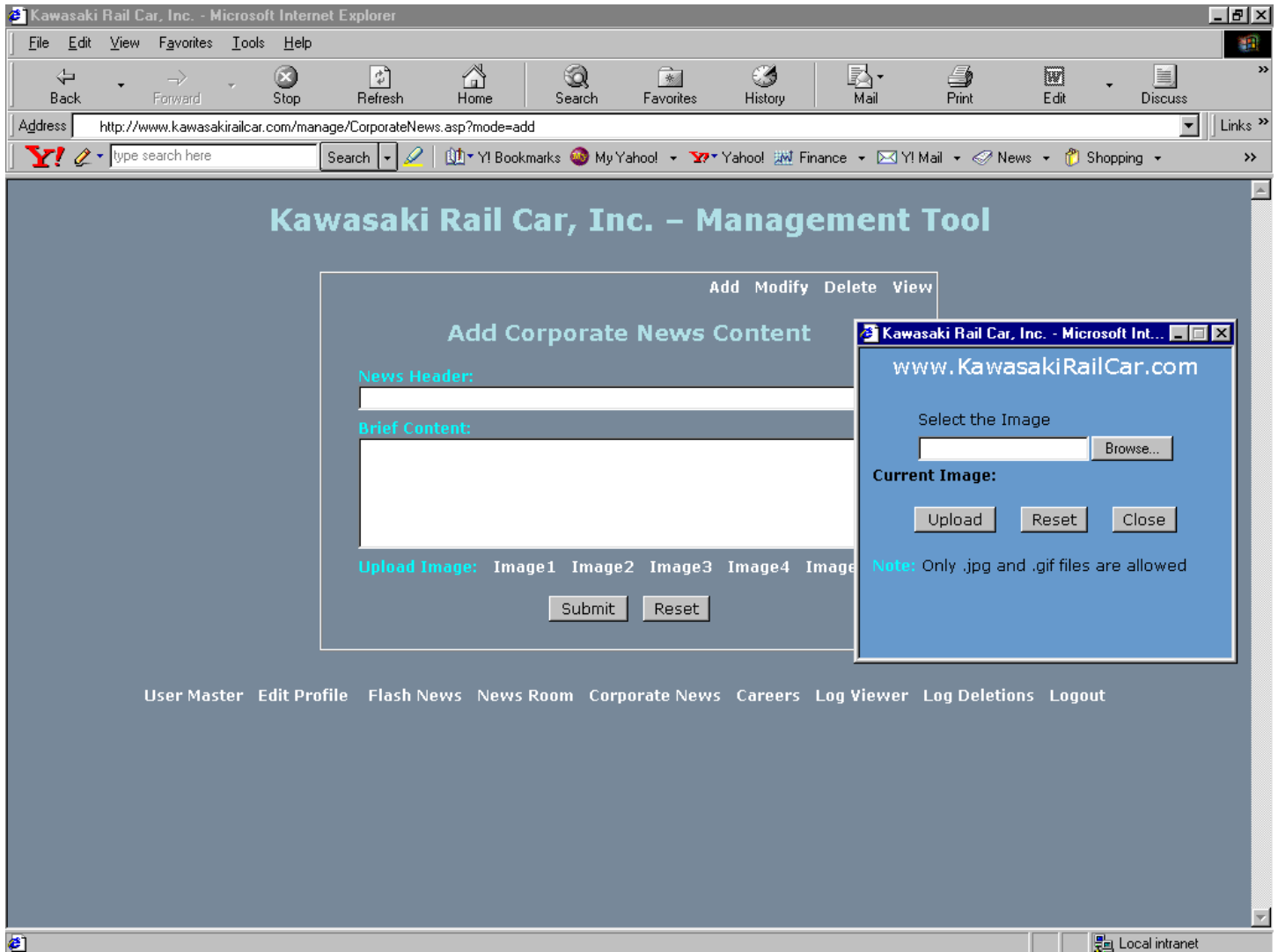
After the Article is deleted a New Page with the message "The News Room Article has been deleted successfully" will be displayed.

If the User wants to go back to the News Room Page, click on the "Go to News Room Page".

## Managing the Corporate News:

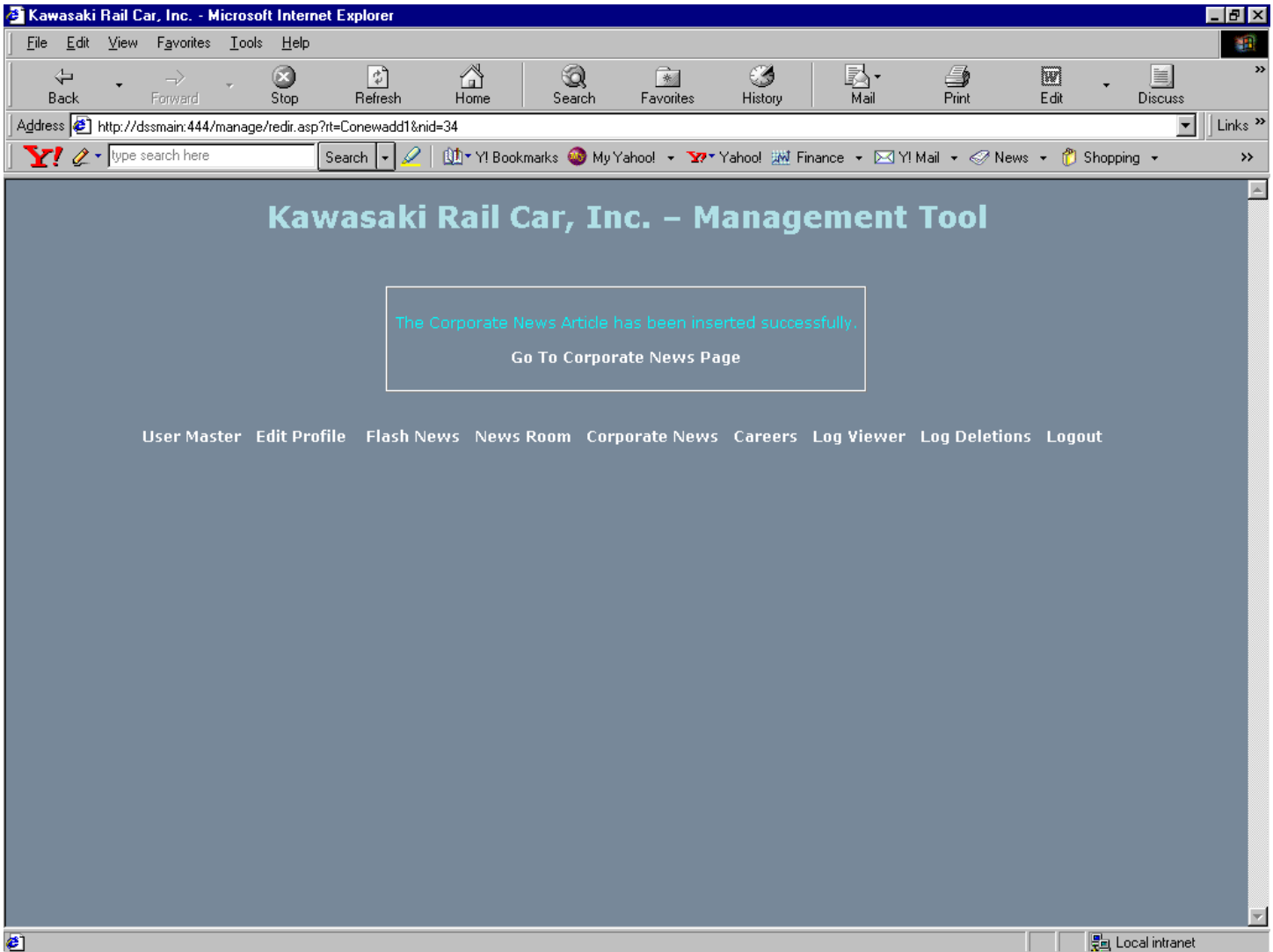
### To Add:

Clicking on the **Add** Hyper link in the Main Page, a new page with **News Header**, and **Brief Content** will be displayed. The User has to enter the data in all the Two text boxes.



The user has to click on the link **Image1, Image2, Image3, Image4, and Image5** to upload the image. When the user clicks on in any of these links a small pop-up window will be displayed where the user has to select the path of the image.

On Clicking the **Submit** button, the News will be inserted in the Database. A New Page with the message "The Corporate News Article has been inserted successfully" will be displayed.



If the User wants to go back to the News Room Page, click on the "Go to News Room Page".

## **To Modify:**

If the User wants to modify, click the **MODIFY** Hyperlink in the Main Page. Then Click on the News Header, which has to be modified.

Kawasaki Rail Car, Inc. – Management Tool

Add Modify Delete View

### Modify Corporate News Content

Leading The Industry By Thinking Forward

[GAS TURBINE & MACHINERY COMPANY MOVES FURTHER INTO OVERSEAS MARKETS](#)

[KAWASAKI`S GAS TURBINE EXPERTISE](#)

[KAWASAKI`S MARINE STEAM TURBINE EXPERTISE](#)

TOP MESSAGE

KAWASAKI BEACH CLEANER PROVIDES CLEAN SWEEP OF COASTAL BEACHES

DELIVERY OF FUSELAGE PANEL FOR BOEING 777-300R STARTS

Environmental Report -2002 Released

New Company Makes Fuel from Refuse

Full Turnkey Contract for Liquid Ethylene Terminal in Taiwan

New Addition to Hyogo Works Integrates the Manufacture of Rolling Stocks Parts

New Design Enhances propulsion of Medium-Speed Ships

Global Orders Sail in for New LNG Carrier

World` s First Pulse Electron Beam Fir-Fel Paves the Way for Pioneering Applications

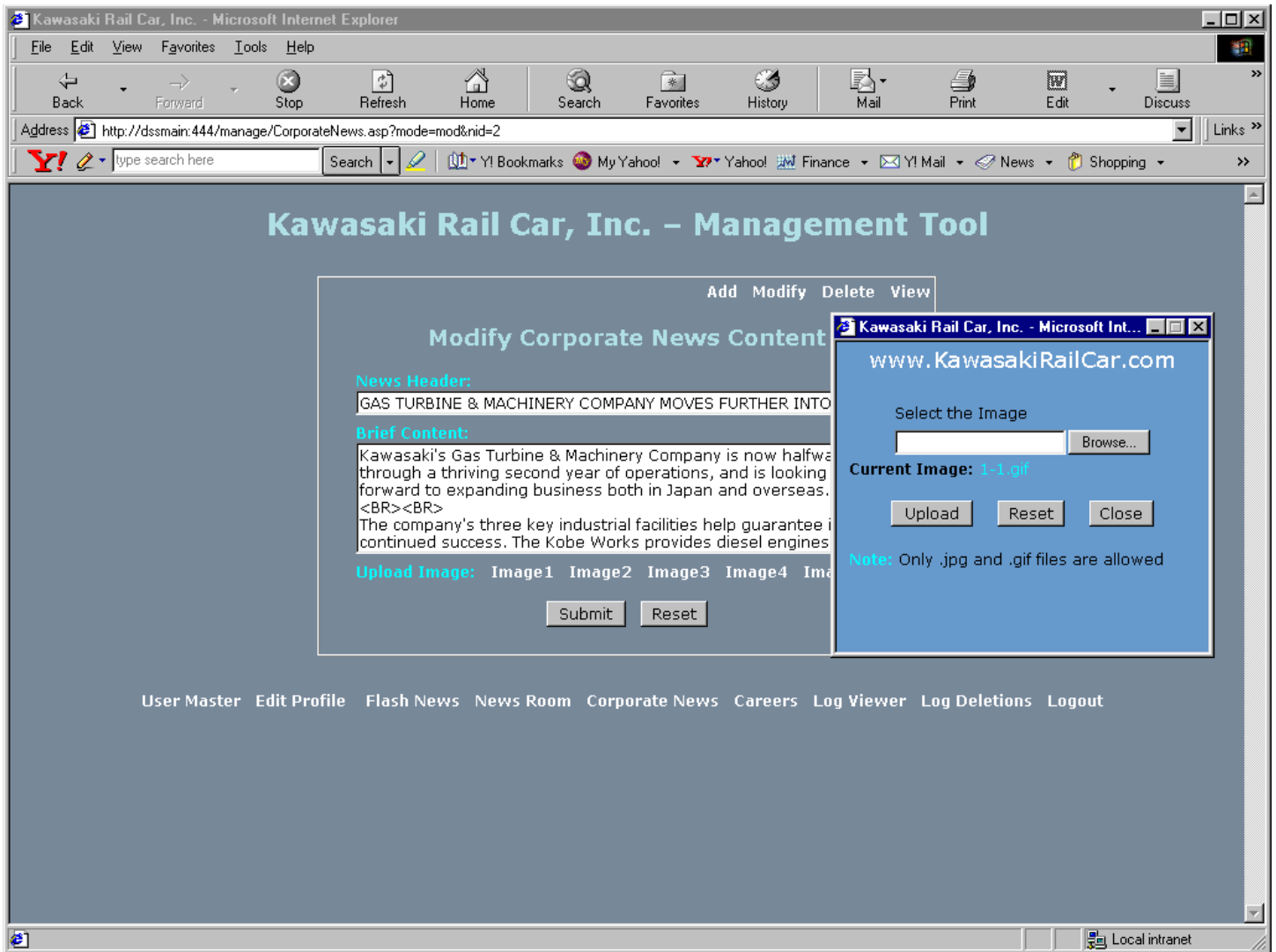
Note: Click on the Header of News to Modify

User Master Edit Profile Flash News News Room Corporate News Careers Log Viewer Log Deletions Logout

http://dssmain:444/manage/CorporateNews.asp?mode=mod&nid=2 Local intranet

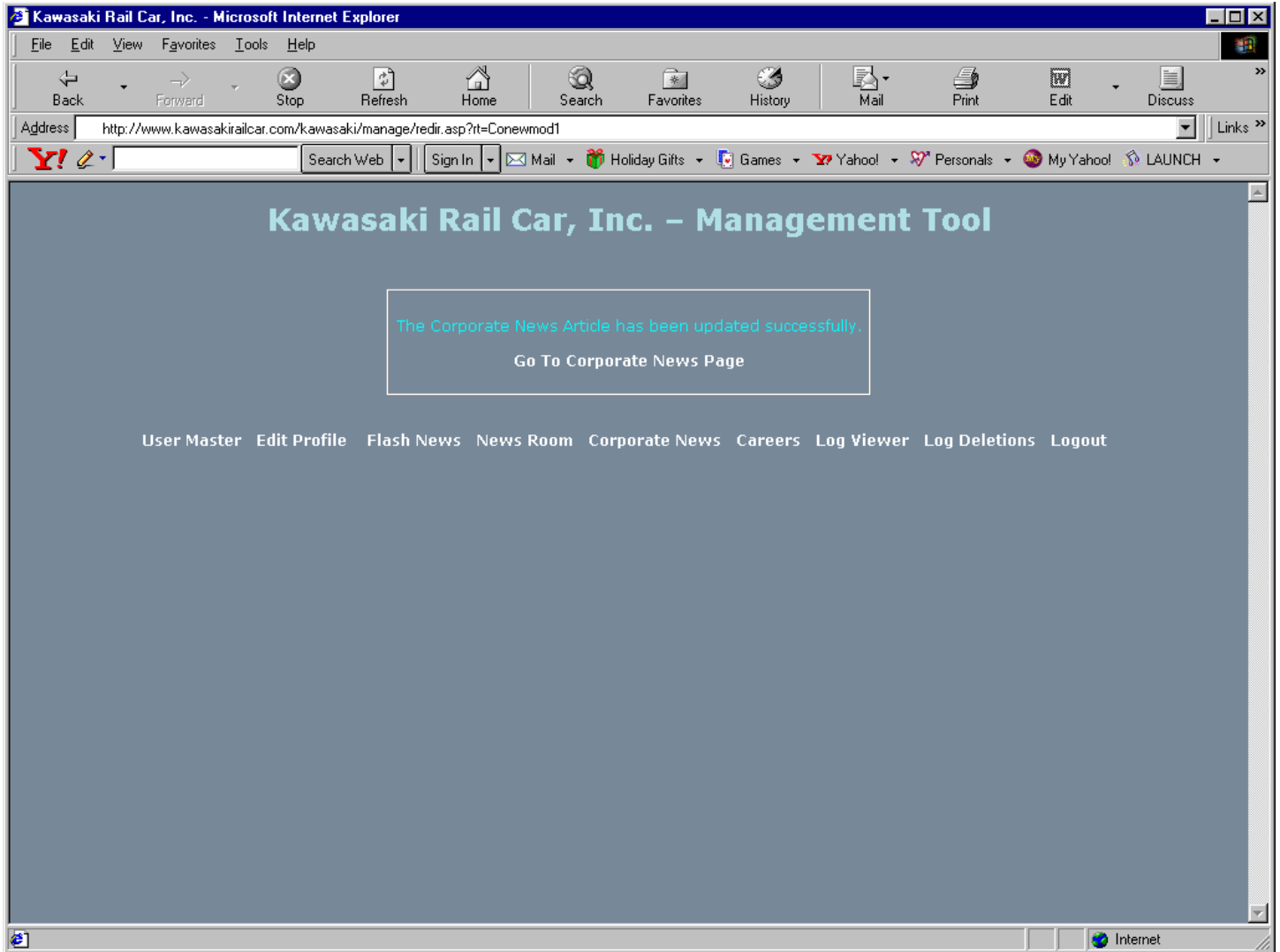
It will take the User to a new page with the Header, and Brief Content. After the modification done, click the **Submit** Button, doing so it will be updated in the Database.





The user has to click on the link **Image1, Image2, Image3, Image4, and Image5** to insert/change the new/existing image. When the user clicks on in any of these links a small pop-up window will be displayed where the user has to select the path of the image.

A New Page with the message "The Corporate News Article has been updated successfully" will be displayed.

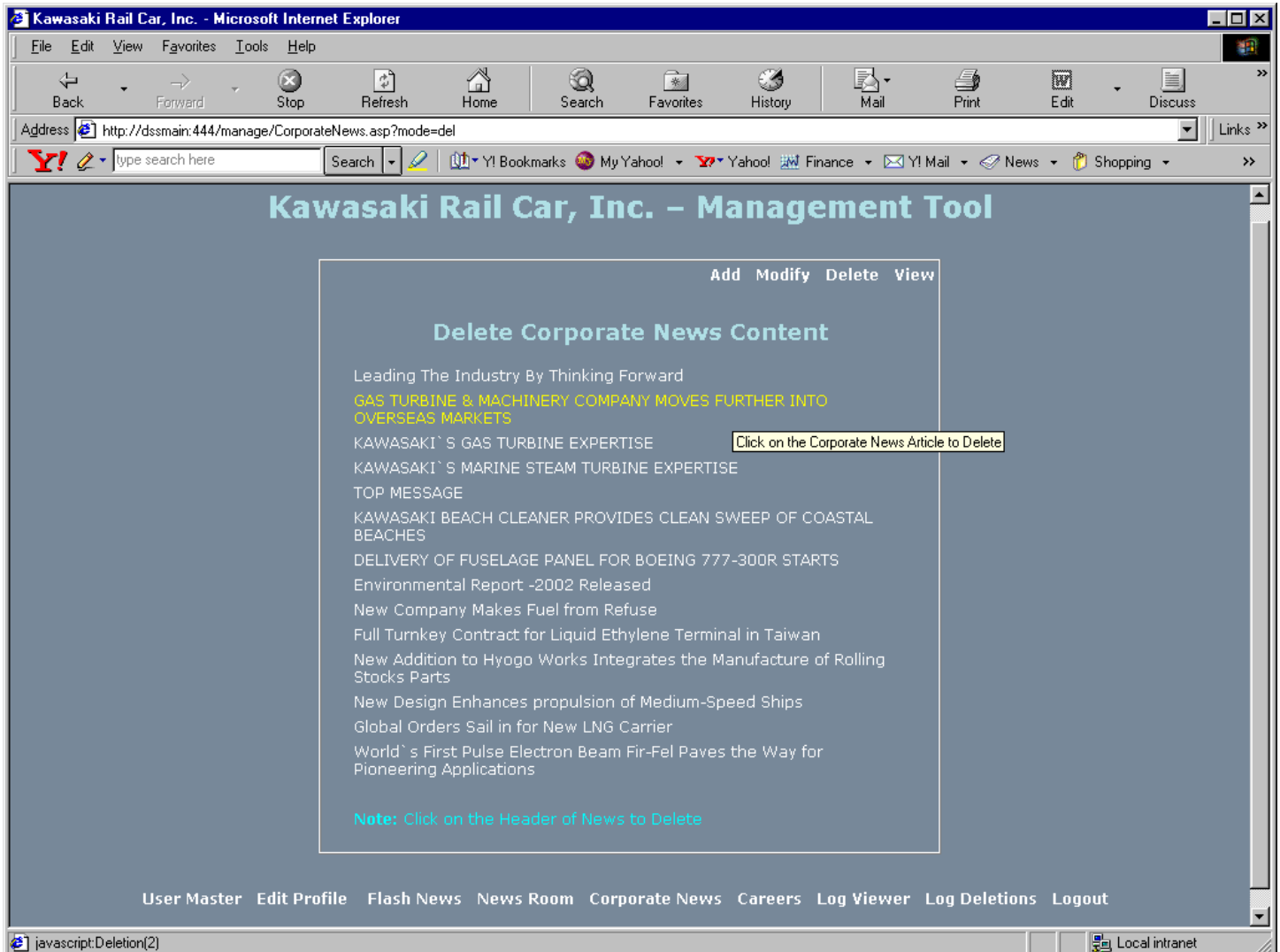


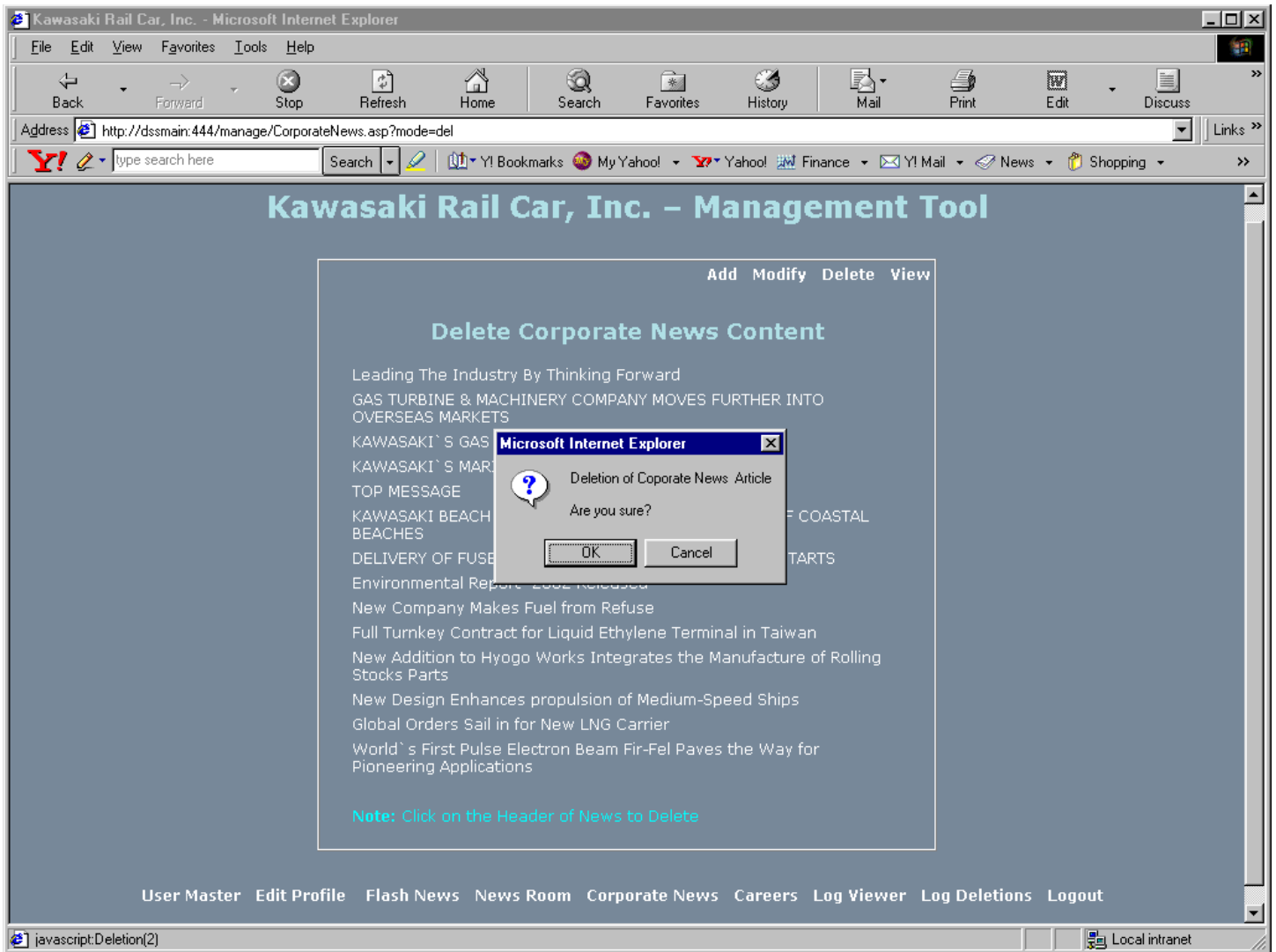
If the User wants to go back to the News Room Page, click on the "Go to News Room Page".

## To Delete:

If the User wants to delete any Corporate News Article, click on the **Delete** Hyper link in the Main Page. Then click on the Article, which has to be deleted.

When the user clicks on the Article to delete, the window will show a confirmation message to delete the Article. If the User selects **Ok** the Article will be deleted and the images uploaded to that article will also be deleted. If User selects **Cancel**, deletion will not be done.





After the Article is deleted a New Page with the message "The Corporate News Article has been deleted successfully" will be displayed.

If the User wants to go back to the Corporate News Page, click on the "Go to Corporate News Page".

## Managing the Career News:

### To Add:

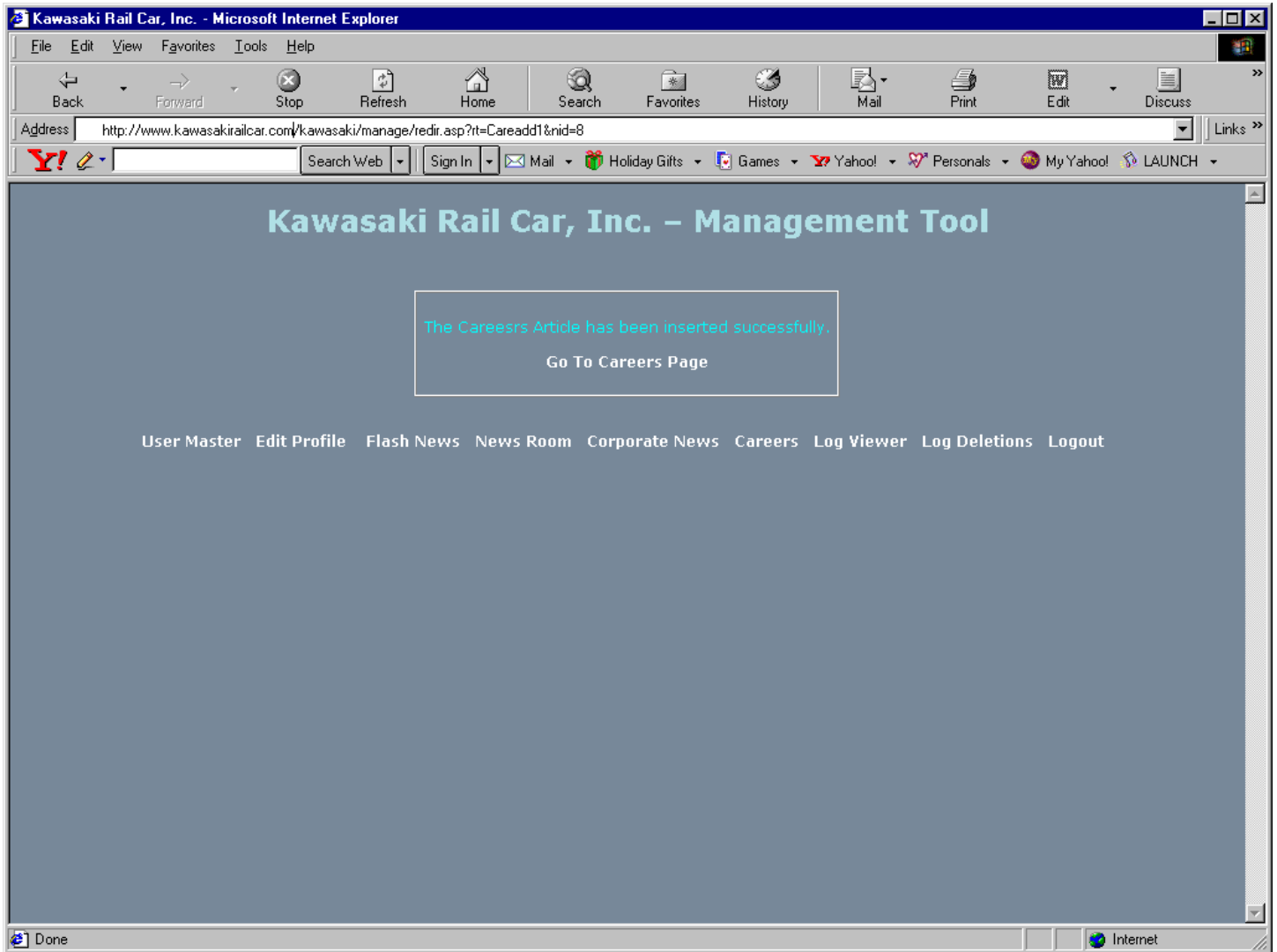
Clicking on the **Add** Hyper link in the Main Page, a new page with **Titles of Vacancy, Brief Content of Job Vacancy** will be displayed. The User has to enter the data in all the three text boxes.

The screenshot shows a Microsoft Internet Explorer browser window displaying the 'Kawasaki Rail Car, Inc. - Management Tool' interface. The address bar shows the URL: <http://www.kawasakirailcar.com/kawasaki/manage/Careers.asp?mode=add>. The main content area features a form titled 'Add Careers Content' with the following elements:

- Navigation links: Add, Modify, Delete, View
- Form title: Add Careers Content
- Text input field: Titles Of Vacancy:
- Text area: Brief Content Of Job Vacancy:
- Buttons: Submit, Reset

At the bottom of the page, there is a navigation menu with the following links: User Master, Edit Profile, Flash News, News Room, Corporate News, Careers, Log Viewer, Log Deletions, Logout.

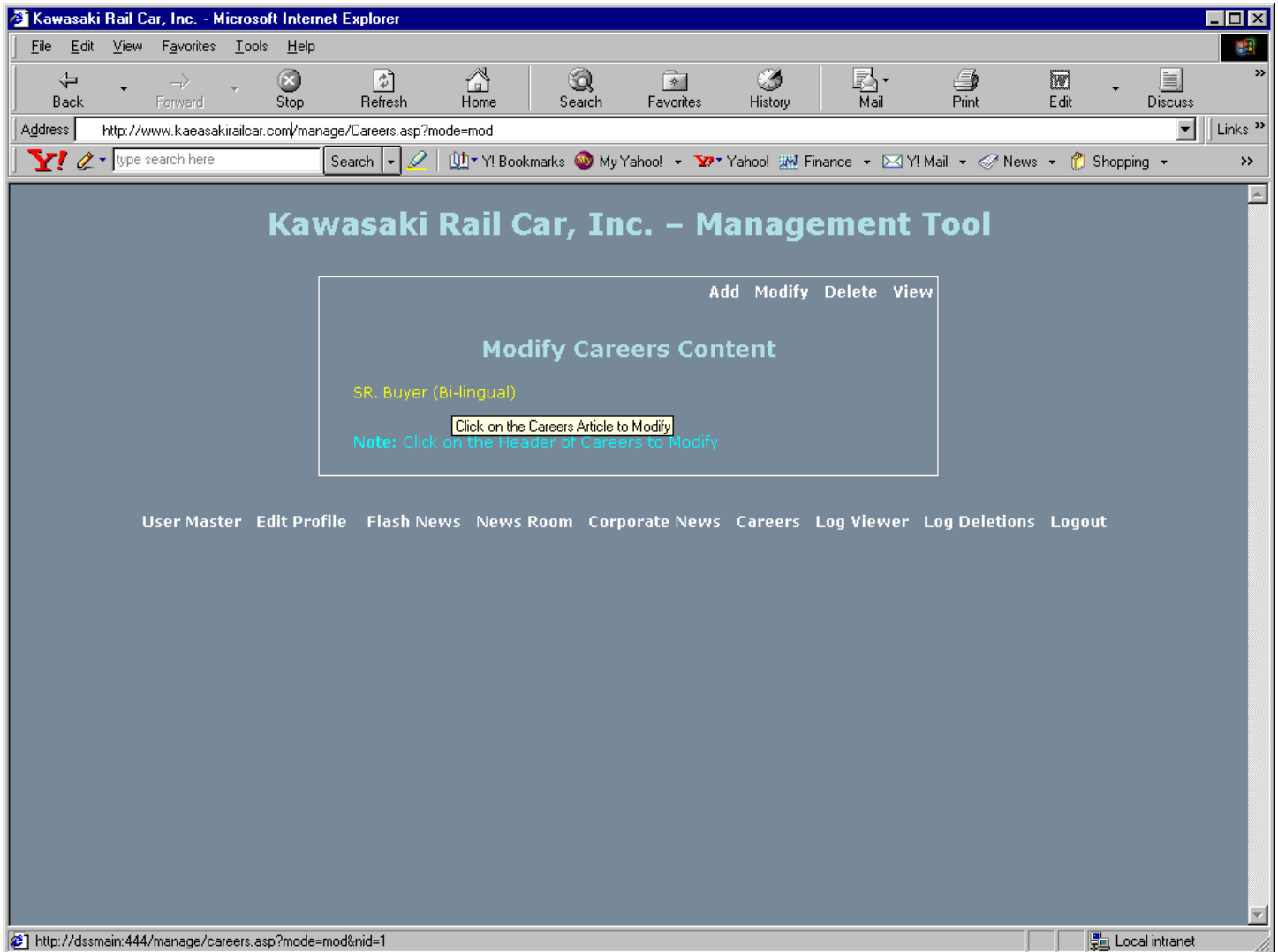
On Clicking the **Submit** button, the Career News will be inserted in the Database. A New Page with the message "The Careers Article has been inserted successfully" will be displayed.



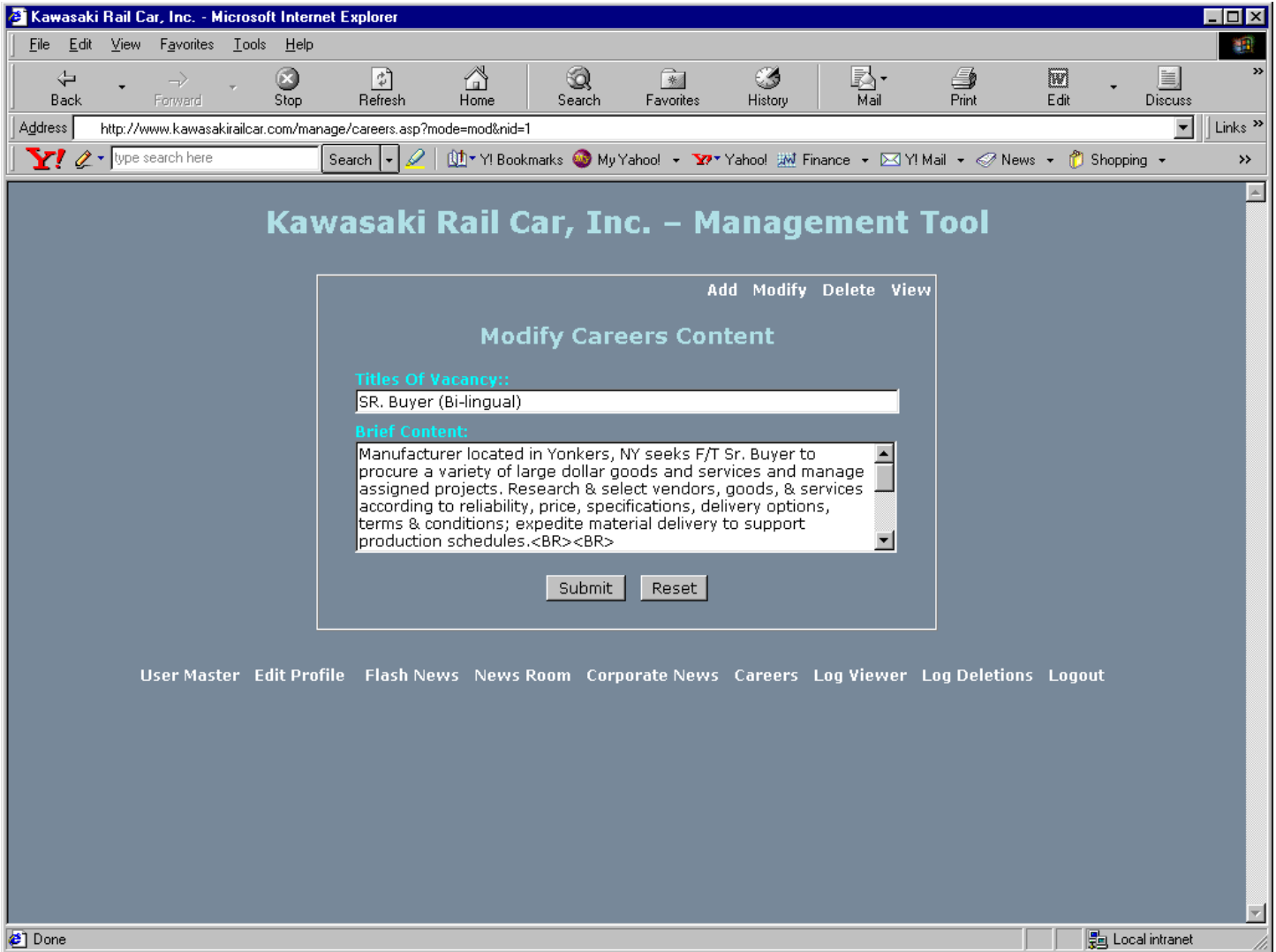
If the User wants to go back to the Careers age, click on the "Go to Careers Page".

**To Modify:**

If the User wants to modify, click the **MODIFY** Hyperlink in the Main Page. Then Click on the Titles of Vacancy, which has to be modified.

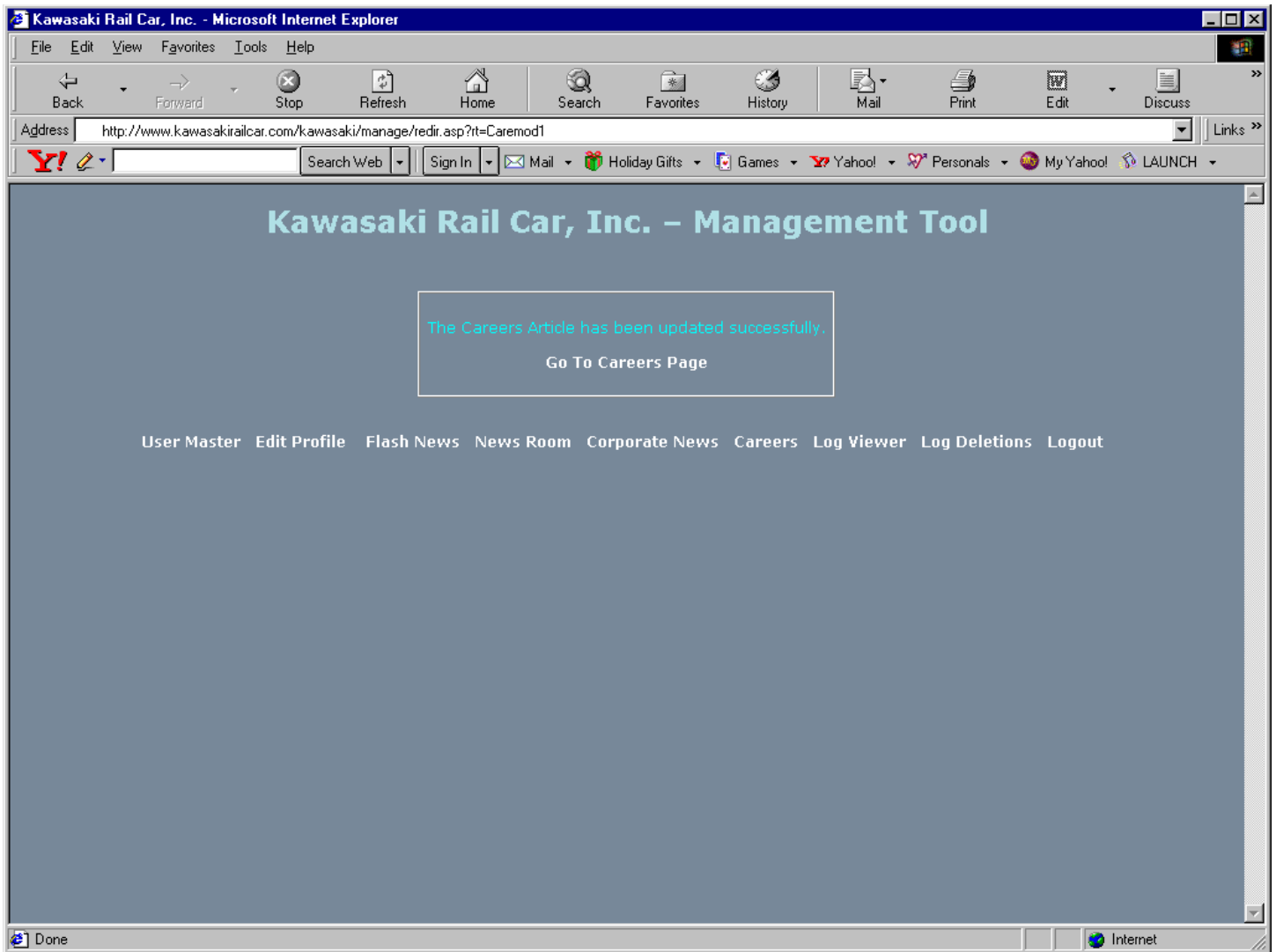


It will take the User to a new page with the Titles of Vacancy and Brief Content of Job Vacancy. After the modification done, click the **Submit** Button, doing so it will be updated in the Database.



A New Page with the message "The Careers Article has been updated successfully" will be displayed.



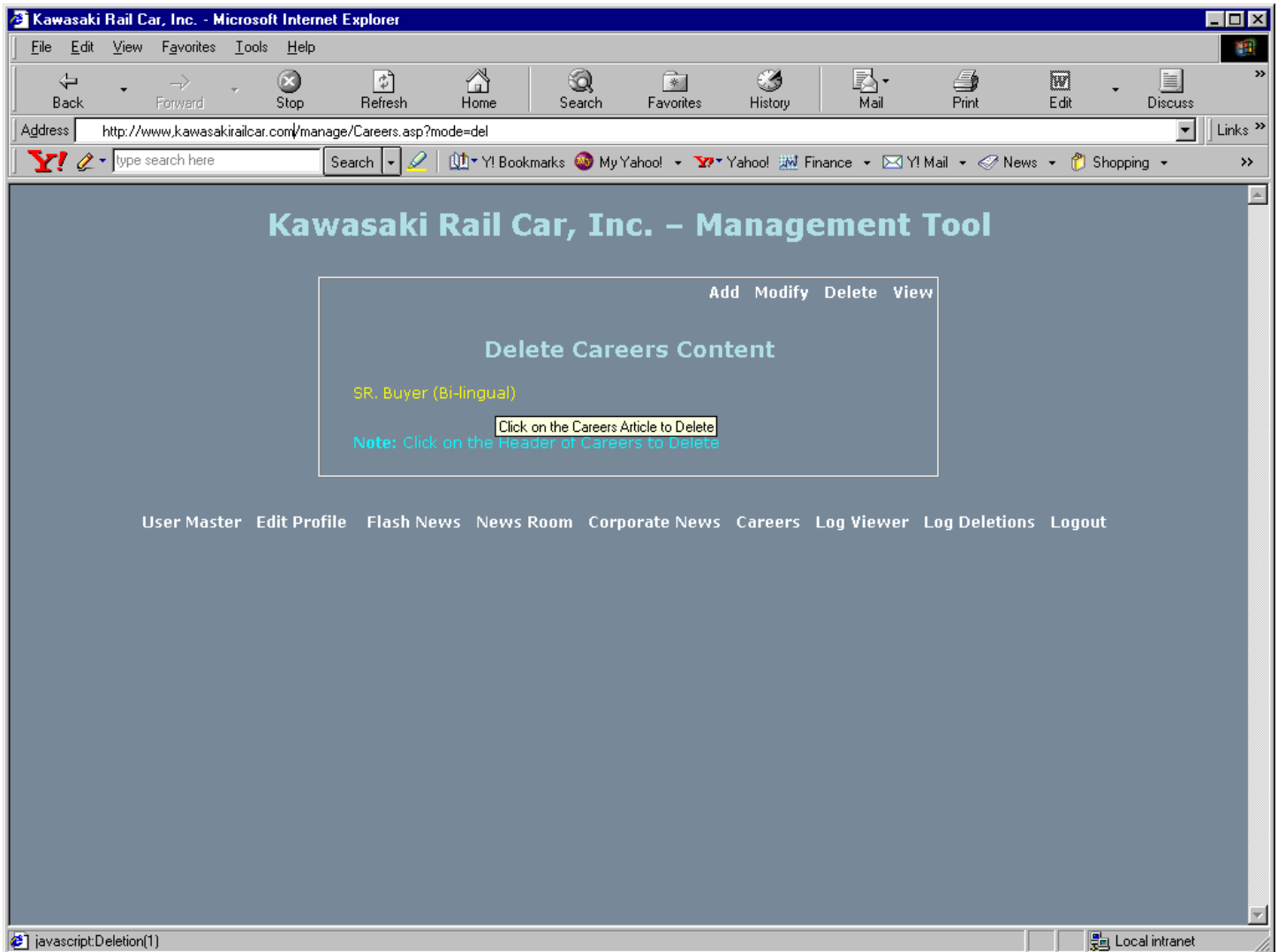


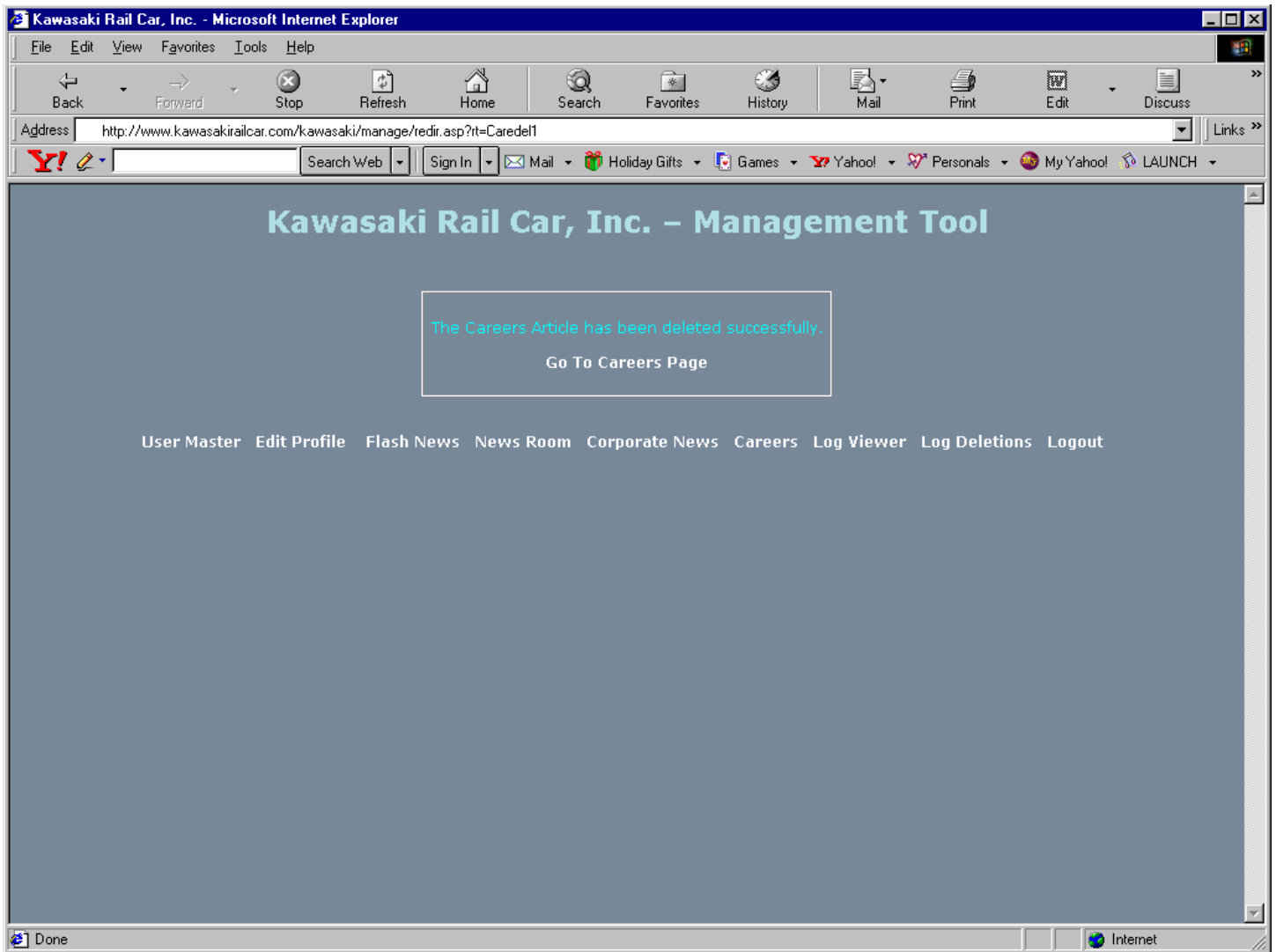
If the User wants to go back to the Careers Page, click on the "Go to Careers Page".

## **To Delete:**

If the User wants to delete any Careers Article, click on the **Delete** Hyper link in the Main Page. Then click on the Article, which has to be deleted.

When the user clicks on the Article to delete, the window will show a confirmation message to delete the Article. If the User selects **Ok** the Article will be. If User selects **Cancel**, deletion will not be done.





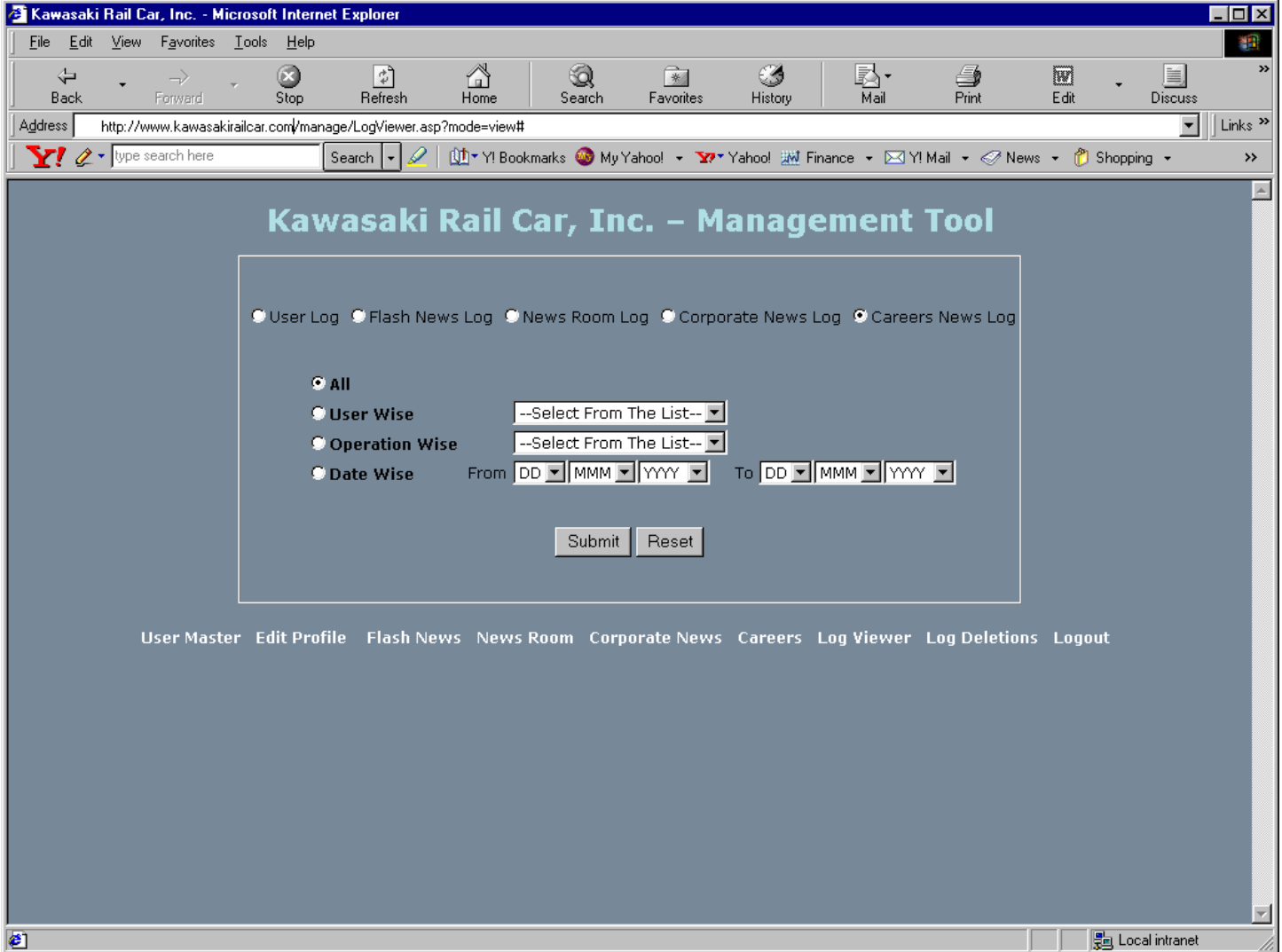
After the Article is deleted a New Page with the message "The Careers Article has been deleted successfully" will be displayed.

If the User wants to go back to the Careers Page, click on the "Go to News Room Page".

## Viewing the Log Details

If the user wants to view the Log Details of the Management tool, he can view All the details / User Name Wise/ Operational Wise/ Date Wise. The Log details are Username, Password, File Name, Status, and Date etc.and from which user the Operation has taken place. The different Categories of Log Details the user can view are User Log Details, Flash News Log Details, News Room Log Details, Corporate News Log Details and Career News Log Details.

## Viewing All the Log Details



The screenshot shows a Microsoft Internet Explorer browser window displaying the 'Kawasaki Rail Car, Inc. – Management Tool' interface. The browser's address bar shows the URL: `http://www.kawasakirailcar.com/manage/LogViewer.asp?mode=view#`. The page title is 'Kawasaki Rail Car, Inc. – Management Tool'. The main content area contains a form with the following elements:

- Five radio buttons for log categories:  User Log,  Flash News Log,  News Room Log,  Corporate News Log, and  Careers News Log.
- Four radio buttons for viewing options:  All,  User Wise,  Operation Wise, and  Date Wise.
- Two dropdown menus for 'User Wise' and 'Operation Wise', both currently showing '--Select From The List--'.
- A date range selector with 'From' and 'To' labels, each followed by three dropdown menus for Day (DD), Month (MMM), and Year (YYYY).
- Two buttons: 'Submit' and 'Reset'.

At the bottom of the page, there is a navigation menu with the following links: [User Master](#), [Edit Profile](#), [Flash News](#), [News Room](#), [Corporate News](#), [Careers](#), [Log Viewer](#), [Log Deletions](#), and [Logout](#). The browser's status bar at the bottom indicates 'Local intranet'.

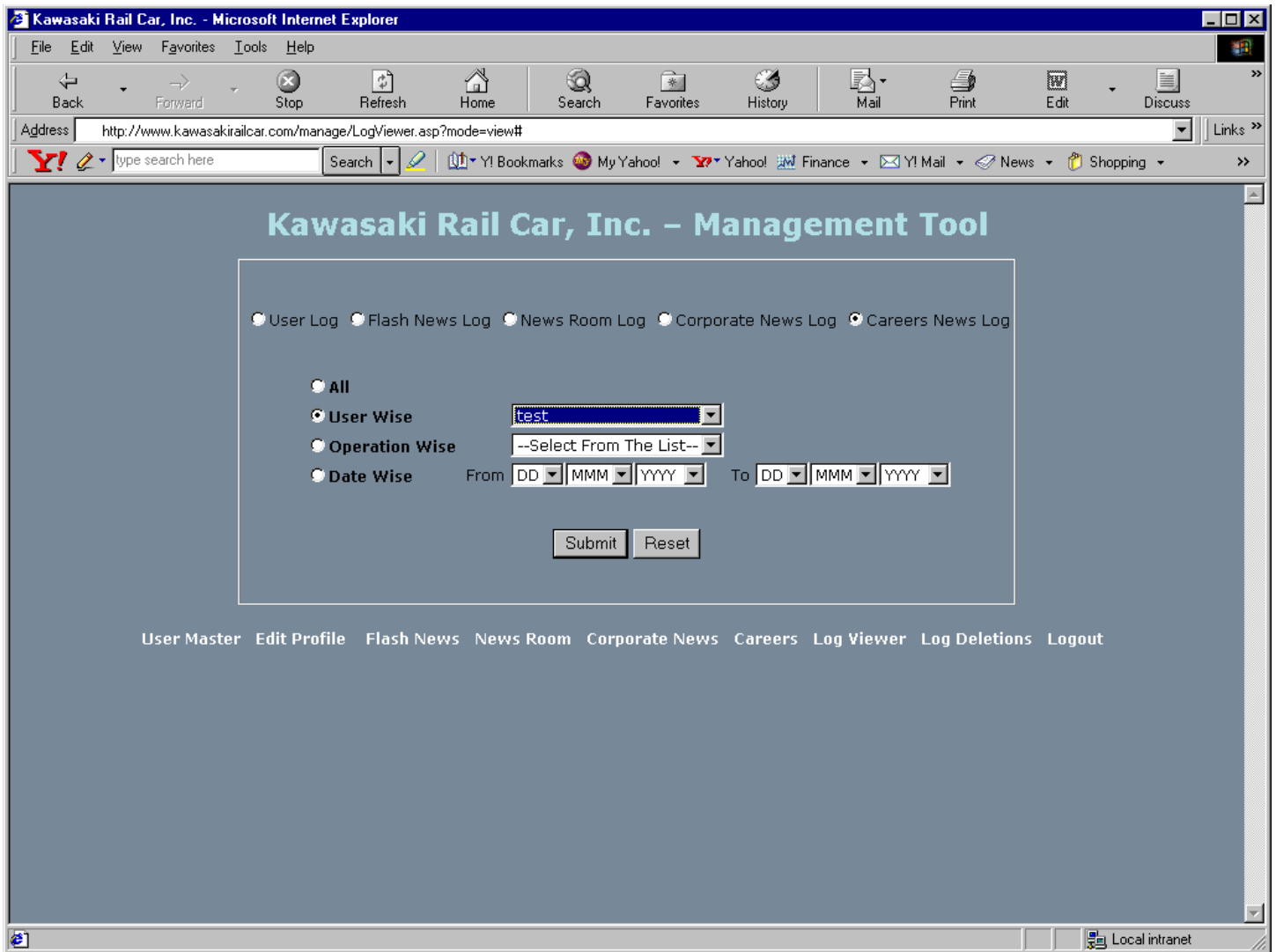
If the User wants to View All the Log Details in a Particular Category. He has to select the Category and select **All** press Submit Button The New window will open with log details as show below.

## Kawasaki Rail Car, Inc. – Management Tool

Career News Log Files					
Job Id	Job Title	Brief Title	User Id	Date	Status
3	rg4ereyer	reyeryerre	test	12/12/03	M
3	rg4ereyer	reyeryerre	test	12/12/03	M
1	SR. Buyer (Bi-lingual)	Manufacturer located in Yonkers, NY seeks F/T Sr. Buyer to procure a variety of large dollar goods and services and manage assigned projects. Research & select vendors, goods, & services according to reliability, price, specifications, delivery options, terms & conditions; expedite material delivery to support production schedules.  Must have minimum of 5 yrs. Experience in purchasing/procurement; be able to fluently speak & write in Japanese and English; have good knowledge of trading terms, etc., and be able to handle legal matters pertaining to procurement and/or materials management. Proficiency in Word & Excel and strong organizational and problem-solving skills required.	test	12/13/03	A

**A-Add M-Modify D-Delete E-Edit Profile**

**Viewing Log Details User Wise**



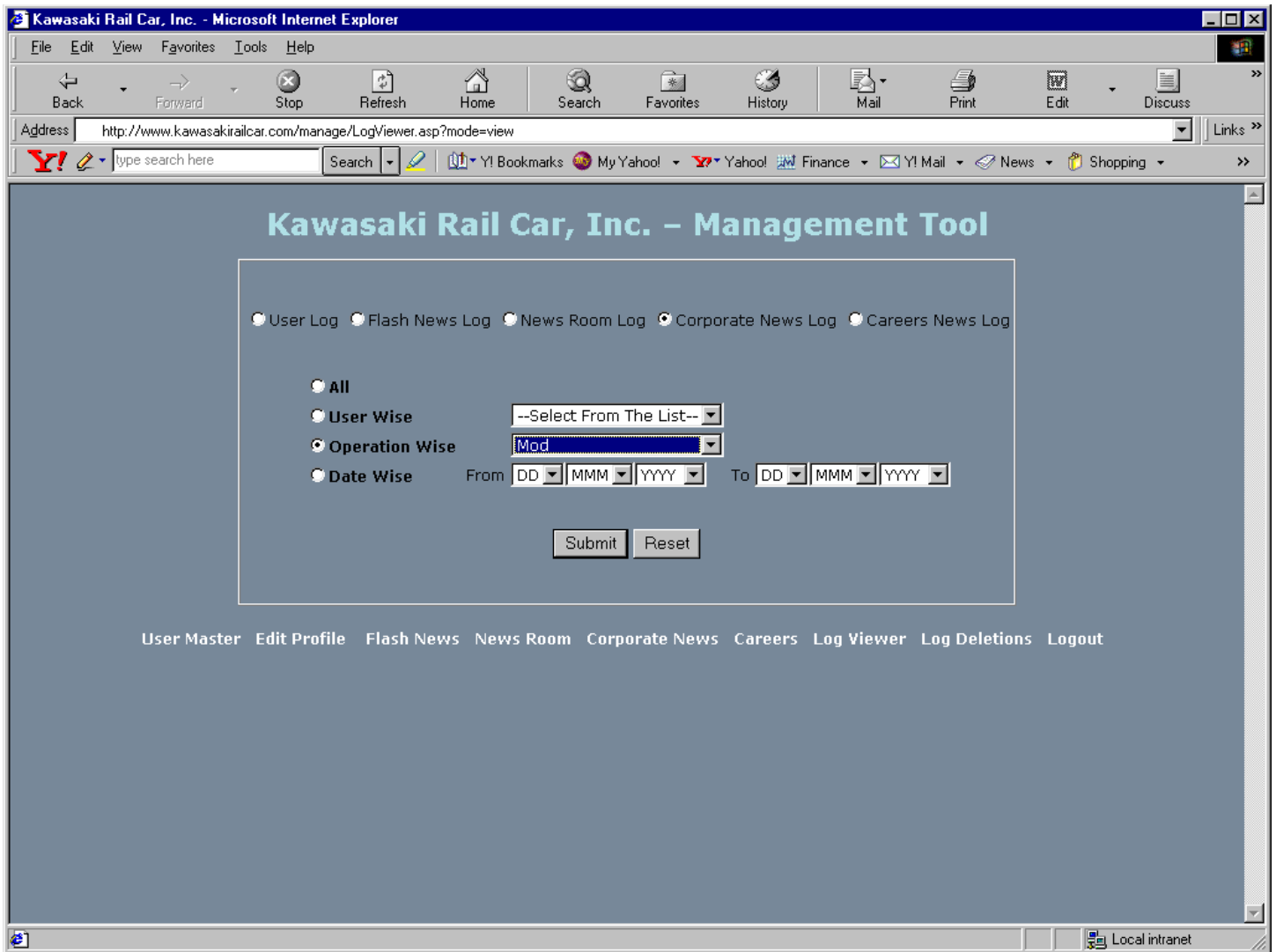
If the user wants to view the Log Details of a Particular Category User Wise. He has to select the Category and the User Wise.

## Kawasaki Rail Car, Inc. – Management Tool

Career News Log Files					
Job Id	Job Title	Brief Title	User Id	Date	Status
1	SR. Buyer (Bilingual)	Manufacturer located in Yonkers, NY seeks F/T Sr. Buyer to procure a variety of large dollar goods and services and manage assigned projects. Research & select vendors, goods, & services according to reliability, price, specifications, delivery options, terms & conditions; expedite material delivery to support production schedules.  Must have minimum of 5 yrs. Experience in purchasing/procurement; be able to fluently speak & write in Japanese and English; have good knowledge of trading terms, etc., and be able to handle legal matters pertaining to procurement and/or materials management. Proficiency in Word & Excel and strong organizational and problem-solving skills required.	test	12/13/03	A
1	SR. Buyer (Bilingual)	Manufacturer located in Yonkers, NY seeks F/T Sr. Buyer to procure a variety of large dollar goods and services and manage assigned projects. Research & select vendors, goods, & services according to reliability, price, specifications, delivery options, terms & conditions; expedite material delivery to support production schedules.  <B>Must have minimum of 5 yrs. Experience in	test	12/13/03	M

## **Viewing Log Details Operation Wise**



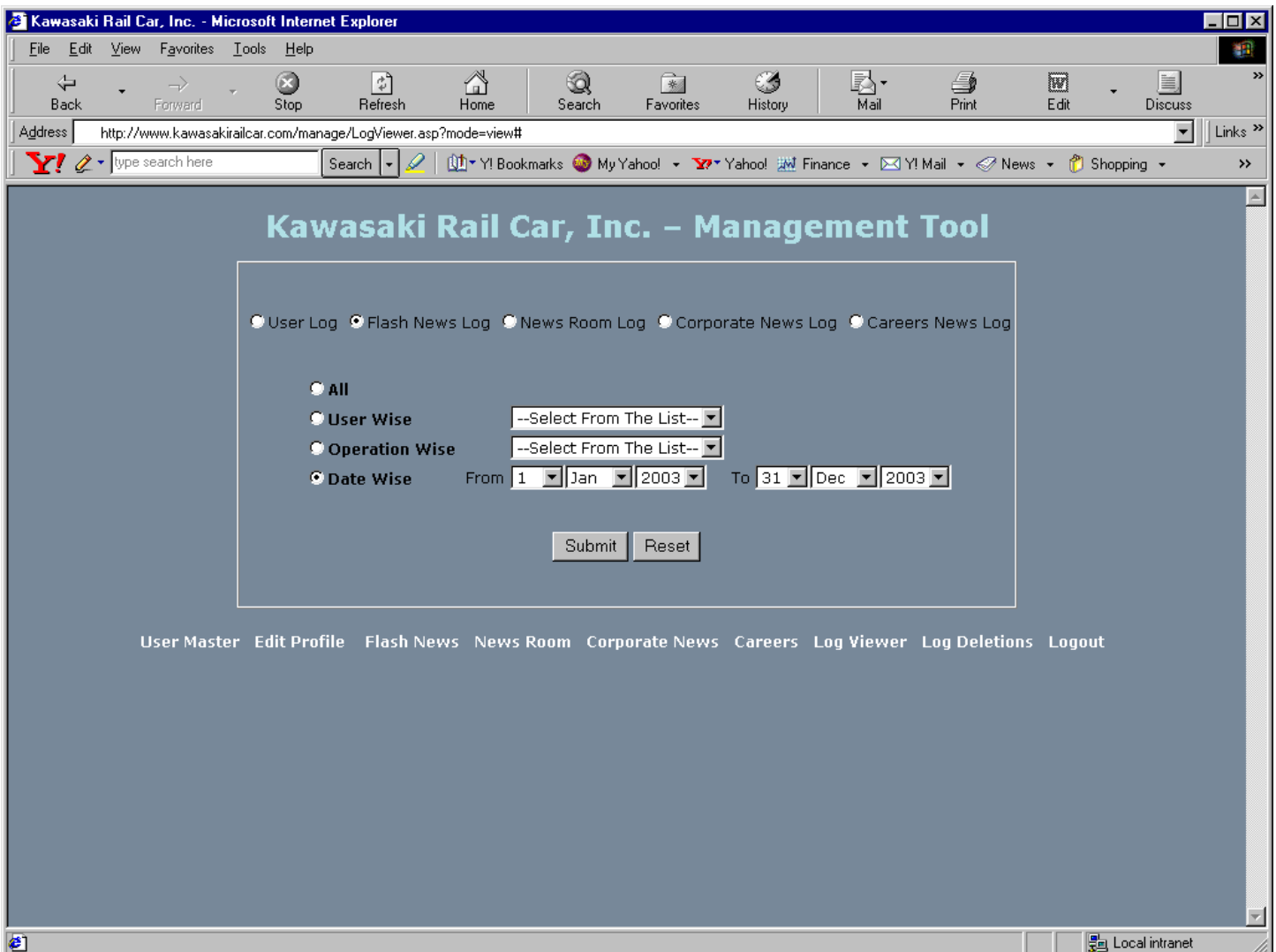


If the user wants to view the Log Details of a Particular Category on Operation Wise such as Addition, Modification and Deletion. He has to select the Category and then Operation Wise. On Clicking the **Submit** button he can view the Log Details.

## Kawasaki Rail Car, Inc. – Management Tool

Career News Log Files					
Job Id	Job Title	Brief Title	User Id	Date	Status
3	rg4ereyer	reyeryerre	test	12/12/03	M
3	rg4ereyer	reyeryerre	test	12/12/03	M

## Viewing Log Details Date Wise



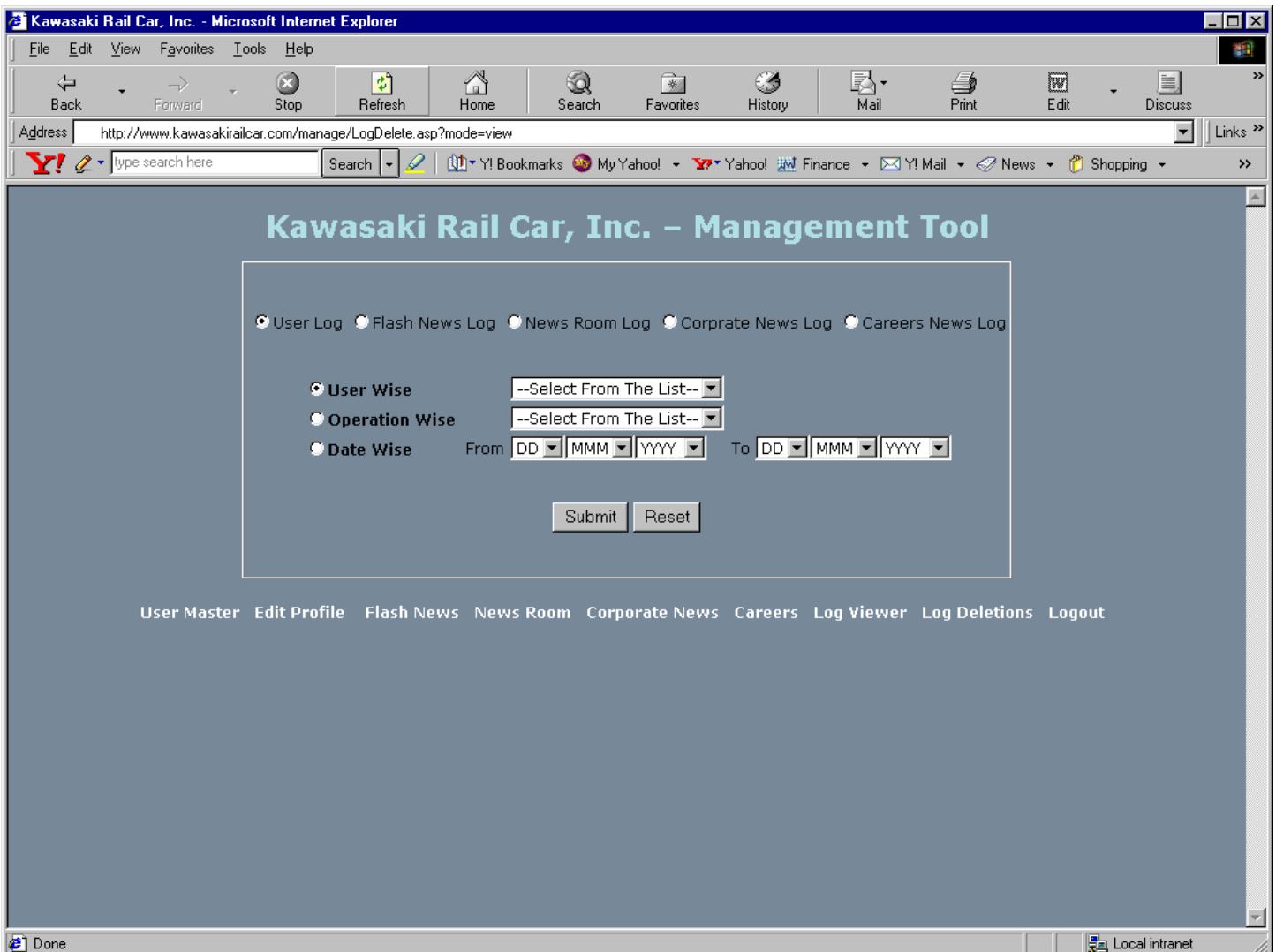
If the user wants to view the Log Details of a Particular Category Date Wise. He has to select the Category and then Date Wise. On Clicking the **Submit** button he can view the Log Details.

## Kawasaki Rail Car, Inc. – Management Tool

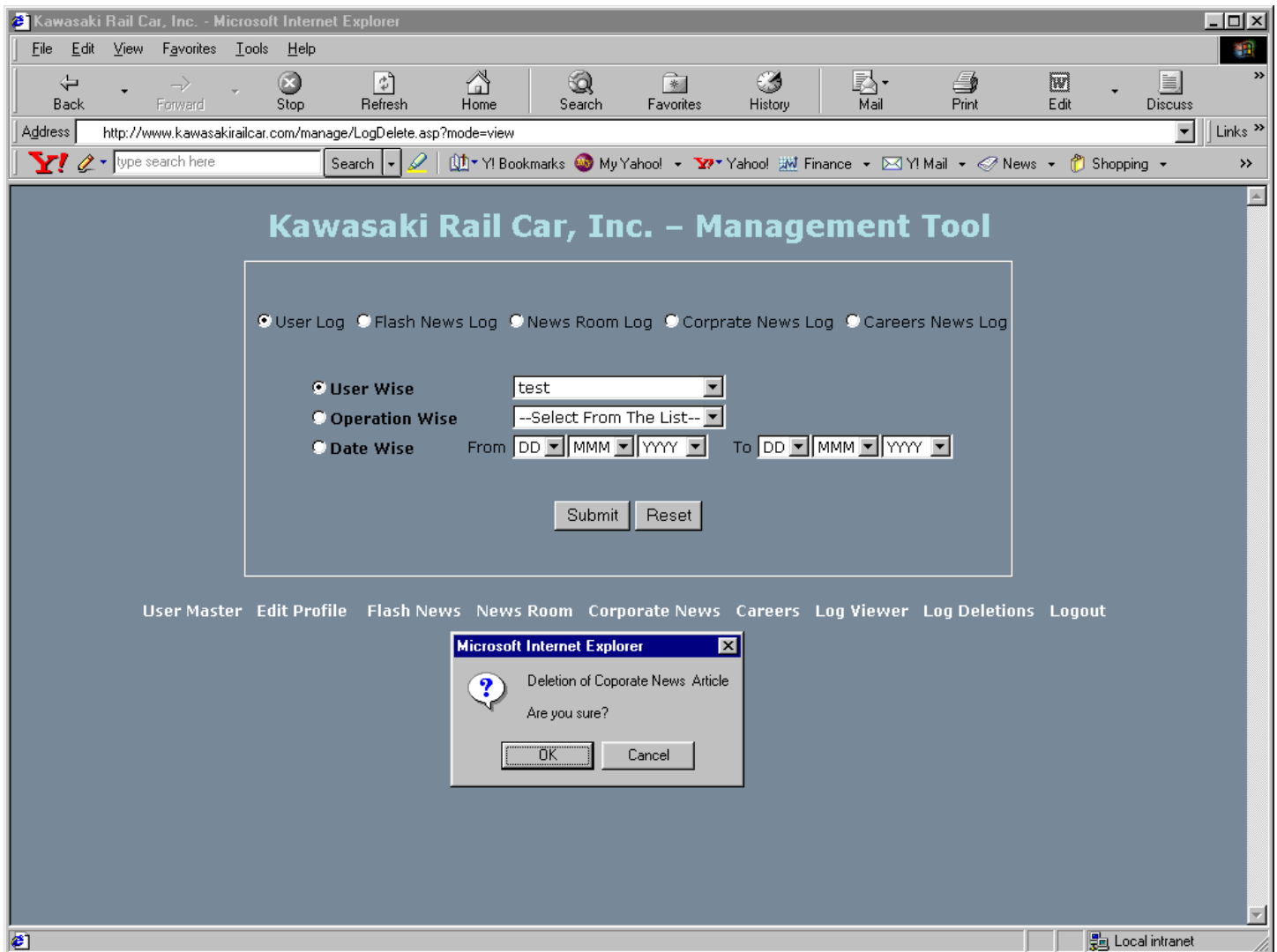
Flash News Log Files					
News Id	Image Name	Flash News	User Id	Date	Status
1	scroller.gif	MBTA awards contract to build 28 new bi-level railcars	test	12/13/03	M
2	scroller.gif	Kawasaki wins MTA New York City Transit award to build additional R142 A Subway Cars	test	12/13/03	M

## Deleting the Log Details

The log details that had been created while doing some operation on Management tool will be deleted. On Clicking the **Submit** button he can Delete the Log Details.

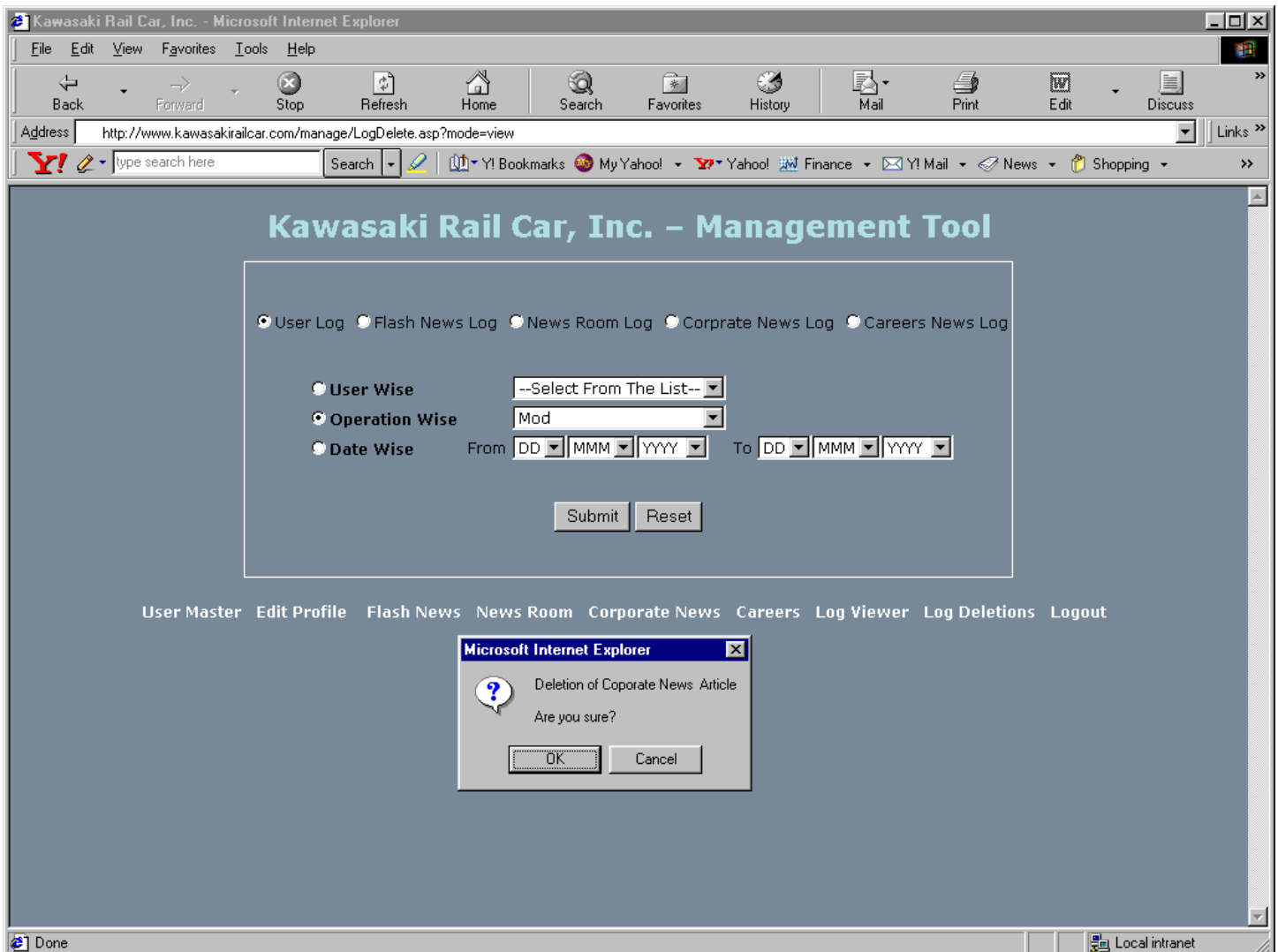


## Deleting Log Details User Wise



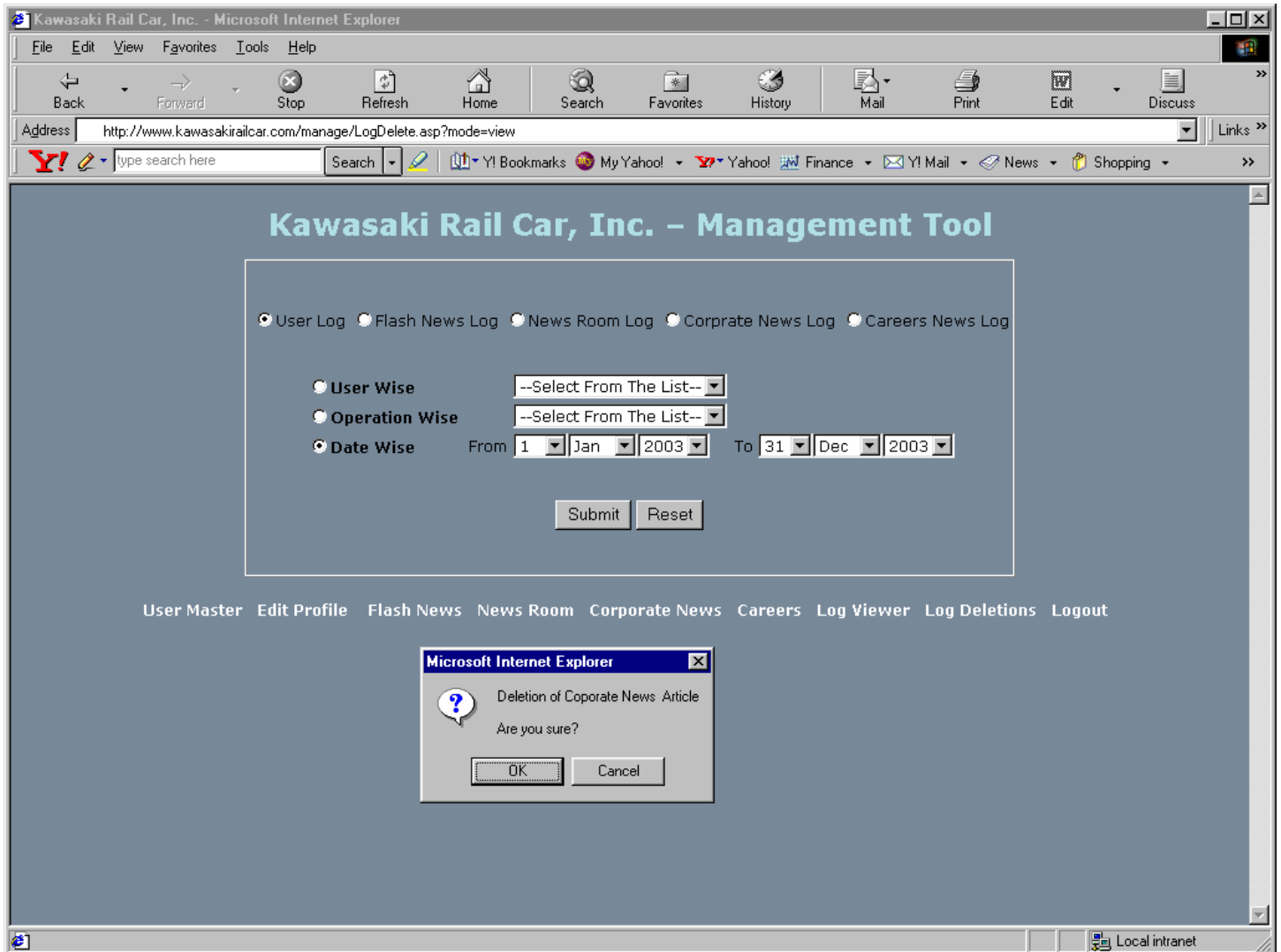
If the user wants to delete the Log Details of a Particular Category User Wise. He has to select the Category and the User Wise. On Clicking the **Submit** button he can Delete the Log Details.

## Deleting Log Details Operation Wise



If the user wants to delete the Log Details of a Particular Category on Operation Wise such as Addition, Modification and Deletion. He has to select the Category and then Operation Wise. On Clicking the **Submit** button he can view the Log Details.

## Deleting Log Details Date Wise



If the user wants to delete the Log Details of a Particular Category Date Wise. He has to select the Category and then Date Wise. On Clicking the **Submit** button he can view the Log Details.

## Logout

Once the User Click on the Logout the Current User will be logged off displaying the message **"You have been logged out!"**. Click the **"Go to Main Page"** to return to the Main page.