

**CENTRE FOR TRANSLATIONAL AND CLINICAL RESEARCH
SCHOOL OF CHEMICAL AND LIFE SCIENCES
JAMIA HAMDARD**

3rd September, 2021

**Minutes of the meeting of Board of Studies held on 3.9.2021 at 10:00am in the
Committee Room, 3rd Floor, SCLS**

The meeting of the Board of studies was held on 3.9.21 at 10:00am. The following members were present in the meeting:

1. Prof. Suhel Parvez	Chairman
2. Dr. Arshad Khuroo	Co-opted Member
3. Dr. Pooja Gupta	Co-opted Member
4. Prof. Nilanjan Saha	Member
5. Dr. M Shamim	Member
6. Dr. Nidhi	Member
7. Dr. Mohd. Ashif Khan	Member

The meeting started with welcome address by the Chairman in which he acknowledged the presence of members of the BoS. He presented before the members the progress of the Centre. The agenda items given in order were discussed, thereafter.

Previous meeting

1. Approval of the revised syllabus of B.Sc-M.Sc. integrated and M.Sc. programmes in Clinical Research

The revised syllabus was presented to all the members. The addition of newer value added and job-oriented subjects was highly appreciated by the external members. After the suggestions of all the members the revised syllabus was approved. **(ANNEXURE-I)**

2. Contractual positions of Assistant Professor in the Centre

In order to smooth functioning of the academic activities of Centre there is requirement of at least two Assistant Professors on contractual basis. The requirement of faculties was strongly recommended by the members due to addition of new subjects and foundation course to the existing curriculum has increased the workload on existing faculty members. The two contractual faculty members are required for both B.Sc-M.Sc. programmes in Clinical Research. The eligibility criteria and draft of advertisement is enclosed. **(ANNEXURE-II)**

It was also discussed among the members that the course is Industry-oriented and requires time-to time guidance from the experts from the industry. Thus, on the basis of requirement of course the subject expert from the industry can be appointed as Guest Faculty for the specific paper and not more than one in specific semester as and when required. As per the requirement of the coursework which is job oriented, the experts from the industry can mentor our students for their industrial training and research work. All members agreed to the same.

Arshad
Khuroo

Digitally signed by Arshad Khuroo
DN: cn=Arshad Khuroo, o=Jamia Hamdard, ou=School of Chemical and Life Sciences, email=Arshad.Khuroo@jamiahamdard.ac.in, Date: 2021.09.03 10:26:38 +05'30'

3. Approval for online orientation programme, invited guest lecture series and seminar on "Trends in COVID-19 clinical trials" by the Centre

Expert members suggested that organizing orientation programme of newly admitted students/lectures/ seminars are important for knowledge dissipation and enrichment of the newly admitted students. This suggestion was appreciated by all the board members. The Centre plans to organize the orientation programme for newly admitted students/ Seminar/Lectures in the coming months.

4. Approval for initiation of Faculty Development programme in "Clinical Research and Drug Regulatory Affairs" by the Centre

It was discussed to organize faculty development programme in "Clinical Research and Drug Regulatory affairs" for the incorporation of current knowledge of the field to our fellow faculty members, as the Centre has faculty members who have rich experience in pharmaceutical industries. This proposal was approved by all the board members and the Centre will organize the above-mentioned Seminar/Lectures in the coming months. If this is successful it can be taken up as a revenue generation model in the future.

5. Approval for initiation of Post-Graduate Diploma courses by the Centre

It was discussed among the members to initiate post-graduate diploma in Medical Writing/Pharmacovigilance and other relevant discipline. The external members suggested that a proper extensive exploration should be done related to this and a comprehensive analysis and demand of the specific skill development course should be explored and put up the same in next BoS.

6. Approval of Panel for External Examiners for odd Semester Examination of B.Sc-M.Sc. intergrated and M.Sc. programme in Clinical Research

The panel of examiners for upcoming examinations were discussed among the members of BoS. The external members of the board approved the list of examiners.

(ANNEXURE-III)

7. Proposal for redesignation of "Centre for Translational and Clinical Research" to "Clinical Research" should be redesignated as the Department

It was proposed by the members that Centre for Translational and Clinical Research should be redesignated as the Department of Translational and Clinical Research as this will facilitate in obtaining development grants such as FIST, SAP and BUILDER from extramural funding agencies. However, the members also suggested that it should be in-line with MoA and the current vision & mission of Jamia Hamdard.

8. Experts for promotion of Faculty of the Centre

The proposed list of experts for the promotion of faculty was discussed among the members. The list is presented and approved by all the external experts and members.

All the members extended support to initiate new academic activities and provided key inputs which provide further impetus to the development of Centre. The chairman concurred that with the advice of the experts and members of BoS, Centre would touch new heights in future.

Arshad Khuroo
Digitally signed by Arshad Khuroo
DN: cn=Arshad Khuroo, o=Jamia Hamdard, email=Arshad.Khuroo@jamiahamdard.ac.in, c=IN, ou=Jamia Hamdard, ou=Pharmaceutical Industries
Date: 2021.08.15 16:26:28 +05'30'

The meeting ended with vote of thanks to the Chair.



Prof. Suhel Parvez



Prof. Nilanjan Saha

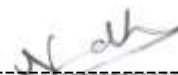
Arshad
Khuroo

Digitally signed by Arshad Khuroo
DN: cn=Arshad Khuroo, o=Dr. Arshad Khuroo, email=arshad.khuroo@unipr.it, c=IN
Date: 2022.08.15 16:26:28 +05'30'

Dr. Arshad Khuroo



Dr. Pooja Gupta



Dr. Nidhi



Dr. M. Ashif Khan