

MINUTES OF THE 4th MEETING OF THE BOARD OF MANAGEMENT OF JAMIA HAMDARD HELD ON 16TH DECEMBER 2016 AT 10:30 A.M. IN THE BOARD ROOM, FIRST FLOOR, JAMIA HAMDARD, HAMDARD NAGAR, NEW DELHI - 110 062

The following were present:

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| 1. | Prof. Dr. Seyed E. Hasnain | - | Chairman |
| 2. | Mr. Rakesh Nayyar | - | Member |
| 3. | Prof. N.K. Ganguly | - | Member |
| 4. | Prof. Aftab A. Zaidi | - | Member |
| 5. | Prof. Sudhir Sopory | - | Member |
| 6. | Prof. Asgar Ali | - | Member |
| 7. | Prof. Yaqoob Kharadi | - | Member |
| 8. | Prof. Farhan Jalees Ahmad | - | Member |
| 9. | Dr. Asim Ali Khan | - | Member |
| 10. | Dr. Firdous A. Wani | - | Secretary |
| 11. | Mr. M.A. Zargar, F.O. | - | Special Invitee |

Leave of absence was granted to Prof. Abdul Nafey, who is out of country.

The meeting started with the recitation of 'Holy Quran' by Mr. Abdul Farooqui, Imam Rabia Masjid, Jamia Hamdard.

The Member Secretary welcomed Prof. Hasnain who joined Jamia Hamdard as Vice Chancellor and Chairman of the Board of Management (BoM). He is an Invited Professor at Indian Institute of Technology, Delhi and was the first Director of Centre for DNA Fingerprinting and Diagnostics (CDFD), Hyderabad and was also the former Vice Chancellor of University of Hyderabad (UoH) for more than five years and was able to take both of these Institutions to the No.1 position in the country during his tenure.

Professor Hasnain then welcomed all the Members to the 4th meeting of the BoM.

The Chairman brought to the notice of the BoM the great strides the University has made over the years. He particularly informed the BoM about the establishment of HIMSR, which has taken the University to the new level of visibility. He pointed out that despite the fact that the first batch of MBBS is yet to come out, HIMSR is witnessing about 2000 foot-falls per day of patients coming for consultation, diagnosis and treatment etc. He particularly placed on record the extraordinary contributions made by Dr. G. N. Qazi to bring Jamia Hamdard to this new height. He also brought to the notice of the BoM the National ranking given to Jamia Hamdard by NIRF and also the fact that our Pharmacy Faculty is considered as amongst the top three in the Country.

He also highlighted that Jamia Hamdard is the first among the private funded Universities to be recognized with the PURSE grant of Rupees 10.25 Crores based on overall excellence in scientific publications and citations. He pointed out that of the about 50 Universities considered for PURSE funding Jamia Hamdard was recognized overall with H-index of 68 which makes it the 3rd highest ranking University in the Country within the zone of consideration for PURSE grant. The Members of BoM acknowledged these efforts made by the Faculty and complimented them for the extraordinary work carried out over the years.

The BoM also appreciated the importance given to this meeting by the Vice Chancellor who, despite bereavement in his family only three days ago, decided not to postpone the meeting thereby reflecting the value he gave to his role as the Vice Chancellor of Jamia Hamdard.

After these opening remarks, the Secretary BoM took over.

BoM 4 (1): CONFIRMATION OF MINUTES OF THE EMERGENT MEETING OF THE BOARD OF MANAGEMENT HELD ON 22ND OCTOBER 2016.

BoM (1) 4: The minutes of the Emergent Meeting of the BoM held on 22nd October 2016 were circulated to all the Members and no comments were received. The Chairman asked if Members present have any comments to make. In the absence of any further comments whatsoever, the minutes were confirmed.

BoM 4 (2): REPORT OF ACTIONS TAKEN ON THE MINUTES OF THE 3RD MEETING OF BOARD OF MANAGEMENT HELD ON 26.04.2016.

BoM (2) 4: The actions taken on the minutes of the 3rd meeting of the Board of Management held on 26.04.2016 were noted.

BoM 4 (3): TO CONSIDER THE REPRESENTATION OF PROF. M.A. JAFRI, DEPARTMENT OF ILMUL ADVIA, FACULTY OF MEDICINE (U) TO COUNT THE SERVICES RENDERED BY HIM IN NIUM FOR THE REGULARIZATION OF SERVICES IN JAMIA HAMDARD.

BoM (3) 4: In view of the representation made by Prof. M.A. Jafri to the members of the BoM and his request to provide him an

opportunity to be heard in person, it was resolved to constitute a committee to look into his case and also provide him a chance to be heard in person. The Chairman was authorized to constitute this Committee and then present the recommendations in the next meeting of the BoM.

BoM 4 (4): TO CONSIDER THE REPRESENTATION OF PROF. SHAKIR JAMEEL REGARDING RELEASE OF INCREMENTS FOR THE PERIOD OF EXTRA ORDINARY LEAVE (EOL) AVAILED FOR JOINING AS DIRECTOR GENERAL, CCRUM, GOVT. OF INDIA.

BoM (4) 4: The BoM felt that this being an important assignment Prof. Shakir Jameel should be entitled to receive annual increment in his salary for the period of his leave. The BoM resolved that his period of extraordinary leave be considered for increments and for pay fixation purposes.

BoM 4 (5): TO CONSIDER THE OBSERVATIONS OF THE CBI IN THE CASE OF DR. M. AFSHAR ALAM.

BoM (5) 4: The BoM resolved to give minor punishment of censure to Dr. Afshar Alam and to restore his position as Professor with back wages.

BoM 4 (6): TO CONSIDER THE REPRESENTATION SUBMITTED BY DR. SARWAT SULTANA, ASSOCIATE PROFESSOR, DEPARTMENT OF MEDICAL ELEMENTOLOGY & TOXICOLOGY REGARDING ALLEGED DISCRIMINATION IN RESPECT OF HER PROMOTION AS A PROFESSOR UNDER CAREER ADVANCEMENT SCHEME (CAS).

BoM (6) 4: The BoM considered the representation submitted by Dr. Sarwat Sultana. It noted the contents of the same and decided to promote her as a Professor under the Career Advancement Scheme w.e.f. the date of her entitlement.

BoM 4 (7): TO APPROVE THE MINUTES OF THE 52nd MEETING OF THE FINANCE COMMITTEE HELD ON 11TH AUGUST 2016.

BoM (7) 4: The BoM perused through the Minutes of the 52nd meeting of the Finance Committee and approved the same.

The BoM was of the view that the Residential Coaching Academy for IAS is an important activity of Jamia Hamdard and while every effort should be made to pursue with UGC for release of the amount due for continuation of this activity, in the event UGC declines to pay its contribution, this activity needs to be continued as it has been making major impact on the Society particularly for the marginalized communities.

The Chairman raised the issue of Hamdard National Foundation completely funding Jamia Hamdard, as also expressed in the Finance Committee. He was of the view that Hamdard National Foundation can easily fund this small amount of Rs. 8 Crore and Rs. 2 crore under Non-plan, which Jamia Hamdard gets annually from UGC thereby providing JH with greater autonomy in functioning and accountability. It was explained that if dependence on UGC funds is removed then University can be freed from the cages of the UGC and have financial autonomy that will enable it to grow much faster allowing it to translate the vision, mission and the overall goals of Late Hakeem Abdul Hameed Sahib. The nominee of the Hamdard National Foundation while appreciating this view felt that Jamia Hamdard should clearly identify the negative and positive aspects of this proposal and come up with a detailed analysis of the benefits to the University. It was decided that Jamia Hamdard will make a presentation before a specially convened meeting of the Hamdard National Foundation which will be held in the near future for this purpose.

BoM 4 (8): TO CONSIDER THE APPROVAL OF THE MINUTES OF 31ST MEETING OF THE ACADEMIC COUNCIL HELD ON 1ST DECEMBER 2016.

BoM (8) 4: The BoM perused the minutes of the Academic Council and appreciated the new initiatives taken including the setting up of the School system. It was felt that the new system of Schools should act as a facilitator for interdisciplinary and inter-school partnerships, which are much needed particularly in the areas of Unani Medicine. The Chairman and the other members reinforced the advantages of the School system based on the experiences in Universities where the School system existed. The BoM reiterated the view that we need to integrate and break the boundaries between different disciplines once the new Schools are established. Of particular mention was the need to bring in modern concepts and modern methods in the Unani system of medicine. It was appreciated that the School system gives more flexibility and autonomy not only academically and

administratively but also financially. BoM was informed that a Committee has been constituted by the Academic Council to recommend the delegation of powers to the Deans and Heads under the new School system.

The minutes of the Academic Council were approved with a minor change, i.e., the School of Pharmacy may be renamed as School of Pharmaceutical Education and Research.

BoM 4 (9): TO PURUSE THE MINUTES OF THE 53RD MEETING OF THE FINANCE COMMITTEE HELD ON 9TH DECEMBER 2016 AND ANNUAL ACCOUNTS FOR THE YEAR 2015-16 AND THE AUDTORS REPORT THREON.

BoM (9) 4: BoM resolved to approve the Minutes of the 53rd meeting of the Finance Committee and adopted the Annual Accounts for the Financial Year 2015-16 and the Auditors Report thereof.

BoM 4 (10): TO CONSIDER THE APPROVAL OF THE MINUTES OF THE FIRST, SECOND AND THIRD MEETINGS OF THE PLANNING AND MONITORING BOARD

BoM (10) 4: BoM was informed about the statutory body, the Planning and Monitoring Board (PMB). The PMB met thrice to review the status of all the project and construction and infrastructure developments at Jamia Hamdard. After perusing the minutes of the three meetings of the PMB, the BoM approved the minutes and it further directed that action on the minutes particularly regarding the recommendations of the Building Advisory Committee be implemented more so with respect to ensuring that our engineering and maintenance units are functional. While approving the minutes of the PMB the BoM, based on the suggestion made by one of the members, resolved to create 4 senior level positions namely: Superintending Engineer (1 post), Executive Engineer (1 post) and Assistant Engineer (2 posts), given the large ongoing infrastructure activities and the projected expansion. It also approved that until such time the senior appointment is made, a senior retired person may be appointed as consultant to oversee the functioning of the entire engineering programme and also to ensure that all complaints of maintenance and other engineering related activities are streamlined.

BoM 4 (11): TO CONSIDER AMENDMENTS IN THE MEMORANDUM OF ASSOCIATION AND RULES AND REGULATIONS IN TERMS OF THE UGC REGULATIONS 2010, 2014, 2015 & 2016 NOTIFIED IN THE GAZETTE BY UGC REGARDING INSTITUTIONS 'DEEMED TO BE UNIVERSITIES'.

BoM (11) 4: The Chairman, BoM highlighted the need for incorporating the amendments notified as regulations by UGC in the Official Gazette of India from 2014, 2015 and 2016. He highlighted the major amendments for the information of the members.

It was shown in the statement what is enumerated in the MOA and Rules & Regulation till date and what are the amendments required to be incorporated as per the new regulations.

The Chairman reiterated that henceforth the "Faculties" will be called as "Schools" in pursuance of the resolution of Academic Council. This will ensure de-compartmentalization and more department-to-department collaboration in academic and research and, at the same time, provide more academic, administrative and financial autonomy to the Schools to perform. It will usher competition and promote inter-disciplinary research.

After detailed discussion, BoM resolved to approve the amendments in the MOA and Rules & Regulations as brought out in the agenda and this may be communicated to UGC for approval and the final approved document be registered with the Registrar of Society, Government of Delhi.

The BoM resolved to authorize the Vice Chancellor to implement these recommendations as soon as these are registered by the Registrar of Societies. It also authorized the Vice Chancellor to appoint a Pro-Vice Chancellor immediately and inform about the same in the next meeting of the Board of Management.

BoM 4 (12): REPORTING OF ACTIONS TAKEN BY THE VICE CHANCELLOR.

BoM (12) 4: BoM resolved to approve the actions taken by the Vice Chancellor.

ANY OTHER ITEMS WITH THE PERMISSION OF THE CHAIR.

BoM 4 (13): TO CONSIDER THE PROPOSAL FOR REDUCING THE PROBATION PERIOD OF TWO YEARS TO ONE YEAR FOR FACULTY MEMBERS OF JAMIA HAMDARD.

BoM (13) 4: The BoM was informed that during the Academic Council Meeting held on December 1, 2016, suggested that the probation of two years prescribed for faculty members may be reduced to one year, as is in vogue in various universities in India. Accordingly, this item was placed before the BoM with the permission of the Chair. After detailed deliberations, BoM resolved that the probation period of a faculty member be reduced from the existing two years to one year. However, there be a provision to extend the one-year probation period for a further period of another year, if required.

Further, BoM observed instances of one person holding multiple positions in administration and academics. BoM resolved that Jamia Hamdard should follow the rule of One-man-one-position. The BoM instructed the Vice Chancellor to implement this with immediate effect.

The Chairman, BoM informed that there will be now rolling advertisements for selection to teaching positions on the pattern of IIT, and after every six months or when adequate number of application are received, the three-tier selection process will be implemented. The shortlisted applicants will be required to interact with the students and faculty so as to be evaluated by the stakeholders and s/he should spend some time on the campus to get first hand impression about Jamia Hamdard. This will be followed by a formal presentation and interview by a Selection Committee. The BoM approved this new procedure for faculty selections on the patterns of IIT and felt that such rigor and stringencies will bring in a higher degree of transparency and also positively impact the quality of selection. The BoM complimented the Vice Chancellor for this new mode of Faculty selection.

The BoM also suggested Adjunct Faculty appointments also to tide over faculty shortage. Such faculty may be engaged for three to six months for a project or teaching position.

BoM put forth the view to introduce new cutting edge courses in various departments/Schools, such as Ethics, Law and Human Rights in the School of Law – HILSR. Syllabus of such courses is obtained from great institutions of learning such as Harvard, Boston and Oxford for introduction of these courses. Even handholding by these institutions may be explored.

The expansion plans of the Vice Chancellor were highly appreciated and it was observed that now there is urgent need for hiring an expert consultancy company of repute having architects, engineers of various fields and qualified supervisory staff at its disposal to ensure professional planning, designing, estimations and overseeing the forthcoming construction projects in JH.

The Meeting of BoM ended with vote of thanks to the Chair.

Minutes Approved

 201216

Chairman
Board of Management