

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
JAMIA HAMDARD, NEW DELHI – 110062**

MINUTES OF THE IQAC COMMITTEE MEETING

**Date of Meeting – 13-02-2023; Time – 11.30 am.
Venue: Board Room, Vice Chancellor's Secretariat**

PRESENT

Chairman

Prof. M. Afshar Alam, Vice Chancellor

Members

1. Mr. S.S. Akhtar, Registrar
2. Prof Suhel Parvez, Controller of Examinations (Officiating)
3. Prof. Rizwanul Haq, Central University of South Bihar, Gaya
4. Prof. Pawan K. Dhar, JNU, New Delhi (online)
5. Prof. Farhan J. Ahmad, Dean SIST
6. Prof. Shahid Umar, Head, Department of Botany, SCLS
7. Prof. M. Shahar Yar, SPER
8. Dr Zeeba Shamim Jairajouri, HIMSR
9. Dr Azhar Jabin, SUMER
10. Dr Parul Agarwal, SEST
11. Dr Nudrat Moini Rahman, SMBS

Special Invitees

1. Mr. Harpal Singh, Finance Officer
2. Dr Syed Ikmal Murtaza, Consultant IQAC

Member-Secretary

Prof. S. Raisuddin, Director IQAC

Other Members - Prof. Mujeebur Rahman (AMU, Aligarh) Dr Ghazala Javed (Ministry of AYUSH), and Dr. Arshad Khuroo (Sun Pharmaceutical Industries Ltd.), Ms. Ashima Chhachra (Jamia Hamdard) could not attend the meeting

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due their commitments elsewhere and were granted leave of absence by the Chairman.

Director IQAC welcomed the members to the meeting and greatly appreciated support from the Vice Chancellor and other stakeholders in the IQAC endeavours. Efforts and support of all stakeholders in the preparation of the 4th Cycle of NAAC accreditation were also appreciated.

The Vice Chancellor then welcomed all the Members, especially those who have been recently inducted in the Committee and hoped that their vast experience will be beneficial to Jamia Hamdard in various quality related initiatives in research and academics. He informed the house that the Self Study Report (SSR) submitted by Jamia Hamdard has been pre-qualified from the Data Validation and Verification (DVV) view point and accordingly Jamia Hamdard has proposed three sets of dates for peer team visit. He urged all the stakeholders of Jamia Hamdard to achieved high grade in NAAC accreditation.

With the permission of the Chair the Director IQAC presented the agenda. There was detailed deliberations on each agenda and the following was resolved.

The minutes of the meeting are as follows.

1. Confirmation of minutes of the last meeting held on 2/09/2022

The minutes of the meeting of IQAC held on 2/09/2022 and action taken thereupon (ATR) were perused and approved as brought in the meeting.

2. To peruse the status of Self Study Report (SSR) document for the 4th Cycle of NAAC Accreditation

- Jamia Hamdard Self Study Report (SSR) for Accreditation for the 4th cycle has been prequalified for assessment.
- Payments of SSR and Visit Logistics have been made.
- The university is gearing up under the dynamic leadership of our Vice Chancellor for the Peer Team Visit and all efforts are being made to make it successful so that Jamia Hamdard gets an improved grade.
- The proposed dates of Peer Team Visit are as follows:
 - i) May 2-4, 2023.
 - ii) May 23-25, 2023
 - iii) July 18-20, 2023

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3. To peruse other quality related matters

Director IQAC informed the house about the various quality initiatives taken by IQAC.

- IQAC has conducted a Seminar on the title **“Research Ecosystem in Higher Education Institutions and its Impact on Accreditation and Ranking”** in collaboration with National Assessment & Accreditation Council (NAAC) on August 01, 2022 at Convention Centre Jamia Hamdard, New Delhi. The programme was supported by the fund provided under the DST-PURSE (Department of Science & Technology - Promotion of University Research and Scientific Excellence) grant. Speakers from academic institutions, research institutions and experts in the field of accreditation and ranking including a NAAC Official attended the seminar. Professor Furqan Qamar, former Secretary General, Association of Indian Universities (AIU), New Delhi was the Chief guest and Dr Leena Gahane Dy. Advisor NAAC was the Guest of Honour. Around 200 participants attended the inaugural session and 80 delegates attended in technical session. A report on the Seminar was sent to NAAC and the same has been uploaded by the NAAC on its web site at https://naac.gov.in/images/docs/Webinars/WebinarReport/IQAC-NAAC_Seminar_Report.pdf.
- Progress of implementation of University Management System (UMS) was perused and it was hoped that with its full implementation data capturing for accreditation and rankings will be smooth and accurate.
- Jamia Hamdard joined the Common University Entrance Test (CUET) conducted by the National Testing Agency (NTA). Students were admitted through the CUET to all the six undergraduate programmes of School of Life Sciences (SCLS) and two programmes in School of Humanities & Social Sciences (SHSS).
- Four Year Undergraduate Programme (FYUP) as per the New Education Policy (NEP) 2020 has been implemented in the SCLS and SHSS with effect from academic session 2022-23 and it is hoped that from the next session FYUP will be launched from other Schools.
- Annual Self Appraisal Report (ASAR) for faculty members has been implemented w.e.f. the academic session 2021-2022. IQAC has developed a proforma for ASAR. After the notification from registrar office most of the faculty has applied through the prescribed ASAR form.
- Almost all the Thesis and Dissertations of Jamia Hamdard students are uploaded in INFLIBNET-Shodhganga: a reservoir of digital repository.

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- A memorandum of understanding (MoU) has been signed between INFLIBNET and Jamia Hamdard in August 2022 for free/remote access to e-resources through the INFED platform. There is also a large collection of AICTE-approved books for Engineering programmes on eKUMBH at INFED (<https://ekumbh.aicte-india.org/allbook.php>). Staff, students and research scholars can access this resource by using the following link - <https://idp.jamiahamdard.edu/>.
- IQAC website of Jamia Hamdard has been updated and all the Minutes of the Meeting and Action Taken Reports are available on the IQAC web page.
- It was also resolved that Academic Audit of the Medical School - Hamdard Institute of Medical Education and Research (HIMSR) and Jamia Hamdard – Kannur Campus should also be conducted before the NAAC Peer Team visit. Dean, HIMSR will send a list of at least three experts to IQAC for constitution of Academic Audit Committee. Similarly, Director IQAC will propose an Academic Audit Committee for the Kannur Campus through online mode or by a local Committee to be constituted by the Vice Chancellor.

4. Ranking data submission

Members appreciated efforts of the NIRF Team IQAC for timely submission of for NIRF 2023 and hoped that ranking will improve and Jamia Hamdard will maintain its top position in the Pharmacy category for the fifth time in a row.

5. Submission of data for All India Survey on Higher Education (AISHE)

The house was informed about the progress on submission of data for AISHE 2021-22. It was urged by the members that data submission should be completed by the due date.

6. Any other agenda with permission of the Chair.

- a) Progress of submission of the Annual Quality Assurance Report (AQAR) was perused. Director IQAC showed a draft of AQAR which has been prepared and will be submitted on the NAAC portal. Submission of AQAR with the approval of the Competent Authority was recommended by the house. The Director IQAC informed that the last date of submission of AQAR has been extended to 31/05/2023.

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- b) Director IQAC informed that Jamia Hamdard has invited intent of higher education institutions (HEIs) for NAAC – *Margdarshan* programme aimed at the Handholding and Mentoring for Rural, Urban, Semi-urban and Accreditation aspirant HEIs. A Google form has been created on the IQAC web site.

Meeting ended with thanks to the Chair.

Minutes were circulated to Members through e-mail for comments and approval. Comments received have been incorporated.

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Prof. S. Raisuddin
Director IQAC

Revised minutes of the IQAC Committee may kindly be approved.

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Prof. S. Raisuddin
Director IQAC
Director
Internal Quality Assurance Cell
(IQAC)
Jamia Hamdard
New Delhi - 110062

Vice Chancellor

Approved
M. Afshar Alam
12.4.23



Prof. (Dr.) M. Afshar Alam
Vice-Chancellor
Jamia Hamdard
(Deemed to be University)
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