



JAMIA HAMDARD

(Deemed to be University)

Hamdard Nagar, New Delhi-110 062

Phone: 26059688, Ext.: 5326, 5312 Website: www.jamiahamdard.ac.in, www.jamiahamdard.edu

NOTICE INVITING TENDER

(JH/PS/Tender-25/ARC/Hostel Mess Food Items/Feb-2024)

Sealed tenders are invited from the Wholesale Suppliers for Annual Rate Contract (ARC) for food items required for JH Mess Kitchen given as under:

Sl. No.	Items	Quoted Price	GST	Authorization (Yes/No)	EMD (Rs.)
Group: A -- Poultry items					30,000.00
1.	Chicken				
2.	Eggs				
Group: B -- Dairy/Frozen Product					30,000.00
1.	Milk				
2.	Paneer				
3.	Butter				
4.	Khoya				
5.	Curd				
6.	Frozen Peas				
Group: C - Bakery Products					20,000.00
1.	Bread				
2.	Pav				
Group: D - Raw Vegetables					30,000.00
1.	Potato (आलू)				
2.	Onion (प्याज)				
3.	Garlic (लहसुन)				
Group: E – Fresh/Seasonal Vegetables					30,000.00
1.	Ginger (अदरक)				
2.	Turnip (शलजम)				
3.	Beetroot (चुकंदर)				
4.	Bell Pepper (शिमला मिर्च)				
5.	Bottle Gourd (लौकी)				
6.	Cabbage (बंद गोभी)				
7.	Green Beans (शिम फली)				
8.	Cauliflower (फूलगोभी)				
9.	Drumsticks (सहजन)				
10.	Brinjal (बैंगन)				
11.	Fenugreek leaves (मैथी)				
12.	Green Chilli (हरी मिर्च)				
13.	Green Onion (हरा प्याज)				
14.	Peas (मटर)				
15.	Carrot (गाजर)				
16.	Lemon (नींबू)				
17.	Mint Leaves (पुदीना)				
18.	Ladies Finger (भिंडी)				
19.	Pumpkin (कद्दू)				
20.	Snake Gourd (तुरई)				
21.	Spinach (पालक)				

22.	Tomato (टमाटर)				
23.	Radish (मूली)				
24.	Green Coriander (हरा धनिया)				
25.	Elephant Foot Yam (जिमीकंद)				
26.	Pointed Gourd (परवल)				
27.	Jackfruit (कटहल)				
28.	Apple Gourd (टिंडा)				
29.	Cucumber (खीरा)				
30.	Beans (फली)				
31.	Arvi (अरवी)				
32.	Lobia Beans (लोबिया की फली)				

The tender document may be downloaded from the University website: www.jamiahamdard.edu against Demand Draft of Rs. 500.00 (non-refundable) for each group drawn in favour of “Registrar, Jamia Hamdard”. In such case a separate demand draft of Rs. 500.00 for each group may be enclosed along with EMD in the form of bank draft payable to Jamia Hamdard, New Delhi.

The tenders can be submitted in sealed cover superscribing on the outer envelope “Tender for the Annual Rate Contract along with tender No. “JH/PS/Tender-25/ARC/Hostel Mess Food Items/Feb-2024” addressed to the Registrar, Jamia Hamdard, Hamdard Nagar, New Delhi-110 062 by 28.03.2024 (3.00 pm) and dropped in Tender box available in the Purchase Section. The University reserves the right to accept to reject any or all tenders without assigning any reasons whatsoever.

Registrar



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NOTICE INVITING TENDER

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TENDER APPLICATION FORM

Cost of Tender Documents : Rs. 500.00 (Non-refundable)

Tender form for : Annual Rate contract for supply of (Group)_____

Date of Submission of Tender : 28.03.2024 upto 3.00 P.M

Tender Document Fee : DD / Receipt No. _____ Dated for
Rs. _____ (Rupees. _____)

VENDOR DETAILS

1. Name of Firm / Company :

2. Authorised person :

3. Address :

Telephone(s) :

Fax :Mobile.....

E-mail:

4. Income Tax No. / PAN No. :

5. Sales Tax No. / TIN No. :

6. GST No. :

7. HSN/SAC Code :

8. Types of Company (COM, HUF, IND & NRI):

9. Experience Certificate: (Attached photo copy)

10.Details of Earnest Money (EMD):

DD / Banker Cheque No. _____ Dated _____

Rs. _____ (Rupees _____)

Bank name: _____

I/We agree to abide by the terms and conditions of the contract as laid down under Tender No.
JH/PS/Tender-25/ARC/Hostel Mess Food Items/Feb-2024.

Signature

Name

Designation

Company Seal



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TENDER DOCUMENTS

(JH/PS/Tender-25/ARC/Hostel Mess Food Items/Feb-2024)

Jamia Hamdard (Hamdard University) requires Poultry items, Dairy/Frozen Products, Bakery Products, and Vegetables for Hostel Mess Kitchen.

It is therefore requested to offer your products range pertaining to above along with rates in the printed form only. The annual rate Contract so concluded will have to take care of the following terms & Conditions:

TERMS & CONDITIONS OF TENDER

1. The Company should be registered with Sales Tax Authorities.
2. The Rate Contract (RC) will generally be valid for a minimum period of one year, however, the Rate Contract can be extended for one more year.
3. There will be no change in price structure during the period of contract except other statutory levies as made applicable by the Govt. through notifications/regulations changes.
4. Price should be FOR delivery at Jamia Hamdard Mess Kitchen at AMHR Hostel of the University.
5. Prices charged for the Stores supplied under Rate Contract should under no event be higher than the prices at which the party sells the items of identical description to any other organization during the period of contract.
6. The Stores shall be supplied within 24 hours from the date of issue for work/ supply order failing which penalty of Rs. 5000/- per day may be imposed and recovered from the running bills of the Company.
7. The items, so supplied will have to be of high quality and grade and during the inspection/test of these items if they are found to be of inferior quality, the same are to be replaced by the Company at their own cost within the stipulated periods, failing which the RC of the Company will be liable for cancellation. Delayed supplied/non-compliance of complete order may also lead to cancellation of RC.
8. If the supplier fails to execute/ supply the awarded works within the stipulated period, the University reserves the right to forfeit the Earnest/Security money without assigning any reason.
9. If the Company fails to deliver the material within the delivery period, as the purchaser may procure such items as deemed appropriate for, then the Company will be liable to pay the purchaser for any excess costs incurred for procurement of goods or services not delivered in time.
10. The University reserves the right to enter into parallel Rate Contract for similar items during the period of Rate Contract with one or more parties.
11. The Rate Contract can be terminated at any time by giving one months' notice by either side.
12. The University also reserves the right to test for their quality if it so desires.
13. Maximum discount, taxes and other levies are to be specified clearly in words & figures in the bid.
14. EMD for every group through Demand Draft only in favour of Jamia Hamdard, New Delhi must be attached with the tender form.
15. EMD will be refunded to all unsuccessful tenderers after completion of tender formalities & for successful tenderers it will be released after successful completion of the contract.
16. The Tenderer whose near relatives / blood relations are employed at Jamia Hamdard need not apply, and the same will not be considered.

17. The Institute does not bind itself to accept the lowest tender and reserves the right for accepting any tender or to reject any or all tenders and also to reduce or enhance the quantity and period of order according to departmental requirement without assigning any reason.
18. The decision of the University will be final in case of any dispute arising in implementation of the terms of the contract.
19. TAN/PAN and GST certificate should be attached with the tender documents.
20. The supplier should submit the list of Universities/ Govt. organizations/Institutions to whom supplier were made earlier.
21. Correction in the tender if any should be initialed otherwise the tender will be rejected at the time of the opening; the rates should be quoted in figures and in words as well.
22. No extra payment like carriage freight, loading and unloading, storekeeping, packing, forwarding etc. will be paid.
23. Income tax at source will be deducted from the running bill of supplier from the passed amount as per instruction of Income Tax Department.
24. The Institute takes no responsibility for delay or non-receipt of tender documents sent by post either way and also reserves the right to accept or reject any or all the tenders in part or full without assigning any reason thereof.
25. In case the date of opening of tender is declared as Public Holiday, the tender shall be opened on the next working day at the same time.
26. Late and delayed tenders shall not be considered and may be returned unopened to the bidder.
27. Tenders not in proper sealed cover or received telegraphically or by fax will not be entertained.
28. Conditional tenders will be rejected without assigning any reason.
29. The price to be given in the tender are fixed prices, irrespective of rise in materials prices and increase in taxes etc., till the delivery of the overall consignment. No request in regard to increase in the price will be entertained after the submission of the tender.
30. The tenderer has to certify that these terms and conditions are acceptable to him.
31. All legal disputes, arising if any, would be settled under jurisdiction of Delhi court.
32. **Authorizations certificate is required and submit at the time of submission of the Bids. If the Firm fails to submit the Authorizations certificate then firm's claim will be cancelled for RATE CONTRACT in Jamia Hamdard.**

Registrar

The above terms & conditions are accepted.

Signature.....

Name

Designation.....

Company Seal