JAMIA HAMDARD
Department of Computer Science & Engineering (CSE)
Faculty of Engineering & Technology

BOS Ref. No.: SEST/CSE/2018/01   April 5, 2018

Draft Minutes of BOS Meeting

A meeting of Board of Studies (BOS), Department of Computer Science & Engineering is held today on April 5, 2018 at 11.30 A.M at the Department. Following members were present:

1. Prof. Mohammad Najmud Doja, External Member, Head, Department of Computer Engineering, Jamia Millia Islamia, New Delhi.
2. Prof. Ranjit Biswas, Member, Department of Computer Science & Engineering, Jamia Hamdard.
3. Prof. Moin Uddin, Member, Department of Computer Science & Engineering, Jamia Hamdard.
4. Dr. Sameena Naaz, Member, Department of Computer Science & Engineering, Jamia Hamdard.
5. Dr. Parul Agarwal, Member, Department of Computer Science & Engineering, Jamia Hamdard.
6. Dr. Farheen Siddiqui, Examination Coordinator, Department of Computer Science & Engineering, Jamia Hamdard. (Special Invitee)
7. Dr. Syed Imtiyaz Hassan, Convener, Curriculum Development Committee, Department of Computer Science & Engineering, Jamia Hamdard. (Special Invitee)
8. Mr. Mohd. Abdul Ahad, Member IQAC, Department of Computer Science & Engineering, Jamia Hamdard. (Special Invitee)
9. Prof. M. Afshar Alam, Head, Department of CSE, Jamia Hamdard (in Chair).

Considering the agenda items, the members resolved the following points:

Item 1: *To confirm the Minutes of the BOS Meetings held on 26.10.2017 & 25.07.2017.*

The Minutes of the BOS meetings *(Annexure – I)* are read and confirmed. The BOS suggested the Curriculum Development Committee to hold a meeting within 15 days for syllabus revision and submit the report in the next BOS.

Item 2: *To approve the Panel of Examiners, Paper-Setters, and Evaluators for Even Semester Examination-2018.*

The Panel of Examiners, Paper-Setters and Evaluators for Even Semester Examination-2018 are approved *(Annexure – II)*.

Item 3: *To approve the course structure & syllabus of all M. Tech. (CSE) Program w.e.f. session 2018-19, based on Choice Based Credit System (CBCS), AICTE model curriculum 2018, and outcome based learning.*

The course structure & syllabus of the following M. Tech. (CSE) Programs w.e.f. session 2018-19 has been approved *(Annexure – III)*:

1. M. Tech. (CSE)
2. M. Tech. (CSE) with specialization in Big Data Analytics (M. Tech. (CSE) – BDA)
3. M. Tech. (CSE) with specialization in Information Security & Cyber Forensics (M. Tech. (CSE) – ISCF)
4. M. Tech. (CSE) – Part Time

Item 4: *To discuss the requirements of Assistant Professors for Computer Science, and Allied Subjects.*

The BOS approves the creation of **14 (Fourteen)** posts for Assistant Professors in Allied Subjects and Computer Science (*As per the table 1 mentioned below*) for all the existing courses of the Department based on existing & additional intakes from the 2018-19 session.

S. No	Subject	Assistant Professors (Posts to be Created)
1.	Mathematics	4 (Four)
2.	Physics	2 (Two)
3.	Management	2 (Two)
4.	Chemistry	2 (Two)
5.	English	2 (Two)
6.	Engineering Mechanics	1 (One)
7.	Computer Science	1 (One)
	Total	**14 (Fourteen)**

Table 1: Post Creation for Assistant Professor

This calculation has been made as per AICTE norms of 1:20 teacher-student ratio ((*As per the table 2 the table below*).

Total Number of Existing students	Increase in Intake (B. Tech. (CSE+ECE) & BCA) (2018 – 19)	Total Number of Teachers Required (1:20)	Sanctioned Post (Ass. Prof.: 45, Assoc. Prof. 11, Prof.: 9)	New post to be created
1336 (A)	240 (B)	(A+B)/20 = 78.8 (79)	65	79 - 65 = 14

Table 2: Teacher Requirements as per AICTE Teacher Student Ratio (1:20)

Item 5: To approve the MOOC courses as per Gazette Notification of AICTE/UGC.

The BOS approves the adoption of MOOC courses through SWAYAM.

Item 6: **Any other relevant issue with the permission of the Chair.**

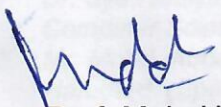*To consider the proposal of the Head for the accreditation of the Department through NBA.*

The BOS resolved that the Department shall first review its readiness for the accreditation through NBA. For this purpose a committee is proposed comprised of two external and one internal members. The proposed committee is as follows:

1. Prof. Tanveer Ahmed, Department of Computer Engg, JMI New Delhi.
2. Prof. Shakeb Ahmad Khan, Department of Electrical Engineering, JMI New Delhi.
3. Mr. Mohd. Abdul Ahad, Deptt. of CSE, Jamia Hamdard *(Convener).*
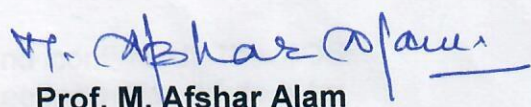
The meeting ended with a vote of thanks.

Prof. Mohammad Najmud Doja
(External Member)

Prof. Ranjit Biswas
(Member)

Prof. Moin Uddin
(Member).

Dr. Sameena Naaz
(Member)

Dr. Parul Agarwal
(Member)

Prof. M. Afshar Alam
Chairman, BOS (CSE)

Copy to :
1. All the members of BOS.
2. Secretary to Hon'ble Vice-Chancellor, for information
3. Sr. PA to Registrar, for information
4. Controller of Examinations and Admissions, for information
5. Dean, SEST
6. Director, IQAC
7. Assistant Registrar (Academic), for information