

**OFFICE OF THE DEAN  
SCHOOL OF HUMANITIES AND SOCIAL SCIENCES  
JAMIA HAMDARD, NEW DELHI**



**Revised Syllabus and Bye-Laws**

**of**

**M. A. Programme**

**in**

**HUMAN RIGHTS**

**SC 158 (9): TO APPROVE THE MINUTES OF THE BOARD OF STUDIES, CENTRE FOR FEDERAL STUDIES AND THE MINUTES OF SCHOOL BOARD, SCHOOL OF HUMANITIES AND SOCIAL SCIENCES (SHSS) HELD ON 27/08/2021 & 28/08/2021 RESPECTIVELY.**

**BOARD OF STUDIES:**

A meeting of the Board of Studies, Centre for Federal Studies, SHSS was held on 27/08/2021, wherein, the BoS discussed various academic matters and recommended on the following:

1. Revised Syllabus along with Bye-laws of M.A. in Human Rights Programme.
2. Proposal of new supervisor for Mr. Shiv Kumar, PhD Student in the Centre for Federal Studies.
3. Panel of Subject Experts for Constitution of Selection Committees for Recruitment and Promotion of Faculty under Career Advancement Scheme (CAS).
4. Panel of Examiners for the Programmes offered in the Centre for Federal Studies.

**SCHOOL BOARD:**

The School Board resolved to approve the revised Syllabus along with the Bye-laws of M.A. in Human Rights Programme as per the Choice Based Credit System (CBCS) as recommended by the Board of Studies of Centre for Federal Studies.

The Minutes of the Board of Studies, Centre for Federal Studies and the Minutes of the School Board of School of Humanities and Social Sciences (SHSS) held on 27/08/2021 & 28/08/2021 respectively are placed along with annexure before the Standing Committee for approval.

Secretary  
Standing Committee of AC

**REGISTRAR'S SECRETARIAT**  
**JAMIA HAMDARD**  
(Deemed to be University)  
Hamdard Nagar, New Delhi-110062

No.: AS/SC-158(Minutes & ATR/JH-5/2021  
21<sup>st</sup> October, 2021

**Subject: Minutes of the 158<sup>th</sup> Meeting of the SC of AC and Actions to be taken – reg.**

Kindly find attached herewith copy of Minutes of the 158<sup>th</sup> meeting of the Standing Committee of the Academic Council held on 12/10/2021 for kind perusal and comments, if any, from the 'Members and the 'Permanent Invitees' only.

All concerned Deans, Permanent Invitees, HoDs, Faculty are requested to kindly initiate further action in respect of the resolutions / decisions adopted / passed by the SC as there will be no separate ATR. Chairman, Member-Secretary and the Convener of the different Committees constituted by the 158 SC, are also requested to kindly take actions accordingly as there will be no separate notification / order for the same.

  
(S.S. Akhtar)  
Registrar

- All Deans of Schools
- Dean, HIMSR
- Finance Officer
- Controller of Examinations
- Director, IQAC / Advisor (Research)
- Chairman, Environmental Quality Cell
- Chairman, Central Admission Core Committee
- Chairman, Equal Opportunity Cell
- Director, Centre for Distance and Online Education
- HoD, Botany
- HoD, Biochemistry
- HoD, Chemistry
- In-charge, CTCR
- HoD, Molecular Medicine
- HoD, Ilmul Advia
- HoD, Munafeul Aza, SUMER
- HoD, Ilmul Saidla, SUMER
- Principal, Rufaida College of Nursing
- HoD, Management
- HoD, Food Technology
- HoD, Rehabilitation Sciences
- A.R. (Establishment) – For action on the item SC 158 (34) of the Minutes.

Copy to:

- Secretary / A.R. to Vice-Chancellor
- P.A. to Registrar

**JAMIA HAMDARD**  
(Deemed to be University)  
HAMDARD NAGAR, NEW DELHI-110062

**Minutes of the 158<sup>th</sup> Meeting of the Standing Committee of the Academic Council held on 12<sup>th</sup> October, 2021 at 3.30 P.M. in the Board Room, Vice-Chancellor's Office, Jamia Hamdard, Hamdard Nagar, New Delhi-110062.**

1.	Prof. (Dr.) M. Afshar Alam, Vice-Chancellor	-	Chairman	
2.	Prof. Y.K. Gupta, External Expert	-	Member	- Attended online
3.	Prof. Shakir Ali, Dean, S.C.L.S.	-	Member	
4.	Prof. Vidhu Aeri, Dean, S.P.E.R.	-	Member	
5.	Prof. S.M. Arif Zaidi, Dean, S.U.M.E.R.	-	Member	
6.	Prof. Manju Chhugani, Dean, S.N.S.A.H.	-	Member	
7.	Prof. S. Mehartaj Begum, Dean, S.H.S.S.	-	Member	
8.	Prof. Farhan Jalees Ahmad, Dean, S.I.S.T.	-	Member	
9.	Prof. Shibu John, Dean, S.M.B.S.	-	Member	
10.	Prof. Mirdu Dudeja, Dean, HIMSR	-	Member	
11.	Mr. Mirza Wazir Hussain, CoE	-	Permanent Invitee	
12.	Prof. S. Raisuddin, Director, IQAC	-	Permanent Invitee	
13.	Prof. Suhel Parvez, Chairman, CACC	-	Permanent Invitee	
14.	Mr. S.S. Akhtar, Registrar	-	Secretary	

Prof. M.Z. Abdin, Department of Biotechnology also attended meeting as a 'Special Invitee'. In addition, HoDs / Director, CDOE of concerned agenda were also invited in the meeting to brief the SC.

The meeting started with recitation from the Holy Quran by Syed Irfan ul Haque.

The Chairman welcomed all the Members including Prof. Y.K. Gupta external member who attended the meeting virtually. After that he informed the house that there were some academic matters having financial implications and policy decisions needed to be discussed in the Standing Committee of the Academic Council before placing the same in the Planning & Monitoring Board (P&MB) and Finance Committee (FC) meetings for considerations and recommendations, whereas, the recommendations of these statutory bodies will be placed before the Board of Management (BoM) of Jamia Hamdard for final approval.

After the initial remarks of the Chairman, he, then, requested the Secretary to start the official proceeding of the Standing Committee. The Secretary thanked the Chairman and started the proceeding of the house by taking agenda item one by one as under:

**SC 158 (1): TO CONFIRM THE MINUTES OF 157<sup>TH</sup> MEETING OF THE STANDING COMMITTEE OF THE ACADEMIC COUNCIL HELD ON 27/07/2021.**

Minutes of the 157<sup>th</sup> Standing Committee was circulated to all the members and permanent invitees. The Secretary briefed the house about the action taken on the Minutes of the 157<sup>th</sup> SC.

**The SC noted the following comment received on the above Minutes from the Dean, SCLS:**

*M. Afshar Alam*

*[Signature]*

The HoD, Molecular Medicine who was present in the meeting during the discussion on this agenda item, briefed the house on the issues discussed in the BoS and resolutions adopted therein.

The house deliberated the recommendations of the BoS in detail and resolved to approve the Minutes of the Board of Studies (BoS) held in the Department of Molecular Medicine under S.I.S.T. dated 28/09/2021 with following observations:

- a. Extension in the tenure of Prof. S.K. Sharma as Adjunct Professor in the Department of Molecular Medicine be kept in abeyance. The Vice-Chancellor is authorized to take decision after consultation with the HoD, Dean concerned.
- b. The Supervisors and the concerned HoD cannot take decision alone on the cancellation of admission in PhD programme. Instead, before recommending any such cancellation, all aspects such as data safety, IPR, valid but justified reason of leaving and the reputation of the Department / University etc. must be taken into consideration.

For this purpose, it was resolved to constitute the following 'Counseling Committee' that will look into all the above aspects of such cancellation request and the based on the recommendation of the Committee, the competent authority will take final decision. If is not given the valid and justified reason to leave the PhD programme, suitable penalty may be imposed to such PhD Scholars / Fellows to make it as a deterrent in future:

- |  |   |          |
|--|---|----------|
| i. Prof. S. Raisuddin, Advisor (Research)        | - | Chairman |
| ii. Prof. M.Z. Abdin from SCLS                   | - | Member   |
| iii. Prof. Vidhu Aeri, Dean, SPER                | - | Member   |
| iv. Prof. Suhel Parvez, Coordinator, PhD Program | - | Member   |

- c. Establishment of a 'Centre for Virology' under the School of Interdisciplinary Sciences and Technology. Initially the faculty and the lab supports will be made available from the Department of Molecular Medicine and the Department of Biotechnology/Biochemistry till it grows into a full-fledged independent 'Centre' in coming year(s). However, the matter will be reported to the P&MB, F.C. and the BoM for approval.

**SC 158 (9): TO APPROVE THE MINUTES OF THE BOARD OF STUDIES, CENTRE FOR FEDERAL STUDIES AND THE MINUTES OF SCHOOL BOARD, SCHOOL OF HUMANITIES AND SOCIAL SCIENCES (SHSS) HELD ON 27/08/2021 & 28/08/2021 RESPECTIVELY.**

Dean, SHSS briefed the house on the recommendations of the BoS, Centre for Federal Studies and the School Board, SHSS.

"The SC resolved to approve the Minutes of the meetings of the Board of Studies, Centre for Federal Studies and the School Board, School of Humanities and Social Sciences held on 27<sup>th</sup> & 28<sup>th</sup> August 2021 respectively.

Further, resolved that nomenclature of PhD degree for Human Rights students will be "PhD in Human Rights" instead of "PhD in Federal Studies (Human Rights)".

Dr. Afshan Khan



**CENTRE FOR FEDERAL STUDIES  
SCHOOL OF HUMANITIES & SOCIAL SCIENCES  
JAMIA HAMDARD, NEW DELHI**

**Bye-Laws of the Masters in Human Rights Programme**

(Effective from the Session 2021-2022)

**1. Bye-Laws**

Subject to relevant rules/bye-laws/ guidelines and other statutory decisions as laid down from time to time by the University and statutory bodies of the Government of India, Bye-laws governing the course are as detailed below.

**2. Amendment in the Bye-Laws**

If not otherwise stated, above bye laws will stand automatically amended as per changes/ amendments in the relevant acts/ rules/ ordinances/ statutes of the University and Government of India, notified from time to time.

**3. Eligibility for Admission**

45% marks in the aggregate in the Bachelors Examination recognised by the statutory bodies of India. The process of selection will be as determined/laid down by the Centre/University from time to time.

**4. Duration**

4.1 The MA in Human Rights is a full-time programme of two years. However, students may be permitted to clear backlog paper(s) within a span of four years under the School of Humanities and Social Sciences.

**5. Semester Structure**

5.1 The M.A. in Human Rights programme consists of four consecutive semesters spread over in 2 years of duration. Each semester in aggregate will account for 20 credits. Thus, four consecutive semesters make the programme of 80 credits in all.

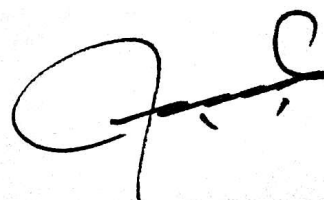
5.2 All four semesters together unfold into 20 components - 18 taught papers, one research project/dissertation and one viva voce.

5.3 There are 5 compulsory taught papers in each semester and each such paper is of 4 credits. Further, each paper is divided into 5 units and each unit carries 1 credit.

5.4 Each of the 18 taught papers Evaluation scheme for each paper consists of 25 marks for internal assessment and 75 marks for end semester examination.

5.5 A student is required to pass all the 20 compulsory papers to earn 80 credits for the award of degree.

The tabulated structure of semester system and distribution of credit have been illustrated in preceding para 8.



## 6. Attendance

3.1 A student is required to have 75% of attendance for appearing in the each of the semester examination. Students whose attendance in a course is short of requirement will not be eligible to appear in the End Semester Examination.

## 7. Examination & Evaluation

7.1 For the evaluation of the programme for each of the compulsory taught papers, there are two essential components– (a) Internal Assessment of 25 marks, and (b) End Semester Examination of 75 marks.

7.2 Likewise, research project/dissertation and viva voce are of 100 marks each. A student shall be adjudged for an independent assessment for his/her research project/dissertation and viva voce respectively on the basis of merit and performance.

7.3 A credit-based letter grade system is followed. Pass percentage will be 40% marks (i.e., in P in letter grade system) in each course/paper.

### (a) Internal Assessment

7.4 Internal assessment is a continuous process that may include writing of terminal/sessional assignment, book review, policy documents appraisal etc. The concerned teacher of the taught papers may decide the mode of internal assessment.

In cases where a student does not appear in the internal assessment in a paper for some reasons beyond his/her control like illness, accident etc., the concerned teacher, on taking a judicious view of the matter, may give another chance to appear for the said assessment.

### (b) Semester-End Examination

7.5 Generally, the Odd Semester-End Examination (first and third) and the Even Semester-End Examination (second and fourth), are held in the first week of December and week part of May respectively.

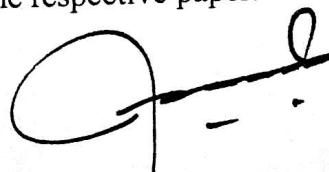
7.6 Each Semester-End Examination is preceded by a preparatory break. The classes remain suspended during the preparatory break.

7.7 The notification for the exact Date-Sheet of the Examination and the Dates of the Winter Recess and the Summer Vacation for every academic calendar is done by the University authorities time to time.

## 8. Supplementary/Improvement Examination

8.1 The supplementary/improvement examination shall be held for the taught papers only. A student shall be allowed to appear in the supplementary/improvement examination only once within the duration of one year from the date of the original examination.

8.2 A student may have choice to appear in any number of papers for the supplementary examination on the deposit of the prescribed fee for the respective paper.



8.3 Only that student shall be eligible to appear at the improvement examination who has cleared all the papers of a semester examination and has secured 'C' and 'P' grade in the paper in which he/she wishes to intends to appear for the Improvement.

8.4 The internal assessment marks of the student already obtained in concerned paper in the last semester examination shall be counted in the supplementary improvement examination.

8.5 For the purpose of determining the final SGPA/CGPA, the better of the two performances (regular and improvement) in the examinations shall be taken into consideration.

8.6 The marks obtained by the student the supplementary improvement examination will not be considered for the award of medals, prizes, and ranks, etc.

### **9. Re-Evaluation of Answer Books**

9.1 A student may requisition for the re-evaluation of his/her answer book(scripts) by submitting a written application, along with necessary fee, within a period of one week of the declaration of results of the semester examination. Re-totalling examinations of marks will be allowed within 15 days from the date of declaration of results.

### **10. Promotion criteria from semester/ annual examination**

10.1 Only that student will be declared successful as pass who secures not less than 8 credits, that is the minimum required passing grade of 40% of all five papers in each semester examination. Such passed out student is eligible for promotion to the next semester.

10.2 A student who has passed minimum two papers shall be eligible for the provisional promotion to the next semester.


10.3 Such provisionally promoted students shall have to clear their pending one or two or three paper(s) along with the examination of the semester in which he/she has been promoted.

Further, it is clarified that all the pending paper(s) of the first semester is to be cleared in the second semester; all the pending paper(s) of the second semester is to be cleared in the third semester; and all the pending paper(s) of the third semester is to be cleared in the fourth semester, and all the pending paper(s) of the fourth semester is to be cleared in the next special/supplementary examination.

No pending paper(s) of two different semesters cannot be combined under any circumstances. Therefore, the clearance of the backlog paper(s) of previous semester is necessary in the upcoming semester.

10.4 A student who fails in a semester examination for whatsoever reasons, may have to re-appear in the examination as an ex-student for that semester. Re-admission of that student is permitted only when the semester examination is cleared by him.

10.5 However, in cases where a student has been dis-allowed to appear in the examination due to shortage of attendance, can take re-admission in the concerned semester. But if that student further fails to meet the requirement of attendance than that re-admission stands cancelled.





10.6 An ex-student shall be required to appear only in those course/papers(s) in which he/she is failed or absent. Maximum two such attempts shall be permissible to an ex-student.

10.7 Any regular student who fails to appear in an internal and/or semester examination for some unforeseen reasons, can appear for that in the next semester examination of that, whenever held.

### 11. Distribution of Credits

Sl. No.	Paper Code – Title	Credit
	<b>SEMESTER ONE (CREDIT - 20)</b>	
1.	<b>MHR 101:</b> Foundational Framework of Human Rights (Compulsory)	4
2.	<b>MHR 102:</b> Constitution and Governance in India (Compulsory)	4
3.	<b>MHR 103:</b> Human Rights and Criminal Justice System in India (Compulsory)	4
4.	<b>MHR 104:</b> International Human Rights Concerns and Humanitarian Law (Compulsory)	4
5.	<b>MHR 105:</b> Social and Economic Deprivations and Human Rights (Choice based)	4
	<b>SEMESTER TWO (CREDIT - 20)</b>	
6.	<b>MHR 201:</b> Perspectives and Foundations of Human Rights (Compulsory)	4
7.	<b>MHR 202:</b> Issues and Challenges in Indian Politics (Compulsory)	4
8.	<b>MHR 203:</b> Globalisation, Development and Promotion of Human Rights (Compulsory)	4
9.	<b>MHR 204:</b> International Adjudication and Protection of Human Rights (Compulsory)	4




10.	<b>MHR 205:</b> Disadvantaged Groups and Human Rights (Choice based)	4
	<b>SEMESTER THREE (CREDIT - 20)</b>	
11.	<b>MHR 301:</b> Science, Technology and Human Rights (Compulsory)	4
12.	<b>MHR 302:</b> Social Movements and Human Rights in India (Compulsory)	4
13.	<b>MHR 303:</b> Minority Groups, Indian Constitution and Politics (Compulsory)	4
14.	<b>MHR 304:</b> Research Methodology (Compulsory: Ability Enhancement)	4
15.	<b>MHR 305:</b> Environment and Human Rights (Choice based)	4
	<b>SEMESTER FOUR (CREDIT - 20)</b>	
16	<b>MHR 401:</b> Constitutional and Institutional Protection of Human Rights in India (Compulsory)	4
17.	<b>MHR 402:</b> Disaster Management in India (Skill Enhancement)	4
18.	<b>MHR 403:</b> Specific Groups and Human Rights (Choice based)	4
19.	<b>MHR 404:</b> Project Report/Dissertation (Compulsory)	4
20.	<b>MHR 405:</b> Viva Voce (Compulsory)	4
	<b>TOTAL CREDIT</b>	<b>80</b>

## 12. Grading System or Award of Grades

12.1 The grading system is under 10 points scale for each course/paper on the basis of students' performance. All the evaluations shall be done in marks.

12.2 The marks obtained by a student in the Internal Assessment and the End Semester Examination for each taught paper, barring for the research project/dissertation and viva voce where an independent assessment is required, will be added together. These combined marks

would be converted to a 10-Point Scale. Any fraction in any component of evaluation should be rounded off to the next whole number.

The grading system table under 10 points scale is here under:

Letter Grade*	Grade Point**
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0

\*Letter Grade: It is an index of the performance of a student in a course grade.

\*Course Grade: It is denoted by letters viz, O, A+, A, B+, B, C, P and F.

\*Grade Point: It is numerical weight allotted to each letter grade on a 10-point scale.

### 13. Passing Grade

13.1 The lowest passing grade for awarding a degree will be 'P'. A student having obtained the 'F' grade in a course shall be declared as failed in that particular paper, research project/dissertation and viva voce.

The lowest passing grade for Internal Assessment/End-Semester Examination in each taught paper/ research project/dissertation and viva voce shall be 'P'.

### 14. Converting the marks into letter grades

Letter Grade	Grade Point	Range of Percentage of Marks
O (Outstanding)	10	90 and above to 100 (90-100)
A+ (Excellent)	9	80 and above and less than 90 (80<90)
A (Very Good)	8	70 and above and less than 80 (70<80)
B+ (Good)	7	65 and above and less than 70 (65<70)
B (Above Average)	6	55 and above and less than 65 (55<65)
C (Average)	5	50 and above and less than 55 (50<55)
P (Pass)	4	40 and above and less than 50 (40<50)
F (Fail)	0	00 and above and less than 40 (00<40)

A student obtaining Grade 'F' shall be considered failed and will be required to reappear in the examinations.




## 15. Formula for Conversion of Cumulative Grade Points Average (CGPA) into percentage of Marks

15.1 The Percentage equivalent to the CGPA shall be obtained by using the following formula:

$$\text{Equivalent percentage of CGPA} = \text{CGPA} \times 10$$

## 16. Classification of Results

The ranks/positions/ division will be determined on basis of CGPA as given below:

Range of CGPA	Division/Class
CGPA of 7.5 and above and up to 10	I Division with Distinction
CGPA of 6.00 and above and less than 7.50	I Division
CGPA of 5.00 and above and less than 6.00	II Division
CGPA of 4.00 and above and less than 5.00	III Division

## 17. Semester-Wise Number of course/Paper(s) and Credits under Choice Based Credits System (CBCS)

Semester	Core Courses	Choice Based Courses (Elective)	Skill Enhancement Course (SEC)	Project/ Dissertation	Viva-voce	Ability Enhancement	Total no. of Papers	No. of Credits	Total Credits
I	4	1	-	-	-	-	4+1=5	4 (4x5)	20
II	4	1	-	-	-	-	4+1=5	4 (4x5)	20
III	3	1	-	-	-	1	3+1+1=5	4 (4x5)	20
IV	1	1	1	1	1	-	1+1+1+1=5	4 (4x5)	20
No. of papers	12	4	1	1	1	1	20	(4x20)	80
Total Credits	4x12=48	4x4=16	4x1=4	4x1=4	4x1=4	4x1=4	-	-	80